

Integrate client validation and research tracking/reporting functions with

# LexisNexis® Cost Recovery Manager

LexisNexis Cost Recovery Manager combines a powerful client validation entry tool with tracking and reporting functions that help you recover the costs of your online research. LexisNexis Cost Recovery Manager may be integrated with both the LexisNexis® and Westlaw® online and software services and can also be used to validate clients and track usage with all Web services.

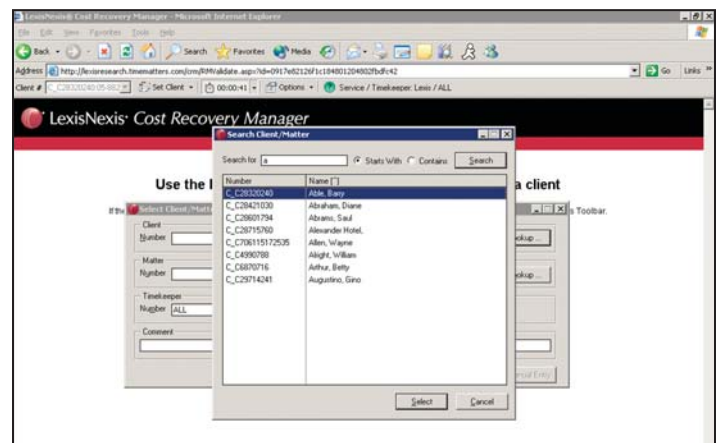
## Quick and reliable client validation

If your firm requires you to enter a valid client identifier when you do online research, you won't have to search for the identifiers again. Now you can validate client matters by pulling current client names, numbers and matter listings directly from your firm's time and billing system. You eliminate hours of guesswork while billing your clients more accurately for online legal research.

- **Easy to use**—perform three simple steps to ensure accurate billing information
- **Accurate**—access the information directly from your own billing system
- **Time saving**—find the information you need without having to leave your desk
- **Cost effective**—recover a higher percentage of your billable costs

## Convenient toolbar consolidates functions

After you install the Cost Recovery Manager client, a LexisNexis toolbar can be added by individuals who use supported Web browsers on the client system. The toolbar contains all the features required for day-to-day use of Cost Recovery Manager.



- **Recent Clients and Matters**—Quickly select a Client and Matter for which you have recently performed research
- **Set Client**—For services that don't offer mandatory client, specify a Client or Matter for which to perform research, specify a different Timekeeper or edit the comment for the selected Client
- **Timer Options**—Pause and resume timing your research, or stop and restart the Timer
- **Program Options**—Configuration system and user level profiles, open a new browser window to display the Reports page, open a new browser window to display the Admin page, or define values used to automatically fill input fields on service sites

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## Validate clients on multiple online services

LexisNexis Cost Recovery Manager can be integrated with both LexisNexis and Westlaw Web and non-Web products. It can also be used to validate other fee-based or free Web research services, such as BNA®, CCH®, RIA® and more.

Law firm administrators can maintain the database of services for which they choose to enforce that valid client identification, matter identification, and attorney timekeeper numbers are entered with research.

## New tracking and reporting functions expand LexisNexis Cost Recovery Manager capabilities

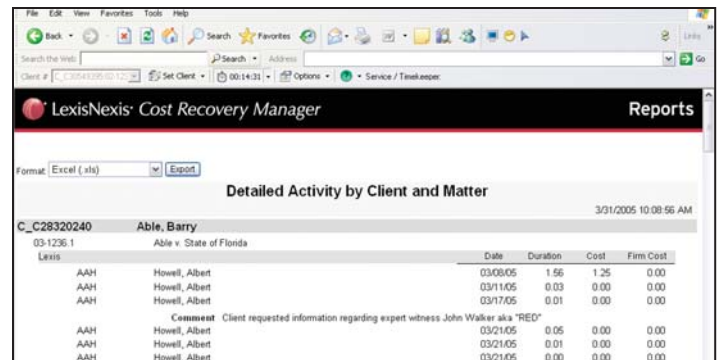
Our research reporting and tracking capability will allow you to track and produce reports that will tell you:

- Services accessed
- Who accessed the service
- The duration of research
- The client
- The matter
- Timekeeper information
- Date of research and more relevant data

## Capture non-billable activities

Monitoring non-billable activities can be a challenge in managing your firm's online research costs. Users may enter an invalid client number or tend not to pass charges on to a particular client.

LexisNexis Cost Recovery Manager can help you effectively manage your non-billable activity by setting up your firm as a non-billable client in your billing table and at the same time "blocking/entitling" access to the firm's administrative numbers.



The screenshot shows the LexisNexis Cost Recovery Manager interface. The main window displays a report titled "Detailed Activity by Client and Matter" for client "Able, Barry" and matter "Able v. State of Florida". The report is dated 3/31/2005 10:08:56 AM. The data is presented in a table with columns for Date, Duration, Cost, and Firm Cost. The table shows several rows of activity, including a comment: "Client requested information regarding expert witness John Walker aka 'RED'".

Date	Duration	Cost	Firm Cost
03/08/05	1.56	1.25	0.00
03/11/05	0.03	0.00	0.00
03/17/05	0.01	0.00	0.00
03/21/05	0.05	0.00	0.00
03/21/05	0.01	0.00	0.00
03/21/05	0.00	0.00	0.00

## Are you getting the most you can from your online research cost recovery?

LexisNexis Cost Recovery Manager can help you maximize your cost-recovery efforts by helping you manage client validation, tracking and reporting more effectively. It's easy to install, easy to use and will pay for itself by helping you recover all appropriate billable costs.

Talk to your LexisNexis account representative today, or call **800.543.6862** to find out more about how you can take advantage of LexisNexis Cost Recovery Manager in your firm.

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