

LexisNexis[®] Get & Print

LexisNexis Get & Print is a fast, easy way to retrieve and deliver multiple full-text documents or multiple Shepard's[®] Citations Service reports. One citation or many, Get & Print lets you make your request with one search from one screen.

Get & Print ... and go!

Deliver Shepard's report(s) or the full text of legal documents directly to your LexisNexis printer or to your browser*. Whenever you have a list of citations—cases, law reviews, IRS materials, statutes, or Federal Register documents—you can submit them all at once.

Get & Print ... and go!

- Enter multiple citations at once.
- Full text and Shepard's. Get the full text of your citations and/or Shepardize[®] them all at once.
- All-in-one form. Enter your session and client names, your list of citations, plus select report format, Shepard's report preferences, and delivery options all on one screen.

Save steps and save time with the easy-to-use, Get & Print form for one or many citations.

*in Microsoft[®] Word, WordPerfect[®], Rich Text, PDF, or HTML format (which allows you to print to your network printer or the printer attached to your PC)

ADVANCED GOVERNMENT SOLUTIONS

Intelligence
Analysis

Investigative

Screening &
Identity Verification

Research

Case Management

Digital Asset
Management



LexisNexis[®]

Go to www.lexis.com/getandprint/
(bookmark this site for easy reference).

You will be asked to enter your LexisNexis® ID and password.

Identify the research session and the client for whom you are doing research. To add/change a client matter, click the [Switch Client](#) link at the top right of your screen. (Not shown)

Then:

- 1 Type one or more citations in the box. Use the ENTER key or use semicolons to separate each citation.
- 2 Select a Report Format:
 - Full text of citations
 - Shepard's Full or KWIC™ reports
 - Restrict your Shepard's reports Unrestricted, Negative, Positive, or Any treatment.
- 3 Select a delivery method**: Deliver to browser, attached printer, or download. Or e-mail.
- 4 Click Advanced Options to customize your documents. (See screen right.)
- 5 Click Get to process your Get & Print request.

You can also access Get & Print through www.lexis.com/research :

1. Click the Get a Document tab.
2. Click Get & Print .
(You will be asked to enter your LexisNexis ID and password.)
3. Follow steps 1 – 5 above.

Define Your Job

Session: GP010124 Client: Smythe/Jones

1. Enter Your Citations
(Separate citations by a hard return or semicolon.)

2. Select Report Services

- ☒ Retrieve Full Text of Citations
- ☐ Show Annotations for Statutes
- ☒ Shepardize® these Citations
- Shepard's® Report Format: Full
- Shepard's® Restrictions: Unrestricted
- ☐ Show Shepard's® Summary

3. Select Delivery Method

- ☒ Additional Delivery Methods
 - ☒ Deliver to Browser
 - ☐ Attached Printer *
 - ☐ Download *
- ☐ Email as Attachment

To: (Up to 3 recipients)

Subject:

Brief Note:

[Advanced Options](#)

*Install utility for streamlined printing and downloading. (estimated download time < 2 minutes via 28.8 modem connection)

\$ NOTE: Additional charges will be incurred for any citations not included in your fixed rate subscription plan. Please contact your firm administrator or a LexisNexis representative if you have any questions.

Get

Advanced Options

Full Text

- ☒ Show Shepard's® Signal, if available
- ☒ Show Case Summary
- ☒ Show LexisNexis® Headnotes
- ☒ Show Core Terms

Shepard's®

- ☐ Show Citing Reference Signals
- ☒ Show LexisNexis® Headnotes
- ☐ Restrict by Date
- ☒ Show references for the year: 4-digit Year
- ☐ From 4-digit Year To 4-digit Year

Reports

Report Order: Citation Order

- ☒ Show Hyperlinks to lexis.com®

Session History/Session in Progress

- ☒ Auto-refresh
- ☐ Manual Refresh

Country Codes

United States (01)

Browser

Default Delivery Format: HTML

Download *

Default Download File Type: RTF

- ☒ Use Session Name as Default File Name

Default Download Location: Browse...

Email as Attachment

Default Email Address: (Up to 3 addresses separated by commas or spaces)

Default Attachment File Format: RTF

Attached Printer *

Default Printer Format: RTF

- ☒ Use Default Print Settings
- ☐ Display Print Dialog for Every Print Job

*Install utility for streamlined printing and downloading. (estimated download time < 2 minutes via 28.8 modem connection)

[Click here to download Adobe Acrobat reader for pdf documents](#)

Save Cancel

**According to your LexisNexis subscription.

LexisNexis, the Knowledge Burst logo, Shepard's and Shepardize are registered trademarks and KWIC is a trademark of Reed Elsevier Properties Inc., used under license. Other products or services may be trademarks or registered trademarks of their respective companies.

© 2007 LexisNexis, a division of Reed Elsevier Inc.
All rights reserved. FC00319-0 0608

ADVANCED GOVERNMENT SOLUTIONS

Intelligence
Analysis

Investigative

Screening &
Identity Verification

Research

Case Management

Digital Asset
Management



LexisNexis®