

LexisNexis® Total Alerts Quick Tip Sheet

Customize LexisNexis® Total Alerts to
See Only the Content You WANT to see!



Need-To-Know
Information
in ONE
Trusted
Daily Email



LexisNexis Total Alerts powered by Ozmosys® offer e-mail consolidation for high-value information as well as content distribution strategies for organizations worldwide. In effect, Total Alerts acts as an intermediary between content aggregators and your professionals, directing them to the most vital updates from fee-based news services, aggregated content and information from the open Web.

Here's How to Add or Remove Alerts—or Change the Sequence of Your Total Alerts

First, Sign on to your LexisNexis Total Alerts manager:

- A. Click on **Sign On to LexisNexis Total Alerts** in the upper right-hand corner of your daily Total Alerts e-mail. (See screen at right.) (OR go to <http://www.lexisnexis.com/alerts/> and click **Sign In** at the top of the screen.)
- B. Your **Username** is your e-mail address, e.g., *janedoe@lexisnexis.com*. Your default **password** is your company name, for example, *lexisnexis*
- C. To edit or personalize your profile, click **Set-Up** located at the bottom-left side of the menu.

See back for more steps

LexisNexis Total Alerts
powered by **ozmosys**

Tuesday, February 20, 2007

LexisNexis Mealey's Legal News

- [Discovery Requests Overbroad, Appeals Court Rules](#)
- [Kentucky Judge: Insured Can Have More Than 1 Regular Occupation Under Policy](#)
- [Magistrate Sanctions Company For Failure To Preserve E-mails](#)
- [Colorado District Judge Reverses Order Dismissing Defendant; Allows Amendment To State Claim](#)
- [Government Argues Its Anthrax Position 'Substantially Justified'](#)
- [Louisiana Panel Upholds Stop-Smoking Program But Slashes Funding And Class](#)

[Top Archive Up-To-Date](#)

New York Law Firms in the News

- [Vulcan Agrees to Buy Florida Rock for \\$4.6 Billion \(Update3\) \(Bloomberg\)](#)
Google News (Weil Gotshal & Manges; Wachtell Lipton Rosen & Katz)
- [Vulcan Agrees to Buy Florida Rock for \\$4.6 Billion \(Update2\) \(Bloomberg\)](#)
Google News (Weil Gotshal & Manges; Wachtell Lipton Rosen & Katz)
- [Merger Would End Satellite Radio's Rivalry \(Sarasota Herald-Tribune, FL\)](#)
Google News (Skadden Arps; Simpson Thacher)

Sign On to LexisNexis Total Alerts
Manage and update your Total Alerts subscription.

Today's Alerts

- [LexisNexis Mealey's Legal News](#)
- [New York Law Firms in the News](#)
- [Philadelphia Law Firms in the News](#)
- [WSJ.com: US News \(Sub Req'd\)](#)
- [ABCNews: World Headlines](#)
- [Yahoo News: Stock Markets](#)
- [WSJ.com Selected Free Articles](#)

LexisNexis® Total Alerts Quick Tip Sheet

More on Adding, Removing or Changing the Sequence of Your Total Alerts

After you Sign On to your LexisNexis Total Alerts manager: (See front page)

To Remove Alerts:

1. Scroll down until you see the **Current Alerts** box. (See screen at right)
2. Highlight an alert; just click it *once* with your mouse.
3. Click the **Remove Alert** button.
4. Repeat steps 1-3 as needed to remove additional alerts.

To Re-Sequence Alerts:

1. Scroll down until you see the **Current Alerts** box. (See screen at right)
2. Move an alert up or down. Just highlight an alert and just use the **Move Up** or **Move Down** buttons.
3. After moving each alert, click **Save**.

ABC Firm Users : Jon Adams

Jon Adams has been updated.

First Name: Jon

Last Name: Adams

Status: Active Inactive

E-Mail Address: jedams @ ozmosys.com

User Name: jedams@ozmosys.com (default: e-mail address)

Password: ozmoys (default: e-mail primary domain)

E-Mail: None Daily New Only
 2nd Afternoon E-Mail

E-Mail Type: Plain-Text HTML HTML Attachment

Time Zone: NY California Europe Asia/Pacific

Administrator:

Buttons: Save, Distribution Lists, Topic Groups, Web Alerts, Federal Register, Premium

Current Alerts

BNA: Banking Daily
 Institutional Investor: Wall Street Letter
 Corporate Bankruptcy (Yahoo! News)
 American Bankers Association: News Releases
 Securities and Exchange Commission: PROPOSED RULES (Federal Register)
 Banking: Industry Roundup
 Securities & Exchange Commission
 Federal Deposit Insurance Corporation (ALL) (Federal Register)
 Federal Crop Insurance Corporation (ALL) (Federal Register)
 Securities Mosaic: Daily Securities News
 International Law Firms
 NASDAQ: Press Releases
 Daily Securities Briefing
 London Stock Exchange
 New York Stock Exchange: Events

Buttons: Move Up, Move Down, Remove Alert, Remove All

To Add Alerts:

1. Click **Web Alerts**, **Federal Register** or **Premium** (if available) above the **Current Alerts** box. (See screen above)
2. Select **Unassigned Alerts** at the top of the screen to view available alerts.
3. Use the **Category** drop-down box to place the alert selection within a particular topic.
4. Select an alert; just check the box in the **Assigned** column. (You may select multiple alerts.)
5. Click **Save**.
6. Click **Next** if this button is visible so you can see more alerts. Repeat steps 4-6 as needed.
7. Always click **Save** before moving on.