

CaseMap

Creating Reports | Litigation Webinar

Elaine Igama | April 27, 2016

Agenda

- About Creating Reports
- Why Create Reports?
- Reports and ReportBooks
- Product Demonstration
- Training/Resources
- Q & A

About

Case spreadsheets are the raw material that makes up your CaseMap Reports. With a few mouse clicks, you can create professional reports instantly in Adobe Acrobat, Microsoft Word, or print them directly on paper.



Reports | By Issue, By Object, Privilege Log, Summary Judgment

By Issue

Create a report of all the records from the current spreadsheet view organized by issue.

Choose which issues to include in the report. The report can be sent to Word, WordPerfect, or HTML.

By Object

Create a report of your case information organized by links to people, documents, organizations, etc.

Choose from one of the pre-defined reports or create one of your own using the wizard.

Privilege Log

Create a report listing all of the documents marked as privileged under attorney-client, attorney work product, or any privilege type you determine using the Privilege Log Wizard.

Summary Judgment

Helps you to prepare Motions for Summary Judgment, Statements of Disputed Material Facts, and Memoranda in Opposition court filings.

ReportBooks | Compilation of any number of CaseMap reports with information from one or more spreadsheets

Report Books

View a list of all of the ReportBooks defined for this case and options for creating and modifying them.

A ReportBook is a compilation of any number of CaseMap reports with information from one or more spreadsheets. Choose from one of the pre-defined ReportBooks, or create your own.

Each time you generate the report, it will show the most current information. It is a great way to ensure that clients and case staff stay abreast of case developments.



Live Demonstration

Training | LexisNexis University

<https://www.lexisnexis.com/university/>

Email: LNTraining@lexisnexis.com

Phone: 1-800-227-9597 x1252111

CaseMap Answer Center

<http://help.lexisnexis.com/litigation/ac/cm/cm12/index.html?welcome.htm>

Reports

http://help.lexisnexis.com/litigation/ac/cm/cm12/index.html?cm_reports_creating_about.htm

CaseMap Technical Support

- Email: casemap.support@lexisnexis.com
- Phone: 1-800-833-3346 (option 3)
- Hours: Monday-Friday, 9:00 a.m. to 9:00 p.m. Eastern Time



Q & A
