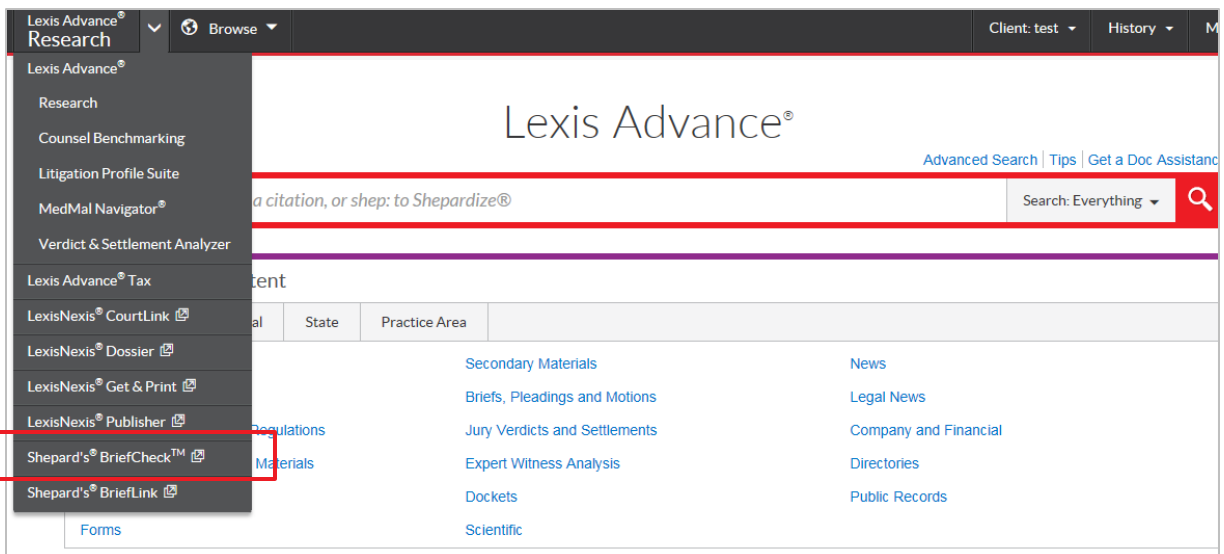




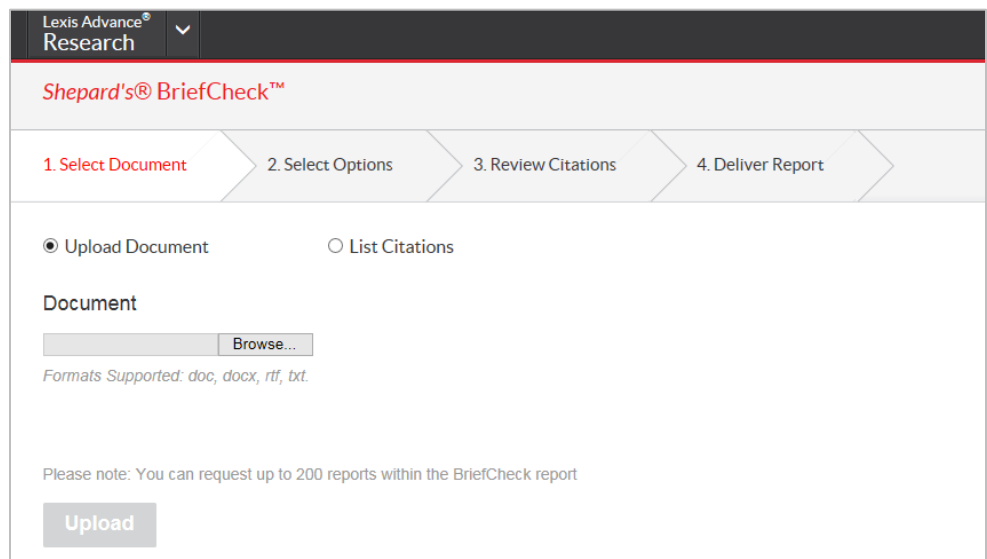
Using Shepard's® BriefCheck™ on Lexis Advance®

Shepard's® BriefCheck™ allows you to check citations—up to 600—and quotations in briefs, memoranda and more right from your Lexis Advance® research session. Here's how...

- 1 Select Shepard's BriefCheck from the Lexis Advance drop-down menu.



- 2 Upload a document in doc, docx, rtf or txt format. A list of citations, separated by semicolons, can also be entered.



3 Select the Service options you would like for your *Shepard's* BriefCheck report. The report can include:

- **Shepard's®** reports for each or selected citations
- **Shepard's® QuoteCheck™** reports for each or selected citations
- Full-text documents for each or selected citations
- A **Citation Content Report** for each of your case law citations (case name, parallel citations, jurisdiction, court and date) against the same information in *Shepard's*.

Each Service tab includes options for customizing your report. Up to 600 reports can be generated.

Lexis Advance®
Research

Shepard's® BriefCheck™: Smith Case Motion to Dismiss.docx

1. Select Document 2. **Select Options** 3. Review Citations 4. Deliver Report

Service

Shepard's® QuoteCheck™ Get Document Citation Content Report

Settings

Shepard's® QuoteCheck™ Get Document Citation Content Report General Settings

Cases

Prior History

Citing Decisions

Narrow by

Analysis: Neutral, Positive, Caution, Questioned, Warning

[Edit](#)

Sort results by

Court (highest-lowest) ▼

Other Citing Sources

Table of Authorities

Statutes

Include in report

Citing Decisions

Narrow by

Analysis: Neutral, Positive, Caution, Warning

[Edit](#)

Sort results by

Court (highest-lowest) ▼

Other Citing Sources

Citations

Reporter

Include first reporter reference and parallel reporter references

Include first reporter reference only

- 4 The *Shepard's* tab is the first Service tab displayed. You can select various options to be included in your *Shepard's* report from Lexis Advance, including narrowing your **Citing Decisions** among five sets of editorial analysis codes.

The screenshot shows the 'Shepard's' settings interface with the following sections:

- Cases:** Prior History, Citing Decisions. Narrow by: Analysis: Neutral, Positive, Caution, Questioned, Warning. Edit link. Sort results by: Court (highest-lowest) [v]. Other Citing Sources, Table of Authorities.
- Statutes:** Include in report: Citing Decisions. Narrow by: Analysis: Neutral, Positive, Caution, Warning. Edit link. Sort results by: Court (highest-lowest) [v]. Other Citing Sources.
- Citations:** Reporter: Include first reporter reference and parallel reporter references, Include first reporter reference only.

The screenshot shows the 'Shepard's® BriefCheck™: Smith Case Motion to Dismiss.docx' interface with a progress bar (1. Select Document, 2. Select Options, 3. Review Citations, 4. Deliver Report) and a 'Filter Citing Decisions Results' dialog box. The dialog box contains the following options:

- Analysis:** Neutral, Positive, Caution, Questioned, Warning.
- Court:** [v]
- Date:** [v]
- Discussion:** [v]

Buttons: OK, Cancel.

5 If you are checking quotations with **Shepard's QuoteCheck**, you may specify the context around your quotes.

Lexis Advance[®] Research

Shepard's[®] BriefCheck[™]: Smith Case Motion to Dismiss.docx

1. Select Document 2. Select Options 3. Review Citations 4. Deliver Report

Service

Shepard's[®] QuoteCheck[™] Get Document Citation Content Report

Settings

Shepard's[®] **QuoteCheck[™]** Get Document Citation Content Report General Settings

Context around quote

None

Paragraph of the Quote

Specify number of paragraphs above and below the Quote

Ignore quotes less than

words

◀ Previous **Next ▶** Cancel

6 For full document retrieval, both **Content-specific** and **Formatting** options are available for your report.

Lexis Advance[®] Research

Shepard's[®] BriefCheck[™]: Smith Case Motion to Dismiss.docx

1. Select Document 2. Select Options 3. Review Citations 4. Deliver Report

Service

Shepard's[®] QuoteCheck[™] Get Document Citation Content Report

Settings

Shepard's[®] QuoteCheck[™] **Get Document** Citation Content Report General Settings

Content-specific Options | [Formatting Options](#)

Include

Cases

Full case document

Shepard's Signal[™] indicator

Case Summary

LexisNexis[®] Headnotes

Core Terms

Case Summary only

Number of columns

Single

Dual

Statutes & Legislation

Annotations

Administrative Codes

Annotations

Secondary Materials

Annotations

Forms

Annotations & Comments

Footnotes & Margin Notes

◀ Previous **Next ▶** Cancel

7 There are no options for **Citation Content Reports**. You can elect to include or exclude the report.

Lexis Advance[®] Research

Shepard's[®] BriefCheck[™]: Smith Case Motion to Dismiss.docx

1. Select Document 2. Select Options 3. Review Citations 4. Deliver Report

Service

Shepard's[®] QuoteCheck[™] Get Document Citation Content Report

Settings

Shepard's [®]	QuoteCheck [™]	Get Document	Citation Content Report	General Settings
------------------------	-------------------------	--------------	-------------------------	------------------

The BriefCheck[™] citation content checking service validates each of your case law citations (case name, parallel citations, jurisdiction, court and date) against the same information in Shepard's. It does not check formatting of the citations against a particular style manual.

8 In the **General Settings** tab, various content types can be included or excluded.

Lexis Advance[®] Research

Shepard's[®] BriefCheck[™]: Smith Case Motion to Dismiss.docx

1. Select Document 2. Select Options 3. Review Citations 4. Deliver Report

Service

Shepard's[®] QuoteCheck[™] Get Document Citation Content Report

Settings

Shepard's [®]	QuoteCheck [™]	Get Document	Citation Content Report	General Settings
------------------------	-------------------------	--------------	-------------------------	------------------

[Include following content types]

<input checked="" type="checkbox"/> Cases	<input checked="" type="checkbox"/> Statutes and Legislation	<input checked="" type="checkbox"/> Constitutions	<input checked="" type="checkbox"/> Court Rules	<input checked="" type="checkbox"/> Municipal Codes	<input checked="" type="checkbox"/> Public Laws	<input checked="" type="checkbox"/> Statutory Codes	<input checked="" type="checkbox"/> Model Acts and Uniform Laws	<input checked="" type="checkbox"/> Administrative Codes and Regulations	<input checked="" type="checkbox"/> Administrative Codes	<input checked="" type="checkbox"/> Registers	<input checked="" type="checkbox"/> Regulations
<input checked="" type="checkbox"/> Secondary Materials	<input checked="" type="checkbox"/> Jurisprudence	<input checked="" type="checkbox"/> Law Reviews and Journals	<input checked="" type="checkbox"/> Practice Guides	<input checked="" type="checkbox"/> Restatements	<input checked="" type="checkbox"/> Treatises	<input checked="" type="checkbox"/> Administrative Materials	<input checked="" type="checkbox"/> Company and Financials	<input checked="" type="checkbox"/> SEC Filings			

- 9 The **Review Citations** screen overviews the citations extracted so you can decide whether or not to exclude reports for selected citations.

Shepard's® BriefCheck™: Smith Case Motion to Dismiss.docx

1. Select Document → 2. Select Options → **3. Review Citations** → 4. Deliver Report

Citations(16)

Citation Content Report: Requested

Valid Citation Duplicate Citation Please note: You can request up to 200 reports within the Shepard's® BriefCheck™ report **Reports currently selected: 3**

Validity	Citation	Name	Page	Content Type	Shepardize® ☑ All	QuoteCheck™ ☑ All	Get Document ☑ All	Delete
✓	861 F.2d 224, 226	Am. Title Ins. v. Lacelaw	2	Cases	☑	0 quotes	☑	🗑
✓	90 A.2d 488, 491	St. Regis Sales Corp. v. Wilson Cabinet Co.	2	Cases	☑	☑ 1 quotes	☑	🗑
✓	330 A.2d 441, 443	Artesian Water Co. v. State Dep't of Highways & Transp.	3	Cases	☑	☑ 1 quotes	☑	🗑
📄	194 A. 124, 127	Holland v. National Automotive Fibres, Inc.	4	Cases	☑	☑ 1 quotes	☑	🗑
✓	1994 Del. LEXIS 105	American Family Mortgage Corp. v. Aciermo	4	Cases	☑	☑ 1 quotes	☑	🗑
📄	194 A. at 127	Holland	4	Cases	☑	0 quotes	☑	🗑
✓	993 A.2d 1057, 1063	Axis Reinsurance Co. v. HLTH Corp	4	Cases	☑	☑ 1 quotes	☑	🗑
✓	21 A.3d 62, 72	See ConAgra Foods, Inc. v. Lexington Ins.	8	Cases	☑	☑ 1 quotes	☑	🗑
📄	6 Del. Code § 17-403		10	Codes	☑	0 quotes	☑	🗑
📄	Id.		14	Codes	☑	0 quotes	☑	🗑

- 10 Four delivery options are available for reports: print, download, email or send to a work folder.

Shepard's® BriefCheck™: Smith Case Motion to Dismiss.docx

1. Select Document → 2. Select Options → 3. Review Citations → **4. Deliver Report**

Print Download Email Add to folder

Print **Download** Email Add to folder Report Formatting Options

Document type
Microsoft Word®-compatible (.DOCX) ▼

Compress files in .ZIP format

Log in

[LEXISADVANCE.COM](https://www.lexisadvance.com)