

# **STATUTORY** EDITORIAL PROCESS

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LexisNexis attorney-editors, legal analysts and publishing professionals work together as a highly effective team that is in your corner at every turn.

- LexisNexis legal analysts are lawyers who are highly experienced in legislative, regulatory and statutory revision and analysis. They specialize in certain jurisdictions to ensure continuity in analysis.
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- We make it easy to quickly find the content you need with innovative features that help you stay ahead of changes in the law and see connections between and across different content types as well as branches of government.

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#### **Comprehensive Editorial Process**

Our editorial philosophy stresses integrating new legislation into the full text of relevant statutory provisions as quickly as possible.

- We update our 50-state online code offering with new legislation virtually every day throughout the year.
- LexisNexis analysts and editors process tens of thousands of updates to our code collection each month, especially during the times of year when many states are in session and are actively generating legislation.

### LexisNexis<sup>®</sup> Editorial Process: Statutory Content

LEGISLATIVE ANALYSIS & MONITORING	ADVANCE LEGISLATIVE SERVICE	EDITORIAL REVIEW	CODE SECTION CHANGES COMMUNICATED	ANNOTATIONS & AMENDMENT NOTES	HISTORICAL CITATIONS & EXPLANATORY	<b>PUBLICATION</b> & REVIEW Fast updates give you
litical environment and printed	Signed legislation is printed and goes online right away.	cooperatively with code revisers to incorporate updates promptly.	LexisNexis keeps you up to date.	Editorial enhancements help you analyze key points of law.	<b>EDITOR'S NOTES</b> LexisNexis gives you context and insight.	a legal edge.
<ul> <li>Bills (aka legislation) are tracked and analyzed from their initial introduction and as they move through the legislature.</li> <li>Bills that potentially affect a code section are made available via a Pending Legislation Alert on the Lexis Advance® solution, allowing the user to stay ahead of potential legislative changes whether or not those bills ultimately become law.</li> <li>By the time a bill reaches the desk of the president or a governor, it has already been analyzed in detail by a LexisNexis analyst and its language is ready to be quickly integrated into the online statutory text.</li> </ul>	<ul> <li>As soon as a bill is signed, it is loaded into the LexisNexis online Advance Legislative Service (ALS). Advance Legislative Service pamphlets are also published in print to complement the LexisNexis print code offerings.</li> <li>Updated statutory text is available online in advance of the effective or operative date of any revisions.</li> </ul>	<ul> <li>Once an act is loaded into the Advance Legislative Service, LexisNexis analysts and content editors begin the editorial process.</li> <li>Analysts perform indepth review of an act to determine its total effect on the code, including whether it might impact other sections of the code.</li> <li>Working with the reviser, analysts resolve contingencies, conflicts and multiple-amendment situations.</li> <li>In some state jurisdictions (depending on specifics of the legislative and revision processes), LexisNexis analysts may also assign code section numbers.</li> </ul>	<ul> <li>While the analysts and the reviser continue their work, LexisNexis provides Legislative Alerts in all of its codes to notify users that a particular code section has been affected by recent legislative activity and that those changes have not yet been incorporated into the full text of the code.</li> <li>A red "Legislative Alerts in all legislative activity and that section has passed. The symbol tells the user that legislation affecting that section has passed. The symbol may include:</li> <li>An "Acts Affecting this Document" indicator</li> <li>Once the analysts' and reviser's revisions are complete and integrated into the text of the online code, all "Acts Affecting this Document" and "Updated Section Previews" symbols are removed</li> </ul>	<ul> <li>Analysts add case- law annotations to opinions, particularly seminal ones. Annotations meaningfully apply, construe or interpret each section of code.</li> <li>Analysts add amendment notes describing recent legislative changes to each section of code.</li> <li>Analysts add notes to attorney general opinions on the applicability of each section of code.</li> <li>Analysts add notes to treatises, law reviews, legal periodicals and encyclopedias, as well as other collateral references that pertain to the section of code in a meaningful way.</li> <li>LexisNexis independently audits all annotations and enhancements added by the analysts.</li> </ul>	<ul> <li>Analysts add historical citations capturing the legislative derivation of each section of code.</li> <li>Analysts add explanatory editor's notes describing applicability, effective date or other useful information about each section of code.</li> <li>Analysts add cross references to other related statutes or administrative code provisions.</li> </ul>	<ul> <li>Once revision and editorial processes are complete, LexisNex quickly makes the integrated section available online via Lexis Advance.</li> <li>Analysts continuou review codes online to ensure reliability</li> <li>Print codes include comprehensive and convenient indexes.</li> <li>Print codes are updated annually by replacement volum and cumulative supplement pocket part pamphlets.</li> <li>Advance Code Service pamphlets featuring new case annotations are released several tim during the year.</li> <li>Each statutory code is continuously reviewed to ensure quality.</li> </ul>