

Nexis® Business Intelligence for Intelligent Businesses

Key Commands

COMMAND	FUNCTION	EXAMPLE
AND	Use when all words or phrases must appear	mobile phone and subscriber
OR	Use when at least one of the words or phrases must appear	e-banking or online banking
AND NOT	Use to exclude specific words	barclaycard and not premiership
W/N	Use to specify the proximity between the words. N represents number of words between 1-255	barclays w/10 profit
W/P	Use to find articles in which the specified words appear within the same paragraph	vodafone w/p joint venture
W/S	Use to find articles in which specified words appear within the same sentence	zeneca w/s price
!	Use to replace any number of letters at the end of a word. You may use only one exclamation mark in a word	telecom!
*	Use the asterisk to replace one or more letters in a word. You can use more than one asterisk and you can use it anywhere in a word, except as the first letter	int**net sm*th
HEADLINE	Search within the headline	headline (call centre)
HLEAD	Search within the headline and lead paragraph	hlead (pension)
COMPANY	Search within company indexing	company (british airways)
BYLINE	Search within the byline for author or journalist's name	byline (cathy newman)
PUB	Search within publication title	pub (el pais)
TERMS	Search within indexed terms	terms (insurance)
NEXTERMS	Search within indexed terms and/or headline and lead paragraph	nexterms (easyjet)
SINGULAR	Use to only retrieve the singular form of a word	singular (william)
PLURAL	Use to only retrieve the plural form of a word	plural (williams)
CAPS	Word must have one or more capital letters	caps (orange)
NOCAPS	Word must have no capital letters	nocaps (reading)
ALLCAPS	Word must have all capital letters	allcaps (us)
ATLN or ATLEASTN	Use when you want words to appear a defined number of times in a document. N represents number of words between 1-255	atl5 (investment)

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