

# Guidelines for Manuscripts Submitted to *Asia Pacific Law Review*

The **Asia Pacific Law Review (APLR)** is published twice per year and contains peer-reviewed articles and commentaries on legal developments in the Asia Pacific region.

We welcome the submission of material from scholars and practitioners on matters related to Asian and Pacific law, policy and legal systems. Authors should note:

- 1 Submissions must be original contributions and not under consideration by any other publication. It is assumed that manuscripts submitted to the **APLR** have not been previously published in whole, in part, or in substance and will not be submitted to other periodicals for publication.
- 2 Authors submitting articles, notes and comments will be entitled to two free copies. Each author of a book review will receive a copy of the relevant issue.
- 3 Authors should submit each manuscript by email, attaching the article in Word or rich text format. References, including the authors' position, affiliated organisation and qualifications, should be included in footnotes. Manuscripts are submitted at the sender's risk and the **APLR** assumes no responsibility for the return of the material.
4. Articles should not normally exceed 8000 words including footnotes. Notes and commentaries should not exceed 5000 words including footnotes. An abstract of about 100 words must be given at the top of the article. A note of not more than 50 words about the author must be given as the first footnote, but numbered with the symbol \*. The regular footnotes must be numbered consecutively.
- 5 Authors should note:
  - words in a foreign language are in italics
  - the name of an author of a book or article is first name, middle initial followed by surname. The title of a book is to be in italics, followed by edition (other than first), publisher, place of publication, year of publication, and page number. Example: Charles K Wong, *Intellectual Property under Threat* (4th ed, Vakil Press, 1990), pp 43-52; Theresa Chau, *Practice Management in the New Millennium* (Wilson Press, 1989), p 132
  - the title of an article is to be in roman type, surrounded by single quotation marks. The name of the publication is to be in italics. The year and volume number (if any) are to be provided. Example: C K Wong, 'The Undermining of the Global Financial Structure' (2001) 4 *Asia Pacific Law Review* 45-69
  - cross-references: 'see note 17 above'; 'Chau (note 16 above), p 96'
  - 'schedule' is spelt out when it is the first word of a sentence but is otherwise 'sch' as in 'sch 1'
  - 'section' is spelt out when it is the first word of a sentence but is otherwise 's' (plural 'ss') as in 's 3(2)'; subsection is 'sub-s' (plural 'sub-ss') as in 'sub-ss 4 and 6'
  - 'rule' is spelt out when it is the first word of a sentence but is otherwise 'r' (plural 'rr') as in 'r 3'; subrule is 'sub-r' (plural 'sub-rr') as in 'sub-r (2)'
  - 'regulation' is spelt out when it is the first word of a sentence but is otherwise 'reg' (plural 'regs') as in 'reg 4' and 'regs 4 and 5'
  - 'appendix' is spelt out when it is the first word of a sentence but is otherwise 'app' as in 'app 3'
  - 'chapter' is spelt out when it is the first word of a sentence but is otherwise 'ch' as in 'ch 2'
  - 'clause' is spelt out when it is the first word of a sentence but is otherwise 'cl' (plural 'cll') as in 'cl 3' and 'cll 5, 6 and 7'
  - 'paragraph' is spelt out when it is the first word of a sentence but is otherwise 'para' (plural 'paras') as in 'para 4' and 'paras 2 and 3'
  - omit all full stops in abbreviations. Example: 'eg', 'ie', 'Co', 'Ltd', 'etc'
  - dates are in the order - date, month, year, eg '5 May 1975'
  - quotation marks are single, but within a quotation are double
  - words like 'plaintiff', 'defendant', 'appellant', 'applicant' are always lower case
- 6 The Publisher retains copyright in works published by **APLR**.

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