

# Information Professional Update



Issue 8, August 2006

Specifically designed for legal information professionals

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**Take a Tour**

## New *Shepard's*® BriefCheck™ for the Web: More Cite-Checking Accuracy Plus Web Flexibility

Draft high-quality, winning legal briefs, motions and pleadings faster and more accurately with *Shepard's* BriefCheck for the Web, the newest cite-validation tool that combines the authoritative power of *Shepard's*® Citations Service with the convenience of the Web.

*Shepard's* BriefCheck for the Web identifies legal citations within your document, validates citations through *Shepard's* Citations Service and generates a concise summary report tagging problem cites for immediate attention.

Count on *Shepard's* BriefCheck to add flexibility to your *Shepard's*® Brief Suite™ collection. While *Shepard's*® CheckCite® software application checks case-law and law-review citations, *Shepard's* BriefCheck on the Web also:

- Checks U.S. and state statutes, patents, tax & Treasury materials and legislative documents as well as cases and law reviews.
- Provides *Shepard's* Smart Answer Set for statutes. Smart Answer Set gives you only those *Shepard's* reports with legislative history and citing decisions with negative analysis. Get more relevant information without extra steps—or cost.
- Offers checked cases' LexisNexis® Headnotes, Core Terms and Case Summaries in attached full-text documents and *Shepard's* Signal™ indicators for fast identification of problem areas. (Also find *Shepard's* Signal indicators for citing references.)
- Delivers results as an e-mail attachment. Add a note and send!

Plus *Shepard's* BriefCheck alerts you to invalid cites in your document, i.e., text that looks like cites, but doesn't contain all the appropriate elements. What a timesaver!

**Turn the page and see *Shepard's* BriefCheck for the Web at Work!**

## Take a Tour of New *Shepard's* BriefCheck on the Web

Begin your *Shepard's* BriefCheck session two ways:

1. Click the *SHEPARD'S* tab on your *lexis.com*<sup>®</sup> menu screen. Then click the [Shepard's BriefCheck](#) link.

OR

2. Click the *Shepard's* BriefCheck icon added to the toolbar of your word-processing package as you view a document.

You will be asked for your LexisNexis ID and Password. (You can also use this screen to enter a different LexisNexis ID and password.)

Then *Shepard's* BriefCheck walks users through four simple, fill-in screens.

### 1. BEGIN SESSION

Here you:

- a. Enter a **session name** for your BriefCheck research.
- b. Enter a **client or matter ID**.
- c. Select a method for **submitting citations**:
  - **upload** a document.
  - **type** a list of citations (separated by ; or hard returns) If users need assistance determining the proper citation formats, they can click the [Citations Dictionary](#) link.
- d. Click **NEXT**.

### 2. SELECT OPTIONS

What information would you like included in your *Shepard's* BriefCheck report? Default settings are shown on the Select Options screen. Use Select Options to change options for:

- *Shepard's* analysis (Click [Edit settings](#) to change the default *Shepard's* settings.)
- **Get** (full-text documents, including cases with LexisNexis Headnotes and editorial treatment)
- **Report Set Up** (Click [Edit settings](#) to suppress duplicate citations from the report and change other settings.)

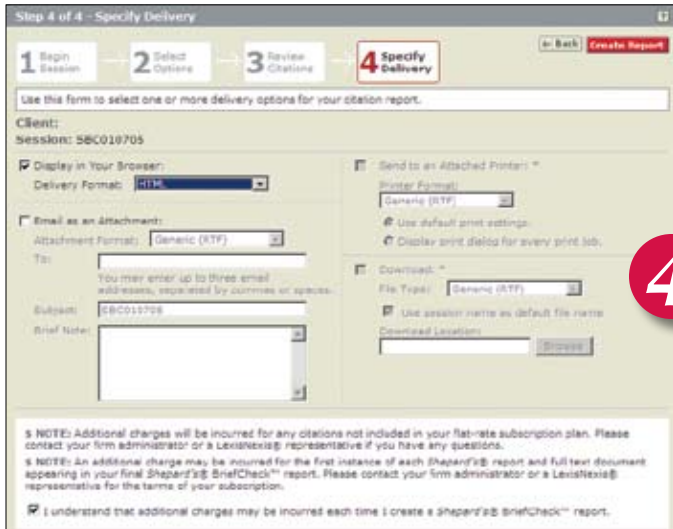
Click **NEXT**.

Validity	Citation	Name	Page	Type	Shepard's v@b	Get
✓	3 U.S.C. § 5		1	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	3 U.S.C. § 5		2	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	3 U.S.C. § 5		2	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	148 U.S. 1, 22-24	McPherson v. Becker	2	Cases	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	28 U.S.C. § 1257		3	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	3 U.S.C. § 5		3	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	3 U.S.C. § 9		3	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	28 U.S.C. § 1257		3	Statutes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	290 U.S. 534, 547	Burroughs v. United States	3	Cases	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
✓	110 U.S. 451, 468, 469	By parte Verbrucht	3	Cases	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### 3. REVIEW CITATIONS

This third screen gives you the option to review your list of citations—up to 50 citations per screen. (*Note that cites that could not be checked are marked with a red X and are included at the bottom of the list.*) You can use this screen to change services provided for specific citations, for example, uncheck the Get box next to citations where you do not need a full-text document attached. You can also print or download<sup>1</sup> your cite list. After reviewing your cite list, click **NEXT**.

<sup>1</sup>According to the terms of your LexisNexis<sup>®</sup> subscription agreement



#### 4. SPECIFY DELIVERY

Select a delivery method for your *Shepard's* BriefCheck report:

- Display in your browser (HTML, RTF, Microsoft® Word, WordPerfect®, Adobe® Acrobat®)
- E-mail as an attachment (Enter up to three e-mail addresses, subject line and brief note)
- Send to a printer attached to your PC
- Download

You will be asked to verify that you understand you will pay additional charges for citations outside your subscription.

Click **CREATE REPORT**.

#### Review your *Shepard's* BriefCheck report

Click the links to move to *Shepard's* reports of interest and/or full-text document. (The example shown here is in HTML.)

<sup>2</sup> Citation information is sent and retained via secure connections and protected servers. After 72 hours, all citation information is discarded.

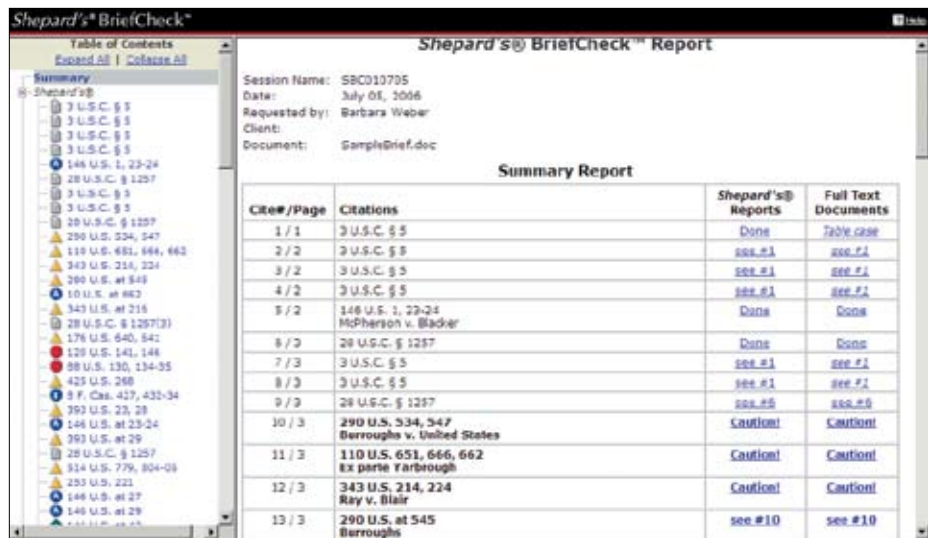
<sup>3</sup> Charges for *Shepard's* reports and Get full-text document retrieval may also apply, according to the terms of your LexisNexis subscription agreement.

**There is *no charge* to print *Shepard's* BriefCheck cite lists or reports!**

**Regenerate your *Shepard's* BriefCheck report within 72 hours—no extra charge!<sup>2</sup>**

**If you subscribe to *Shepard's* Brief Suite, use *Shepard's* BriefCheck at no additional charge.<sup>3</sup>**

**(You may also subscribe to *Shepard's* BriefCheck on a transactional, pay-as-you-go basis.) Ask your LexisNexis account executive or Librarian Relations Consultant for pricing information.**



## Will a Simple Power Outage Sever Your Business's Future?

by Gayle Lynn-Nelson, LexisNexis Senior Librarian Relations Consultant

It's a fact: Data damage is more likely to result from a power outage than from any physical damage. And power outages aren't uncommon; they can occur when construction equipment cuts a power line. And, of course, these accidents occur without warning.

Bottom line ... company data must be backed up on an ongoing basis. The more critical the information, the more often you should back it up. Automatic backups rather than those that require human intervention are preferable.

How do you backup your servers today? According to a recent ABA Technology survey, only 40% of respondents said that they have a disaster recovery plan for data. Are you 100% satisfied that you could restore your critical business data today? Studies have shown that tape backups are unreliable with restores failing 50% of the time.

The intellectual data stored in your computers is your work product. LexisNexis® Managed Network Services ensure that your firm's business can continue to operate by protecting critical systems, data and data access. LexisNexis Managed Network Services may include any or all of these elements:

- **Data backup and protection**, including storage management and support
- **Disaster-recovery services**, including data replication and recovery
- **Systems hosting**, including management and monitoring
- Use of a **global data network with nodes** in most major cities for customer connections
- **Business continuity planning**, design and testing
- **Hosted document, e-mail & records management services**

Plus LexisNexis has developed an alliance with LiveVault Corporation. LiveVault® is a continuous data backup service that allows you to eliminate the tedious and unreliable process of performing tape backups of the e-mail, document-management, or any other litigation databases. LiveVault makes electronic copies of data as it is changed or added. The data is transmitted over your Internet connection to the vault.

The LexisNexis Data Backup and Protection Service powered by LiveVault can offer the following services to *firms preserving less than 500 gigabytes*:

- Continuous online backup of the data, so that the data is recoverable up to the minute the interruption occurs
- The backup and protection of open, changing files and databases such as Exchange, SQL and Oracle
- The ability for the customer to manage and monitor the entire backup and vaulting process from a Web browser anywhere, anytime
- Automatic detection of problems at any stage of backup or recovery and corrective action initiation and notification

LexisNexis can also serve as a **primary or secondary site** to host the firm's systems. LexisNexis uses world-class data centers that meet rigorous industry standards for optimal data security. LexisNexis technology personnel have decades of experience in the legal market and are focused on supporting the deadlines and client demands of law firms and legal departments.



Gayle Lynn-Nelson

LexisNexis Systems Hosting Services include:

- Architecture/engineering consultation
- Selection, acquisition and configuration of hardware, software, tools, applications, and Internet and network connectivity
- Housing of hardware at a world-class data center
- Full data-center services, including support for capacity and performance, database and systems administration
- Monitoring and troubleshooting across all platforms

LexisNexis offers your business:

- A tailored solution, regardless of the amount of business data
- Automatic problem detection at any stage of backup or recovery
- Secure off-site vaulting in world-class data centers
- The added option of housing firm servers at LexisNexis facilities
- Prompt on-site service
- Physical media shipment to ensure business continuity

Most importantly, LexisNexis lets your management and staff focus on vital client issues and short- and long-term growth plans instead of data issues. Secure your data ... protect your practice.

### Is Your Management Asking the Right Questions to Prepare?

LexisNexis business-continuity specialists have prepared a detailed white paper that walks law-firm management through the planning process needed to create an effective Business Continuity Plan.

Get your FREE copy of *Surviving Disasters: Questions and Considerations for Law Firms Preparing Business Continuity Plans*. To download the PDF document, go to: [www.lexisnexis.com/mms](http://www.lexisnexis.com/mms)

## New LexisNexis® Toolbar Version Offers More Jurisdictions, Source Options

The LexisNexis Toolbar is growing! In response to customer requests, new LexisNexis Toolbar Version 1.1 offers new features and functions. For example, find:

- **More Jurisdictions:** Now find 10 additional state jurisdictions available in the LexisNexis Toolbar with direct links to case law, statutes, directories, news, plus major state-oriented treatises and practice guides. The new states joining California, Florida, New York, Ohio and Texas are Georgia, Illinois, Indiana, Massachusetts, Michigan, Minnesota, Missouri, New Jersey, Pennsylvania and Virginia.
- **Create Your Own LexisNexis Toolbar Files:** More than 400 major files have been included in the LexisNexis Toolbar. However, if your personal favorites aren't among them, you can still add them. LexisNexis Toolbar Version 1.1 now permits you to drag and drop virtually any *lexis.com* source directly onto the toolbar. Newly added sources will appear toolbar's "recently used sources" list.
- **Direct Links to LexisNexis® Total Practice Solutions:** Gain access to the rich array of Total Practice Solutions from LexisNexis. The LexisNexis

Toolbar now offers quick links to services such as LexisNexis® Total Litigator, CourtLink®, LexisNexis® Applied Discovery®, LexisNexis® File and Serve, CounselLink™ and Martindale-Hubbell®—among many others. (Access availability depends upon your subscription and market.)

Get LexisNexis Toolbar Version 1.1 at <http://www.lexis.com/toolbar> Click on the START DOWNLOAD button and follow the simple installation instructions. First-time users will see the LexisNexis Toolbar on their browsers, while existing users will be upgraded automatically to Version 1.1.

## Lawyers Weekly State Publications Join *www.lexis.com*

Lawyers Weekly USA provides current coverage of court decisions, legislation, litigation trends and practice management information for lawyers who represent individuals and businesses.

And now seven state Lawyers Weekly publications are also available through *www.lexis.com*:

**Massachusetts Lawyers Weekly**—In addition to reporting all decisions issued by the Supreme Judicial Court, the Massachusetts Appeals Court and the U.S. Circuit Court of Appeals for the First Circuit, *Massachusetts Lawyers Weekly* also covers hundreds of rulings from state and federal trial courts in Massachusetts and state agencies like the Massachusetts Commission Against Discrimination. And now *Massachusetts Lawyers Weekly* also covers thousands of unpublished decisions from the Appeals Court—every ruling issued by the court.

**Michigan Lawyers Weekly**—Reports on legal opinions from all the state and federal courts in Michigan as well as changes to court rules, verdict and settlement reports, discipline matters and all other news vital to attorneys in the state.

**Missouri Lawyers Weekly**—In addition to verdict and settlement reports, *Missouri Lawyers Weekly* covers legal decisions issued by all the state and federal courts in Missouri, changes to court rules, bar-discipline notices and all other news vital to attorneys in the state. *Missouri Lawyers Weekly* also covers rulings from the Missouri Tax Commission; the Missouri Administrative Hearing Commission; and the Missouri Attorney General's Office.

**North Carolina Lawyers Weekly**—In addition to reporting all decisions issued by the North Carolina Supreme Court, the North Carolina Court of Appeals and the U.S. Circuit Court of Appeals for the Fourth Circuit, *North Carolina Lawyers Weekly* covers rulings from the North Carolina Industrial Commission, the North Carolina Attorney General's Office and the North Carolina Office of Administrative Hearings, verdict & settlement reports, bar discipline and all other news vital to attorneys in the state.

**Rhode Island Lawyers Weekly**—Reports on decisions issued by all the state and federal courts in Rhode Island, as well as changes to court rules, verdict & settlement reports, disciplinary notices and all other news vital to attorneys in

*continued on page 06:099*

## One Final View of the 2006 AALL Annual Meeting...



LexisNexis Librarian Relations team members (L – R) Deidra Payne, Linda Hutchinson and Cindy Spohr



Thanks to our librarian customers who stopped to say hello and view LexisNexis products. Hundreds of you redeemed game cards!



With more than 20 online and print LexisNexis products on display, AALL visitors had ample opportunity to view, ask questions—and win more than \$25 in rewards points.

## Couldn't Attend AALL? See the LexisNexis Solutions Shown Now

Ask your LexisNexis account executive or LexisNexis® Librarian Relations Consultant about the LexisNexis® Total Practice Solutions shown at the AALL Annual Meeting. Many of these tools—including LexisNexis Total Litigator, new *Shepard's* Brief Suite, even favorite news and business resources—are available for review in your offices at your convenience.

## Bahamas Cruise Winner Announced!

For attending the LexisNexis Litigation Service suite of product demonstrations at the AALL Annual meeting exhibition, **Jane R. Baugh**, Information Services Director at Woods Rogers PLC in Roanoke, VA, won a cruise for two to the Bahamas and Nassau aboard Royal Caribbean's Majesty of the Seas. *Bon Voyage, Jane!*

## Congratulations to the 2006 Scholarship and Grant Recipients

The LexisNexis/John R. Johnson Memorial Scholarships and the LexisNexis Academic & Library Solutions/James F. Connelly Scholarships ensure more AALL members will reach their educational goals. These scholarships are named for LexisNexis visionaries who strongly believed in the value of law librarians—and in their potential as the legal profession evolved. The 2006 scholarship recipients are:

Laureen Adams  
Jennifer Bascom  
Michele Gernhardt

Thomas Kimbrough  
Tammy Pettinato

Through the AALL/LexisNexis Grant Program, more new librarians are able to attend the Annual Meeting. The 2006 grant recipients are:

Melissa Bednarz  
Yu-Hui Chuang  
Jenel Cotton  
Scott A. Frey  
Sarah Glassmeyer  
Jessica Gillespie

Emily M. Janoski  
Julie Kimbrough  
Elizabeth Outler  
Christine Sellars  
Karen Shepard

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## Lawyers Weekly State Publications Join [www.lexis.com](http://www.lexis.com)— *continued from page 06:097*

the state. Also find decisions from state agencies, including the Human Rights Commission and the Ethics Commission.

**South Carolina Lawyers Weekly**—Find decisions issued by the South Carolina Supreme Court, the South Carolina Court of Appeals and the U.S. Circuit Court of Appeals for the Fourth Circuit. *South Carolina Lawyers Weekly* also covers rulings from the state and federal trial courts and agencies in South Carolina as well as changes to court rules, verdict & settlement reports, bar discipline and all other news vital to attorneys in the state.

**Virginia Lawyers Weekly**—Reports on all decisions issued by the Supreme Court of Virginia, the Virginia Court of Appeals and the U.S. Circuit Court of Appeals for the Fourth Circuit. Also featured are hundreds of rulings from state Circuit Court judges, U.S. District Court judges, U.S. Bankruptcy Court judges, the Virginia Workers' Compensation Commission and other state agencies. News coverage highlights changes to court rules, verdict & settlement reports, bar-discipline notices, etc.

## September Web Seminar to Review LexisNexis® Total Litigator

Set for release September 21, *LexisNexis Total Litigator—Creating a Strategic Advantage for Your Firm's Litigators* will focus on this unique tool that integrates the critical LexisNexis content, products and services required by today's successful litigator into one single platform.

Get a better understanding of how LexisNexis Total Litigator simplifies the information-gathering process with simple access, resource linking, customization capabilities, advanced search tools and more.

And before Jenny Kanji, Senior Lead for the LexisNexis Librarian Relations team, and Matt Wagner, LexisNexis Librarian Relations Consultant, finish this Web seminar, you'll also gain knowledge on how LexisNexis Total Litigator can drive successful litigation strategies at your firm.

*LexisNexis Total Litigator—Creating a Strategic Advantage for Your Firm's Litigators* is the latest in the LexisNexis Librarian Web Seminar series. Seminars are released in March, June, September and November—always on the third Thursday of the month. Once posted, the seminars will be available for you to access at any time (as many times as you'd like) throughout 2006. And they're FREE to LexisNexis subscribers!

To register, go to [www.lexisnexis.com/webseminars](http://www.lexisnexis.com/webseminars) Simply fill out the registration form and choose the dates and topics of the Web seminar(s) you wish to access. It's that easy!

After registering, you'll receive confirmation, and the day before the seminar releases, you'll receive a reminder e-mail containing the URL you'll need to gain access to the seminar and any accompanying materials.

### LexisNexis® Information Professional Update

Newsletter editions are also available at <http://www.lexisnexis.com/infopro/current/newsletter>

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