In an environment of increasingly stringent regulatory demands, corporate legal departments are faced with the monumental task of preserving actual and potential evidence—or risking sanctions, evidentiary exclusions, adverse inferences by a jury, or unfavorable judgments. Identifying and notifying custodians about this duty to preserve requires labor-intensive management and tracking.

LexisNexis® CounselLink® Legal Hold is a software solution that is designed to help legal departments like yours streamline and manage legal holds. The software automates the legal hold notification process from start to finish. With CounselLink® Legal Hold, you can:

- Track custodian acknowledgements to ensure accuracy and compliance
- Automate the legal hold notification process and monitor it from end to end
- Demonstrate that appropriate steps were taken to avoid spoliation of evidence
- View all custodians and their statuses, for a single hold
The legal hold notification process is complex and labor intensive—but easily managed when you use CounselLink Legal Hold.

**Execute legal hold notifications with confidence**
- Integrates with your corporate HR system to ensure custodian lists are accurate and updated
- Offers easy notification acknowledgement—no need for custodians to log in to CounselLink
- Allows for notification both within and outside your organization from the CounselLink service

**Track and monitor notifications end to end**
- Compiles an auditable trail of notifications—highlighting areas that require follow-up
- Offers easy resending of any notification to one or more custodians
- Automates periodic emailing of notification reminders, as often as you wish

**Ensure appropriate custodian participation**
- Offers customizable surveys that custodians can complete during the hold period
- Complements your corporate HR system to help you preserve relevant information before the computers of employees leaving the company are wiped clean

**Understand how legal holds impact your business**
- Flags and identifies each matter being held
- Collates all data to generate instant reports, statistics and trends

CounselLink Legal Hold is a fully integrated module within the CounselLink® platform providing law departments with a comprehensive legal management solution that supports matter management, e-billing and legal holds.

Learn More >

www.counsellink.com  866.703.3902  LNcounselLink@lexisnexis.com