



SEARCHING DOCUMENT SEGMENTS

In Lexis Advance®, all documents of the same type have a common structure, composed of the natural parts or divisions referred to as segments. For example, in cases you find segments for name, date, court, opinion and dissent, among others.

You can restrict your search to a specific part or segment of a document, such as the court that heard the case or the judge who wrote the opinion. Different types of documents have different segments. For example, a case doesn't have the same segments as a newspaper article.

Segment searching is especially useful when you are looking for:

- Opinions written by a particular judge
- Cases involving a specific party
- Cases in which a particular attorney or firm appeared as counsel

HOW DO I SEARCH SPECIFIC SEGMENTS?

There are two ways:

1. In the Red Search Box, enter your search beginning with the segment name followed by your search terms in parentheses. To find opinions written by Justice Sandra Day O'Connor, enter:

writtenby(o'connor)

2. Or click the Advanced Search link above the Red Search Box to display easy-to-use forms for 50+ document types, e.g., cases, news, codes, etc. Each field of each form represents an available document segment. Fill in the fields you know and click Search.

Power user tip: The labels on the Advanced Search form fields may vary from traditional segment names to make the labels easier to understand. However, as you enter text into the fields, your search is built automatically in the Red Search Box and displays the segment names you may be more familiar with. (Sample documents show available segments, too.)

The screenshot shows the Lexis Advance interface. At the top left is the Lexis Advance logo. Below it is a search bar with the placeholder text "Enter terms, sources, a citation, or shep: to Shepardize®". To the right of the search bar are links for "Advanced Search" and "Search Tips". A red arrow points to the "Advanced Search" link. Below the search bar is a navigation bar with "Lexis Advance® Research", "Browse", "Client: None", "History", and "More". The main content area is titled "Advanced Search: Cases" and includes a breadcrumb "Home / Cases / Advanced Search". Below this is a search bar with the placeholder "Enter items below to create your search" and a "Cases" button. The search area is divided into two columns. The left column is titled "Search within entire document for..." and contains a "Terms" field with the instruction "Use any terms you would like to find in the document, to refine your search use connectors" and a "Search document segments/fields..." section with a "Date" dropdown menu. The right column is titled "Use Connectors" and lists various operators: "Exact phrase", "and" (2 or more words anywhere in the document), "or" (include one or more words), "and not" (exclude documents containing word or phrase), and "in" (First word within "n" words of the second).

