

LexisNexis® CourtLink® TRACK ENHANCEMENTS



LexisNexis® CourtLink® Track provides updates of new activity in existing cases of interest to you.

With new enhancements we have made to CourtLink® Track, you can quickly and more easily view changes to your tracked dockets for all State Courts, U.S. Circuit Courts of Appeals and Bankruptcy Courts available through CourtLink®. In December we will launch this functionality for the U.S. Federal District Courts.

You will now have three options for viewing your tracked dockets online through CourtLink:

- **View Full Docket—No Highlighting:**
Normal view of the docket.
- **View Full Docket—Changes Highlighted:**
See the entire docket with the changes highlighted.
- **View Changes Only:** See only the changes in the docket since the last time you received your Track.

Daily and weekly flat rate Track pricing is now available! Contact your LexisNexis CourtLink sales representative for details.

The screenshot displays the LexisNexis CourtLink Track interface for a case in the Delaware Court of Chancery. At the top, there are three radio button options for viewing the docket: "View Full Docket - No Highlighting" (selected), "View Full Docket - Changes Highlighted", and "View Changes Only". Below these is a legend: "Added Text" (green), "Removed Text" (red), and "Changed Text" (yellow). The main content area shows the case title "In Re: Emerging Communications Inc Shareholders Litigation v. Jeffrey J Prasser Emerging Communicat" and a table of docket entries. The table has columns for "Availability", "Date", and "File", and a "Download Text" column. The entries are numbered 1 through 5, with the first four labeled "Bumper" and the fifth labeled "Online". The interface also includes a "Docket Tools" section with buttons for "Get Updated Docket", "Get Alerts", "Start a New Search", and "Email the Docket".

To set up a Track:

- 1 Log on to courtlink.lexisnexis.com

- 2 Click the **Track** tab from the CourtLink top navigation menu.

- 3 Click the **Track a Docket** button.

- 4 From the drop-down menus, select the **Court System** you want to search.
 - Under **Court System**, choose federal courts or a single state court system.
 - Under **Court Type**, select a specific court.
 - Under **Online Court**, select a specific jurisdiction.

- 5 Enter the **docket number**. (Click the **Formatting Rules** link for details on docket number formats.)

- 6 Under **Scheduling Options** select a frequency for notification of new activity: daily, selected weekdays, selected dates of a month, or only one time on a single date.

- 7 Enter a client matter code (optional).

- 8 Click the **Save Track** button.

How to Change Your Track Settings

If your default is set to “View Full Docket” currently and you would like to change your settings, simply go to “My Account”, then click on “Track Settings” to change your preferences. You can also change your setting at the top of your tracked docket.

If your default is set to “View Recent Entries Only” you will automatically begin to see changes.

If you have questions, please call our knowledgeable Customer Support team at **1.888.311.1966**