



Interactive Citation Workstation

Help students learn citation formats through an integrated learning experience that offers hands-on training with immediate feedback.



Why should I use the Interactive Citation Workstation?

The ICW Workbooks provide:

- Clear explanations of citation rules
- Step-by-step examples gradually building skills
- Helpful checklists that can be used in completing citation exercises and legal writing projects

The ICW Online provides:

- 24/7 accessibility
- The ability to work at your own pace from your computer
- Completion Certificates that can be used as review guides

How can I start using ICW?

To obtain the ICW Workbooks:

- Visit your campus bookstore or go to the LexisNexis® Store at www.lexisnexis.com/lawschool-store

To access ICW Online:

- Go to www.lexisnexis.com/icw
- Select either the ALWD or Bluebook tab
- Select your exercise
- Enter your LexisNexis ID/Password and click **Sign-in**
- Confirm your information and click **Submit**

NOTE: Two e-mail addresses are required. Enter your own e-mail address twice if your instructor does not wish to receive notification.

Completing Problems—Navigating an ICW Problem Page

The screenshot shows the LexisNexis Interactive Citation Workstation (ICW) interface. At the top, there's a navigation bar with tabs for Instructions, ALWD, ALWD State, Bluebook, Bluebook State, FAQ, and Contact. The main content area is titled 'Exercise 1 Case Names' and contains instructions for using Bluebook citation form. A solution box is provided for the first problem. Below the solution box is a row of symbol buttons (D) and a row of action buttons (F, H, G, E). A sidebar on the left lists problems 1 through 15, with problem 1 selected. At the bottom, there's a 'Save & Close' button (K) and a 'Done' button (L). A note at the bottom explains how to handle symbols that don't appear properly.

A Instructions for the current exercise

B Displays the current problem

C Enter your citation for the current problem

D Click symbol buttons to insert them into your citation

E Highlight text in your citation then click to italicize

F Click to preview your citation before submitting

G Click to clear your citation and start over

H Click to submit your citation and receive feedback

I Displays the current exercise

J Provides links to the problems for the current exercise

K Click to save your current progress and return later

L Click once you have completed all the problems under your current exercise

Correcting a Citation

Indicates you have correctly completed this problem.

Indicates you have not correctly completed this problem.

Indicates 2 incorrect citations were submitted for this problem.

ICW LexisNexis[®] INTERACTIVE CITATION WORKSTATION

Instructions ALWD ALWD State Bluebook Bluebook State FAQ Contact

BLUEBOOK Exercise 4

Problem 1 Problem 2 Problem 3 Problem 4 Problem 5 Problem 6 Problem 7 Problem 8 Problem 9 Problem 10 2

Exercise 4
Parallel Citations

Put the following information in correct *Bluebook* citation form. All cases are being cited in citation sentences. Although this exercise builds on the rules used in previous exercises, this exercise focuses on Rule 10.3.1 and B5.1.3. You will also need to refer to 1.1 for information on reporters containing cases in the appropriate jurisdiction and any required public domain format information. For each question, you must use the correct typeface given in B13 and the correct spacing given in Rule 6.1.

10) In a brief filed with the South Dakota Supreme Court, you cite the 2007 South Dakota Supreme Court case Northland Insurance Company, Plaintiff and Appellant, versus Zurich American Insurance Company, Defendant and Appellee. The case is reported in volume 743, page 145, of *North Western Reporter*, Second Series. This case was given the sequential number of 126 by the South Dakota Supreme Court.

Incorrect Citation: *Northland Ins. Co. v. Zurich Am. Ins. Co.*, ^2007 SD 126, 743 N.W.2d 145.

Hints:
Adjacent spaces were detected in the solution.
The symbol ^ shows where adjacent spaces were detected in the solution. In the Solution textbox, delete the extra space.
Check general format, spelling, spacing, and punctuation.

Solution:

<|>Northland Ins. Co. v. Zurich Am. Ins. Co.<|>, 2007 SD 126, 743 N.W.2d 145.

Symbols: \$ % \$ 1 £ & * *Italic*

Preview Submit Clear Help

Three Chances to Get it Right

To make corrections:

- Make the changes to your original citation or click the Clear button to start over
- Click the Preview button to see how your changes appear
- Click the Submit button to resubmit your citation

NOTE: If you submit an incorrect citation your feedback screen will display the correct portion in blue, and the incorrect portion in red. The feedback screen also provides hints to help you correct the citation.

If you submit three incorrect citations for the same problem, the correct citation and corresponding rules will display.

Helpful Tips & Printing a Certificate

Helpful Tips

Progress is Automatically Saved

You do not have to click the Save & Close button to save your progress. Closing all open browser windows automatically signs you off ICW and saves your progress.

Resetting an Exercise

If your instructor wants you to redo an exercise, they can either clear your results for the exercise or submit a request to clear the results through the Contact tab at the top of the ICW page.

Printing a Completion Certificate

Even if you e-mail your results to someone, you should print and save a hard copy of the Completion Certificate as proof of exercise completion.

- After clicking the **Done** button, the Completion Certificate page displays.
- Click **Printable View** at the bottom of the Certificate.
- Click **Print** on the pop-up window
- Click **Close Window**

Get Research Assistance & Extra Help

- **Contact Your LexisNexis® Account Executive:** Get in-person help and training from your school account executive and check www.lexisnexis.com/myschool for the latest on-campus training information.
- **Call our 24/7 Support Line:** 800.45.LEXIS (800.455.3947)
- **Chat with our Live Support:** Click Live Support on lexis.com®.



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