

Practice Management Customer Newsletter

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Product Updates

Save up to 40%* on Annual Maintenance Plans

LexisNexis will increase pricing on Time Matters® and PCLaw™ Annual Maintenance Plans on April 1, 2009. While our prices will remain competitive, you can lock in savings at today's rate when you order an Annual Maintenance Plan by March 31, 2009.

With a Time Matters or PCLaw Annual Maintenance Plan, you can access the latest software versions and service releases at no extra charge, plus use live-answer telephone support for any technical questions or needs that arise. To order or renew an Annual Maintenance Plan, call **800-387-9785, ext. 2** or [click here](#) to order online.

**Savings vary by firm and depend on the number of users and version of software licensed. For savings calculated for your firm, please contact a representative at 800-387-9785, ext. 2. Offer applicable in the U.S. only.*

PCLaw™ Add-Ons: Advanced Reporting Features and Workflow Tools

You can now get even more benefits from PCLaw. We're offering advanced reporting features and workflow tools as an add-on for PCLaw customers. You'll get check and bill requisition, collections, lawyer budgeting, firm cash flow and much more.

Existing PCLaw customers can add these workflow tools and advanced reports to their current PCLaw subscription for \$250. For more information call **800-387-9785, ext. 2**, call your account representative or [click here](#) to order online.

Resources

Product Tips

[Access a helpful Juris® product tip here >>](#)

[Access a helpful PCLaw billing and accounting software product tip here >>](#)

Webinars

March PCLaw Software Webinar—Matter Manager

Intended for beginning and intermediate users of PCLaw, this 30-minute Webinar will present all of the features of Matter Manager. Join in the Webinar to learn how you can effectively manage case information from a financial, billing and Practice Management point of view with Matter Manager. Customized features of Matter Manager will be discussed, as well as how and where the information in Matter Manager originates. Attend this Webinar to gain insight on how to ensure your firm is fully utilizing all PCLaw features.

The Webinar will be lead by Deborah J. Schaefer, CPA, a senior financial executive with broad experience in accounting and information technology. A principal in a consulting firm that specializes in selecting and installing financial computer applications for small- to medium-sized businesses, Deborah has worked with clients in the legal, accounting, manufacturing, not-for-profit and construction industries, among others. Web site: www.deborahjschaefer.com

Register today:

Tuesday, March 24—3 P.M. ET

Wednesday, March 25—10 A.M. ET

March Time Matters® Software Webinar—Formattable Clipboard, Merge Templates and HotDocs® Templates

Intended for intermediate-level users, this Webinar helps you unlock the power of Time Matters®. Learn how to use the data stored in your Contact and Matter records to create customized documents and e-mails. Attend this Webinar to learn what you can do with formattable clipboards, merge templates and HotDocs® templates to personalize client communications and draft documents. Learn how to avoid the double-entry of client and matter data by registering your HotDocs templates inside Time Matters.

This Webinar will be led by Seth G. Rowland, Esq., a LexisNexis® Certified Independent Consultant and president of Basha Systems LLC. Basha Systems is a leading national consulting company that builds workflow and document automation solutions with Time Matters and HotDocs. Web site information: www.bashasys.com and www.bashasys.info

Register today:

Tuesday, March 24—10 A.M. ET

Thursday, March 26—3 P.M. ET

Save the date! The next Time Matters Webinar, presented by Wells H. Anderson of **Active Practice LLC**, will be held on April 23 at 10 A.M. ET and April 28 at 3 P.M. ET and will cover the following topic: Be Safe! Backing Up Time Matters® Data and Documents. **Register today!**

Time Matters® Practice Management Software Webinar onDemand—The Power of the Power View

If you were unable to attend the session on the Power of the Power View presented by Nancy Griffing but are still interested in the topic, you can listen and view the recording by **clicking here**. Additionally, a paper **highlighting the content of the Webinar** is available.

Upcoming Events

LexisNexis® Practice Management Customer Training

Discover how you can harness the power of your software by attending an upcoming training course at the LexisNexis Training Center in your area or by attending our convenient Web-based training. At our Training Center, you'll receive hands-on instruction, training and reference materials, plus the opportunity to network with your colleagues and instructor—all while advancing your skill level and proficiency in the product. Please visit **pm.lexisnexis.com/training** to view the upcoming schedule

and find a selection of the training options available to suit your needs.

PCLaw Training

PCLaw Certified User Regional Training

March 24 – 25 (Toronto, Canada)

Introducing New PCLaw One-Day Workshops

Join us for our new workshop series focusing on Basic-to Advanced-level training. We have training options to fit your schedule and your budget. Attend one day, two days or all three to maximize your savings. The hands-on workshops will be facilitated at our state-of-the-art LexisNexis training facility. Chose your level, your date and your price:

PCLaw Fundamentals: April 21

This one-day hands-on workshop presents an introduction to PCLaw fundamentals. It covers the basics of navigating the system, setup of matters and lawyers, and fundamentals of data entry.

Level: Basic

Cost: \$325

Location: Atlanta LexisNexis Training Facility

Mastering PCLaw: April 22

Join us for this one-day intensive hands-on workshop focusing on advancing your knowledge of billing, data flow, reporting and bill formats in PCLaw.

Level: Intermediate

Cost: \$325 separately; or if purchased in combination with any other day; \$595.00

Location: Atlanta LexisNexis Training Facility

Beyond the Essentials: April 23

The final day in our workshop series is an intensive hands-on workshop focusing on advanced features of PCLaw. This class focuses on PCLaw Accounting & Reporting, administrator considerations and advanced tools.

Level: Advanced

Cost: \$325 separately; or if purchased in combination with day one and day two; \$895.00

Location: Atlanta LexisNexis Training Facility

Simply choose the level that works best for you. Purchase one day for \$325.00; any combination of two days for \$595.00 or all three days for only \$895.00. Attend all three days to maximize your optimum savings! To register and to find out more information on these workshops please visit [pm.](#)

Juris Training

Juris Web-Based Training

- [March 9: Getting Started with MyJuris](#)
- [March 9: Time Entry with MyJuris](#)
- [March 11: Getting Started with MyJuris](#)
- [March 11: Time Entry with MyJuris](#)
- [March 16: Time Entry with MyJuris](#)
- [March 20: Getting Stared with MyJuris](#)
- [March 20: Time Entry with MyJuris](#)
- [March 24: Getting Started with MyJuris](#)
- [March 24: Time Entry with MyJuris](#)
- [March 26: Time Entry with MyJuris](#)
- [March 26: Getting Started with MyJuris](#)
- [March 31: Getting Started with MyJuris](#)
- [March 31: Time Entry with MyJuris](#)

Time Matters Training

Time Matters Certified Administrator

Location: Chicago LexisNexis Facility

Dates: March 30 – April 1

Time Matters Practice Management Software Boot Camps and Advanced Boot Camps Training

Boot Camps and Advanced Boot Camps training are full-day training seminars presented in cities across the country. At Time Matters Boot Camp, new users will learn everything they need to know to start using the program. More experienced users will learn advanced tips and tricks that will take their Time Matters use to the next level. Advanced Training expands on Boot Camp and provides training on some of the most useful and advanced Time Matters features. For more information, click on the links below:

Time Matters Boot Camps

- [Las Vegas, Nevada](#)—3/16/09
- [Phoenix, Arizona](#)—3/23/09
- [Albuquerque, New Mexico](#)—3/26/09
- [Columbus, Ohio](#)—4/7/2009
- [Los Angeles, California](#)—4/20/2009
- [Golden, Colorado](#)—4/28/2009

Advanced Time Matters Boot Camps

- [Las Vegas, Nevada](#)—3/17/09
- [Phoenix, Arizona](#)—3/25/09
- [Los Angeles, California](#)—4/22/2009
- [St Louis, Missouri](#)—4/22/2009

Time Matters Boot Camps and Advanced Boot Camps Training are presented by Jeffrey S. Krause of Krause Practice Management, LLC, and Neil A. Johnson of Practice Development Partners, Ltd. Together, Mr. Krause and Mr. Johnson have trained thousands of Time Matters users around the country while assisting law firms in all aspects of the program.

Thanks for using Practice Management Solutions from LexisNexis!

Pass it on!

Do you find this newsletter helpful? Recommend others to [subscribe](#) to the Practice Management Customer Newsletter.

LexisNexis, 9443 Springboro Pike, Miamisburg, OH 45342

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