# LexisNexis<sup>®</sup> Digital Library—How to search titles with multiple volumes

The LexisNexis<sup>®</sup> Digital Library provides you with the ability to maintain your library collection in a digital format. Because it is not bound by the limitations of print, the LexisNexis Digital Library can bring a new level of convenience and efficiency to complex research tasks. Discover how easy it is to search titles, such as Matthew Bender<sup>®</sup> treatises, that span multiple volumes.

### How to search information in the multiple digital volumes

#### of a Matthew Bender treatise.

Court-cited Matthew Bender treatises provide insight into unfamiliar areas of law or an alternative perspective on a topic. Many Matthew Bender treatises are recognized as the leading resource in their practice area, making them an essential addition to a research library collection. Now, they're available in a mobile format for your LexisNexis Digital Library. Well-known titles available include *Collier on Bankruptcy®*; *Chisum on Patents*; *Moore's Federal Practice®*; *Weinstein's Federal Evidence™*; *Nimmer on Copyright®*; plus many more.

#### The first step: Using the Table of Contents or Index.

You want to pinpoint a specific topic in a multiple-volume Matthew Bender treatise, such as "Conditional Contracts" in *Corbin on Contracts*. The LexisNexis Digital Library makes it easy with an easily accessible Table of Contents and Index for each title that's always available.

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#### Three ways to search for the index from the home page.

- 1. Type in the title (Corbin on Contracts) in the upper-right search bar
- 2. Or click the menu icon to the left of the search bar and select Jurisdiction or Practice Area. (Select Contracts under Practice Area to find *Corbin on Contracts.*)
- 3. Under Featured Collections, select View All Indexes.

#### Pick out the Index in multiple-volume titles.

In the multiple-volume search results for Corbin on Contracts, select the book icon labeled **Volume\*(Index)**. For easy access, next time, save the Index to your Saved List. Click Borrow and then Read.



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CONDITIONAL CONTRACTS

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CONCINCIAL PROVISES
CONCINCT PROVISES
CONCINCT PROVIDENT CONTRACTOR CONTRACTO

CONCEALMENT

CONDITIONAL PROMISES

CONDITIONS OF LEGAL DUTY

#### Search or browse the index volume.

Choose Table of Contents under the LexisNexis logo at top right. Note the section or chapter numbers that are pertinent to your topic of interest. Also note that the blue links you see will quickly jump you to other relevant topics.

#### Find the volume with the content you need.

When you have located a section of interest, return to the list of volumes for the title in the Digital Library. Choose the correct volume containing your section or chapter of interest.

#### Pinpoint your chapter or section to begin reading.

To pinpoint your section or chapter:

- 1. Use the Search feature.
- 2. Swipe/click left or right to access it and begin reading.





#### Using the Table of Contents.

Each volume includes a Table of Contents inside the volume. You can also access a higher-level Table of Contents on the Book Details Page. Use the Table of Contents to:

- 1. Locate a topic of interest.
- 2. Choose the correct volume.
- 3. Find the place in a title to begin your research.

## Using the Table of Contents after you checked out a volume.

Inside a volume you have checked out, the table of contents is available in the front. In addition, it is accessible via the right navigation menu at all times. In either place, you can click on topics of interest to jump directly to them within your volume.

#### Quickly access a different volume within the set.

All volumes can easily be accessed from the Book Details Page under Additional Information. Click on the Volumes tab to view all other volumes available.

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