

Your Work Stays Organized for Quick, Secure Access with Lexis® Document Profiling

Across your firm, model documents provide a solid foundation for effective, profitable work. But documents in a large system can easily become disorganized. Misclassified files can be hard to find. And there's no time for laborious searching. More than ever before, each document collection needs a sound structure, strong security and true document *findability*. Your firm gets just that with **Lexis® Document Profiling**.

Strengthen your firm's business success

Lexis Document Profiling is the only law-firm solution that maximizes the value of your internal document collection by improving the organization, consistency and accuracy of document profiles. This enables you to provide tailored, highly efficient client service, gain a greater return on your technology investment and increase firm profitability.

Law professionals use Lexis Document Profiling to easily classify and tag documents—making them optimally findable. The results: less administrative work, more effective searching, and more time to focus on the legal needs of clients.

Because you also gain a standardized document platform with Lexis Document Profiling, your IT project pipeline can move more quickly and technical staff can save months on critical projects.

In addition, firms involved in mergers can cut weeks and even months off their document consolidation process, considerably increasing ROI and profitability.

What do customers say about Lexis Document Profiling?

"Document Profiling enhanced the value of our document collection by allowing our attorneys to tap the full breadth of the firm's work product quickly and efficiently. ... These efficiencies allow us to serve clients in a more expeditious way, and free our attorneys to pursue more profitable, higher-value work on behalf of the firm."

—Michael Moloney,
Managing Partner
Sebaly, Shillito + Dyer

Accurately categorize and organize your internal documents

Lexis Document Profiling works seamlessly with a variety of document management systems, as well as the combination of Lexis® Search Advantage and Interwoven® Universal Search. Components of Lexis Document Profiling enable you to categorize for specific circumstances and requirements:

Categorize documents retrospectively and prospectively, and create firm-specific classifications—for example, document type, practice group, jurisdiction and area of law. Automation rules are customized for your firm to make profile creation faster and more consistent.

Enforce your established ethical walls and manage risk with customized security that prevents inadvertent access to documents that might pose a conflict of interest.

- Perform an initial audit of your firm's ethical walls.
- Monitor and enforce your document management security compliance.
- Discover and lock down unsecured documents.

Migrate documents from one Document Management System (DMS) to another as firm needs change.

- Extract information from one DMS, format it and migrate it to another.
- Perform mappings and data conversions, as appropriate.
- Resolve or manage discrepancies between different document management systems.

Merge two document management installations to complete a firm merger.

- Extract information from one DMS, format it and migrate it to another when two firms are merging.
- Merge and simplify categories between two firms.

Technical Advantages

Lexis Document Profiling provides behind-the-firewall services with low impact on existing systems and high return on IT investment. The technology:

- Is highly **scalable** and **efficient**
- Leverages **existing** content and search investments
- Provides **rapid implementation** with minimal IT involvement
- Involves **hands-off** maintenance and upgrades

First-Place Technology Honors



Lexis Document Profiling
Gold Award—Risk Management Service/Consultant
Sixth Annual *Law Technology News* Awards

**For more information on Lexis Document Profiling,
contact your LexisNexis® representative.**

LexisNexis, Lexis and the Knowledge Burst logo are registered trademarks of Reed Elsevier Properties Inc., used under license. Interwoven is a trademark of Interwoven, Inc., which may be registered in certain jurisdictions. Other products or services may be trademarks or registered trademarks of their respective companies.

© 2009 LexisNexis, a division of Reed Elsevier Inc. All rights reserved. LPM00382-0 0109