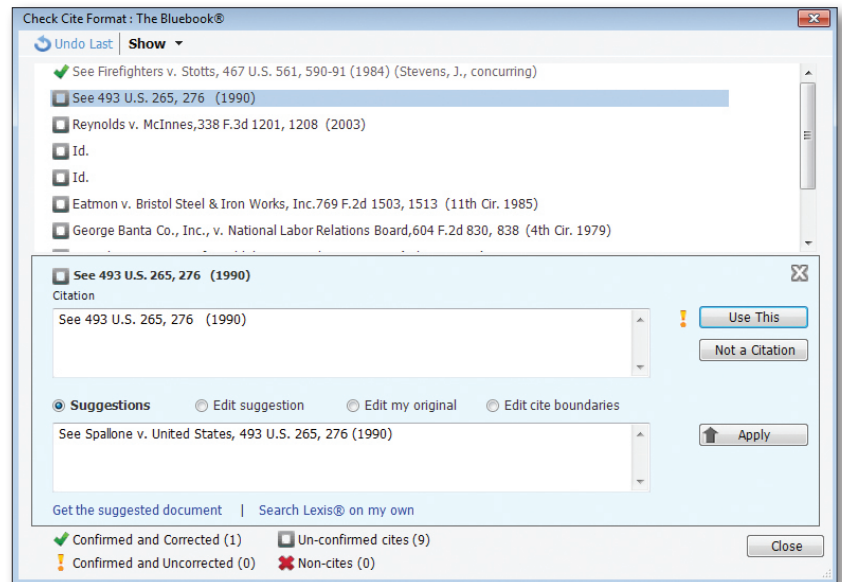# Lexis® *for* Microsoft® Office
Version 3.1 Enhancements Now Available For Our Users

LexisNexis continues to collaborate with our customers and improve product functionality and performance with the newest release of Lexis® *for* Microsoft® Office. Read below and be sure to contact your LexisNexis® sales representative to learn more today!

Enhanced Check Cite Format Functionality*

The enhanced Check Cite Format feature provides you with more control and information throughout the citation review process.

• Improved interface allows you to review a list of how your formatting decisions align with the selected style manual and navigate to those requiring attention.

• Offers a variety of real-time options on how citations can be managed—including editing the suggested format, editing original text, and redefining citation boundaries.

• Legend provides status summary of your formatting decisions.

Improved Performance

• Automatically receive: 1) updates to existing style manual content; and 2) additional state support as we expand our coverage.*

• Expanded capability to automatically insert citations when copying text from most content available at *lexis.com*®.*

• *Shepard's* Signal™ indicators now available for both cases and statutes.

• Better integration with existing Microsoft® Word and Outlook® functions.

• Increased California-specific citation formatting capabilities.*

To learn more about Lexis *for* Microsoft Office, visit www.lexisnexis.com/office.

*Feature enhancements only apply to Lexis *for* Microsoft Office with Document Tools subscribers.