

## LexisNexis® Ohio Online Forms

# Lexis Forms: Ohio Forms of Pleading and Practice

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- Order on Report of Referees
- Requisition by Heir, Devisee, Legatee, or Creditor to Reject Claim
- Order on Bond and Notice on Requisition to Reject Claim
- Bond on Requisition to Reject Claim Against Estate
- Notice to Claimant of Rejection Under Requisition
- [Reserved]
- [Reserved]
- Order for Notice and Hearing on Presented Claims
- Notice of Hearing on Presented Claims

- Exceptions to Allowance or Classification of Claims
- Notice to Other Interested Parties of Filing of Exceptions to Presented Claims
- Order on Presented Claims and Exceptions
- Notice of Disallowance of Claim or of Priority of Claim on Exceptions and Hearing
- Application to Set Aside Assets for Payment of Debts Not Due
- Order to Set Aside Assets for Payment of Claim Not Due
- Affidavit on Contingent Claim
- Consent of Lien holders to Transfer of Assets to Distributees Subject to Liens and Without Recourse
- Order Approving Distribution of Assets Subject to Lien Without Recourse by Claimant
- Standard Probate Form 7.0 -- Notice to Administrator of Estate Recovery Program

#### 23. INSOLVENCY OF ESTATES

- Notice to Court of Insolvency of Estate
- Order for Notice and Hearing on Notice of Insolvency
- Notice of Hearing on Insolvency
- Order on Hearing on Insolvency and Payment of Claims

# 24. DISTRIBUTIONS; DISTRIBUTIONS IN KIND; DISTRIBUTIONS OF WRONGFUL DEATH SETTLEMENT

- Refusal of Legacy or Bequest
- Disclaimer of Interest Created by Transfer on Death Deed
- Order on Refusal of Legacy or Bequest
- Renunciation of Intestate Succession
- Standard Probate Form 10.0 --Application To Distribute in Kind [to Surviving Spouse and Other Beneficiaries Combined With Consent to Distribution, Entry Setting Hearing and Ordering Notice, and Entry Approving Distribution] (Cuyahoga County Form)
- Standard Probate Form 10.1 --Entry Approving Distribution in Kind [Separate Judgment Entry] (Cuyahoga County Form)
- Standard Probate Form 10.2 --Notice of Hearing on Application To Distribute in Kind (Cuyahoga County Form)

- Standard Probate Form 10.3 --Entry Approving Distribution in Kind [Separate Form]
- Indemnity Bond for Distribution of Assets of Estate
- Commissioner's Findings--Franklin County Form 5.A
- Commissioner's Report of Distribution--Franklin County Form 5.B
- Report of Distribution
- Order Confirming Report of Distribution
- Application by Personal Representative for Distribution and To Set Aside Assets To Pay Pending Claims
- Order for Setting Assets To Pay Pending Claim and for Distribution
- Application for Consent To Transfer Property or Other Interest of a Resident Decedent (Ohio Estate Tax Form 12)
- Consent To Transfer Assets (Ohio Estate Tax Form 14)
- Application for Consent To Transfer Proceeds of Insurance Contracts and Employee Death Benefit for Resident and Nonresident Decedents (Ohio Estate Tax Form 13)
- Application for Extension of Time to Collect Assets of Estate
- Order Extending Time To Collect Assets of Estate
- Statement of Distribution Attached to Final Account
- Order Approving Final Account and Ordering Distribution
- Application for Authority to Transfer Motor Vehicles
- Application for Transfer of Motor Vehicle, Watercraft, Motor, Trailer, Mobile Home, or Recreational Vehicle--Franklin County Form 9.0C
- Order for Transfer of Motor Vehicles
- Application by Legatee for Order of Distribution
- Order for Distribution of Assets
- Motion To Compel Distribution of Trust Income With Memorandum
- Stipulation and Order For Distribution of Trust Income
- Standard Probate Form 14.0 --Application to Approve Settlement and Distribution of Wrongful Death and Survival Claims [Combined With Entry Setting Hearing and Ordering Notice]
- Standard Probate Form 14.1 --Waiver and Consent, Wrongful Death and Survival Claims (Cuyahoga County Form)

- Standard Probate Form 14.2 --Entry Approving Settlement and Distribution of Wrongful Death and Survival Claims (Cuyahoga County Form)
- Standard Probate Form 14.3 --Report of Distribution of Wrongful Death and Survival Claims [Combined With Entry Approving Report of Distribution] (Cuyahoga County Form)
- Wrongful Death Trust Declaration (Franklin County Form)
- Petition for Distributive Share of Estate
- Order for Citation to Personal Representative
- Citation to Personal Representative on Failure to Make Distribution
- Order to Pay Distributive Share on Citation to Personal Representative
- Motion to Reserve and Send Claim to Common Pleas Court, General Division
- Order for Reservation of Action to General Division of Court of Common Pleas
- Registration of Charitable Trust With Attorney General
- Application for Exemption of Charitable Organization (IRS Form 1023)
- Instructions to IRS Form 1023
- Return of Exempt Charitable Organization (IRS Form 990)
- Short Form Return of Exempt Charitable Organization (IRS Form 990-EZ)
- Instructions for Return of Exempt Charitable Organization
- Supplementary Information Form for Return of Exempt Charitable Organization (Schedule A to IRS Form 990)
- Instructions for Supplementary Information Form
- Supplementary Information Form for Schedule of Contributors to Exempt Charitable Organization (Schedule B to IRS Form 990 or 990-EZ)
- Exempt Organization Business Income Tax Return (IRS Form 990-T)
- Instructions for Exempt Organization Business Income Tax Return
- Estimated Tax on Unrelated Business Taxable Income for Tax-Exempt Organizations (IRS Form 990-W)

- Return of Private Foundation (IRS Form 990-PF)
- Instructions for Return of Private Foundation
- Application to Invest Unclaimed Money of Distributee or Creditor
- Order Directing Investment of Unclaimed Funds
- Memorandum of Investment
- Order Approving Investment of Unclaimed Funds
- Application by Distributee or Claimant for Fund
- Application for Payment of Funds
- Order Transferring Fund to Distributee or Claimant
- Entry Ordering Release of Unclaimed Funds

#### 25. REAL ESTATE SALES

- Executor's Deed on Sale Under Will Provision
- Complaint for Authority to Sell Real Property to Pay Debts
- Motion by Legatee (or Creditor) for Order for Commencement of Land Sale Proceedings
- Order for Personal Representative to Commence Proceedings for Sale of Real Property
- Appearance and Consent to Sale
- Motion by Successor Fiduciary To Be Substituted
- Order Substituting Successor Fiduciary as Party
- Affidavit for Service by Publication on Unknown Heirs
- Notice of Summons by Publication on Unknown Heirs and Proof of Publication
- Answer and Counterclaim of Mortgagee
- Answer and Counterclaim of Spouse for Dower Interest
- Consent of Mortgagee to Sale
- Motion by Infant Defendant for Appointment of Guardian Ad Litem
- Motion by Plaintiff for Appointment of Guardian Ad Litem
- Order Appointing Guardian Ad Litem
- Answer of Guardian Ad Litem
- Motion for Appointment of Trustees for Unborn Persons
- Order Appointing Trustee for Unborn Persons
- Affidavit as to Defendant in Armed Service
- Complaint to Sell Real Estate Based on Consent of Devisees or Heirs

- Standard Probate Form 11.0 --Consent to Power to Sell Real Estate
- Complaint to Sell Real Estate on Motion of Executor
- Complaint to Sell Real Estate Where Person Entitled to Inherit Cannot Be Found
- Complaint of Guardian to Sell Real Estate of Ward
- Complaint to Sell Where Decedent or Ward Owned Fractional Interest
- Complaint in Summary Proceedings to Sell Real Estate Valued at Less Than Three Thousand Dollars
- Order for Summary Sale of Real Estate on Private Sale
- Bond to Prevent Sale
- Order Dismissing Land Sale Action on Filing of Bond of Interested Party
- Waiver of Homestead Setoff and Acceptance of Sum of Money in Lieu
- Order for Sale of Real Estate and for Reappraisal
- Order of Appraisement, Oath, and Return
- Motion for Appointment of Another Appraiser
- Order Appointing a New Appraiser
- Order Approving Appraisement, Dispensing With Additional Bond and Ordering Public Sale
- Order Approving Appraisement and Requiring Additional Bond
- Motion to Set Aside Appraisement
- Additional Bond in Real Estate Proceedings
- Order Approving Additional Bond and Ordering Public Sale
- Order Dispensing With New Appraisement and Ordering Additional Bond
- Motion for Allowance of Real Estate Commission in Private Sale
- Order for Hearing on Notice of Allowance of Real Estate Commission
- Notice of Hearing on Allowance of Real Estate Commission on Private Sale
- Order Approving Additional Bond, Private Sale, and Payment of Real Estate Commission
- Order Dispensing With Additional Bond, Ordering Private Sale and Payment of Real Estate Commission

- Order Dispensing With New Appraisement and Additional Bond and Ordering Private Sale
- Order for Public Sale on Dispensing With Reappraisal or Additional Bond
- Motion to Require Return of Order of Private Sale and for Order of Public Sale
- Order and Return of Private Sale of Real Estate
- Order and Return of Public Sale of Real Estate
- Notice of Public Sale
- Notice of Sale of Property--Franklin County Form 9.A
- Terms of Sale and Memorandum of Sale
- Motion to Fix Price for Sale After Failure to Obtain Ordered Price
- Order Fixing Price at Which Unsold Premises May Be Sold
- Motion to Refer Proceedings to Torrens Examiner for Report
- Order Referring Registered Title to Torrens Examiner
- Preliminary Report of Title Examiner
- Report of Examiner of Registered Title
- Order Confirming Report of Examiner of Registered Title
- Application for Order Directing Issuance of New Certificate of Title to Purchaser
- Motion for Confirmation of Sale and to Amend Order or Other Portion of Proceedings
- Order Confirming Sale and Making Distribution of Proceeds
- Administrator's or Executor's Deed in Public or Private Sale
- Guardian's Deed
- Charges in Contempt for Disobedience in Failure to Complete Sale
- Report of Sale--Franklin County Form 9.B
- Application for Certificate of Satisfaction of Lien
- Certificate of Satisfaction and Cancellation of Lien
- Application for Certificate of Indebtedness in Partition Action
- Certificate of Indebtedness
- Motion in Partition Action to Require Proceeds to Be Paid to Personal Representative

#### 26. SALES OF PERSONAL PROPERTY

 Standard Probate Form 9.0 --Application to Sell Personal Property [Combined with Consent to Sale and Waiver of

- Notice, Schedule of Personal Property for Sale, and Entry Authorizing Sale of Personal Property]
- Standard Probate Form 9.1 --Entry Authorizing Sale of Personal Property
- Standard Probate Form 9.2 --Notice of Sale of Personal Property
- [RESERVED]
- Notice of Public Sale of Personal Property
- Affidavit of Notice of Public Sale by Posting
- Report of Private Sale of Personal Property
- Order Confirming Report of Private Sale
- Report of Public Sale--Sale Bill
- Provision in Order for Notice of Hearing on Application to Sell Personal Property Subject to a Lien
- Notice to Mortgagee or Other Lien holder of Hearing on Application to Sell Personal Property

#### 27. RECORD KEEPING IN ESTATES

- Record of Estate Procedures
- Record of Receipts and Disbursements
- Stock Record
- Stock Trading Record
- Bond Record
- Mutual Fund Record
- Savings Account Record
- Money Market Fund Record
- Personal Property Insurance Record
- Life Insurance Record
- Notes Receivable Record
- Real Estate Record
- Recorded of Capital Gains and Losses
- Record of Notes Payable

#### 28. FEES AND COSTS

- Renunciation of Compensation by Fiduciary
- Renunciation of Compensation Provided in Will for Statutory Allowance
- Motion for Allowance of Expenses and Extraordinary Compensation to Fiduciary

- Waiver and Consent to Motion for Extraordinary Compensation and Expenses to Fiduciary
- Order for Hearing and Notice on Motion for Extraordinary Compensation
- Notice of Hearing on Motion for Extraordinary Compensation
- Order Allowing Extraordinary Compensation and Reimbursement for Expenses
- Motion as to Commencement or Defense in Litigation
- Motion for Denial or Reduction of Fees for Breach of Fiduciary Duty
- Motion for Authority to Pay Fees to Attorney for Fiduciary
- Motion for Authority to Pay Fees to Attorney for Heir or Beneficiary
- Order for Payment of Fees to Attorney for Fiduciary
- Application for Fees (Franklin County)
- Claim of Witness Fee
- Consent to Attorney Fee (Franklin County)

#### 29. ESTATE TAXES

- Federal Estate Tax Return (Form 706)
- Instructions for Federal Estate Tax Return
- Federal Estate Tax Return for Qualified Domestic Trusts (Form 706-QDT)
- Instructions for Federal Estate Tax Return for Qualified Domestic Trusts
- United States Estate (and Generation-Skipping Transfer) Tax Return (Form 706-NA)
- Instructions for Federal Estate Tax Return for Noncitizen Nonresident
- Payment of Foreign Death Tax (Form 706-CE)
- Generation-Skipping Transfer Tax Return (Form 706-GS(D))
- Instructions for Generation-Skipping Transfer Tax Return (Form 706-GS(D))
- Notification of Distribution From a Generation-Skipping Trust (Form 706-GS(D-1))
- Instructions for Skip-Person Distributee
- Instructions for Form 706-GS(D-1)
- Generation Skipping Transfer Tax Return for Terminations (Form 706-GS(T))

- Instructions for Form 706-GS(T)
- Additional Estate Tax Return Under Code Section 2057 (Form 706-D)
- Instructions for Additional Estate Tax Return (Form 706-D)
- Life Insurance Statement (Form 712)
- Extension of Time to File (Form 4768)
- Federal Gift Tax Return (Form 709)
- Instructions for Federal Gift Tax Return
- Additional Estate Tax Return (Form 706-A)
- Instructions for Form 706-A
- Notice Concerning Fiduciary Relationship (Form 56)
- Notice Concerning Fiduciary Relationship of Financial Institution (Form 56-F)
- Power of Attorney and Declaration of Representative (Form 2848)
- Instructions for Form 2848
- Tax Information Authorization (Form 8821)
- Resident Decedent's Nontaxable Return and Estimate of Property for Estate Not in Excess of \$ 5,000, \$ 10,000, or \$ 25,000 (Estate Tax Form 1-B)
- Ohio Estate Tax Return for Deaths on or After January 1, 2002 With Value Over \$ 338,333; Schedules Attached (Estate Tax Form 2)
- Ohio Estate Tax Return for Deaths January 1, 2001 through December 31, 2001 (Estate Tax Form 2)
- Ohio Estate Tax Return for Deaths Prior to January 1, 2001 (Estate Tax Form 2)
- Amended Resident Estate Tax Return (Estate Tax Form 2-X)
- Nonresident Estate Tax Return (Estate Tax Form 4)
- Additional Ohio Estate Tax Return for Nonresident Decedent's Estate (Estate Tax Form 3-N)
- Additional Ohio Estate Tax Return for Resident Decedent's Estate (Estate Tax Form 3)
- Ohio Resident Generation-Skipping Transfer Tax Return (Estate Tax Form 3-G)
- Notice of Filing of Additional Estate Tax Return (Estate Tax Form 5)
- [Reserved]

- Adjustment and Administrative Conference Notice (Estate Tax Form 7)
- Notice of Additional Tax Due With Waiver of Administrative Conference; Resident Decedent (Estate Tax Form 7-C)
- Notice of Additional Tax Due With Waiver of Administrative Conference; Nonresident Decedent (Estate Tax Form 7-C)
- Request for Additional Information; General (Estate Tax Form 7-A(i))
- Request for Additional Information; QTIP Election (Estate Tax Form 7-A(i))
- Request for Additional Information (Estate Tax Form 7-A(ii))
- Request for Additional Information (Estate Tax Form 7-A(iii))
- Request for Additional Information; Qualified Farm Property Valuation (Estate Tax Form 7-A(34))
- Certificate of Determination of Estate or Additional Tax (Estate Tax Form 8)
- Certificate of Determination of Refund of Estate or Additional Tax (Estate Tax Form 8A)
- Certificate of Determination of Ohio Estate Tax (Ohio Estate Tax Form 8-D)
- Exceptions to Estate Tax Adjustments
- Entry Setting Hearing on Exceptions to Estate Tax Adjustments
- Determination of Estate Tax Liability (Estate Tax Form 10)
- Certificate of Determination of Estate Tax Liability for Non-Payment of Tax (Estate Tax Form 10-D)
- Determination of Generation-Skipping Transfer Tax Liability (Estate Tax Form 10-G)
- Certificate of Determination of Installment Payment Made Pursuant to Section 5731.231 (Ohio Estate Tax Form 10-I)
- Certificate of Determination of Deferred Tax Payment Made Pursuant to Section 5731.25 (Ohio Estate Tax Form 10-IE)
- Certificate of Determination of Ohio Estate Tax Liability for a Portion of a Taxable Estate per Sections 5731.27(A) and 5731.25 (Ohio Estate Tax Form 10-PE)
- Application for Refund (Estate Tax Form 2-X and 2-X(i))
- Application for Consent to Transfer Property or Other Interest of a Resident Decedent (Estate Tax Form 12)

- Application for Consent to Transfer Property or Other Interest of a Resident Decedent (Estate Tax Form 12-14)
- Application for Consent to Transfer Property or Other Interest of a Nonresident Decedent (Estate Tax Form 12-A)
- Application for Consent to Transfer the Proceeds of Insurance Contracts, Employer Death Benefit and Retirement Plans for Resident and Nonresident Decedents (Estate Tax Form 13)
- Consent to Transfer of Property (Estate Tax Form 14)
- Nonresident Tax Release (Estate Tax Form 14-A)
- Inventory Of Safe Deposit Box (Estate Tax Form 15)
- Notice of Estimated Payment (Estate Tax Form 17)
- Notice of Estimated Payment Under Protest (Estate Tax Form 17-A)
- Valuation of Stock in a Close Corporation (Estate Tax Form 18)
- Affidavit Substantiating State of Domicile at Death (Estate Tax Form 20)
- Application for Certificate of Release of Ohio Estate Tax Lien (Estate Tax Form 21)
- Certificate of Estate Tax Payment and Real Property Disclosure for Dates of Death on or After November 8, 1990 (Estate Tax Form 22)
- Application for Extension of Time to File Estate Tax Return (Estate Tax Form 24)
- Application for Election of Qualified Farm Property Valuation (Estate Tax Form 34)
- Worksheet for Developing Value of Qualified Farm Property (Estate Tax Form 35)
- Annual Report on Qualified Farm Property (Estate Tax Form 36)
- Certificate of Subordination of Estate Tax Lien (Estate Tax Form 36-A)
- Annual Report for Closely Held Business (Estate Tax Form 40-A)
- Application for Extension of Time to Pay Ohio Estate Tax (Estate Tax Form 41)
- Estate Tax Forms Order Form (Estate Tax Form 25)

- Ohio Fiduciary Income Tax Return (Form IT-1041)
- Instructions for Ohio Fiduciary Income Tax Return (Form IT-1041)
- Ohio Estimated Income Tax Payment Coupons for Estates and Trusts (Form IT-1041ES) With Worksheet

#### 30. ACCOUNTS

- Standard Probate Form 13.0 --Fiduciary's Account [Partial, Final, Distributive, or Final and Distributive-- Applicable to Executors and All Administrators, Combined With Entry Setting Hearing] (Cuyahoga County Form)
- Standard Probate Form 13.1 --Receipts and Disbursements
- Standard Probate Form 13.2 --Assets Remaining in Fiduciary's Hands [after Filing of Partial or Final Account]
- Guardian's Account
- Statement in Lieu of An Account
- Order on Statement in Lieu of Account
- Statement in Lieu of Account--Franklin County Form 13.0B
- Standard Probate Form 13.4 -- Waiver of Partial Account
- Veterans Administration Certificate as to Securities in Veteran's Guardianship
- Fiduciary's Account for Trustees
- Receipts and Disbursements--Fiduciary's Account for Trustees (Cuyahoga County Form 76B)
- Assets Remaining in Fiduciary's Hands--Fiduciary's Account for Trustees (Cuyahoga County Form 76C)
- Standard Probate Form 13.8 -- Application to Extend Administration
- Standard Probate Form 13.10 -- Notice to Extend Administration
- Application for Additional Extension to Administer Estate --Hamilton County Form 13.81
- Order on Accounting Period for Taxable Year
- Motion for Citation to File Account
- Order for Citation to File an Account
- Citation to File Account
- Standard Probate Form 13.5--Notice of Hearing on Account
- Additional Notice of Hearing on Account
- [Reserved]

- Standard Probate Form 13.7--Waiver of Notice of Hearing on Account
- Waiver of Notice of Hearing and Consent to Account
- Waiver of Service of Notice of Hearing on Account, Receipt for Distribution, and Consent to Approval of Account
- Exceptions to Account
- Order for Hearing and Notice on Exceptions to Account
- Motion for Appointment of Guardian Ad Litem
- Standard Probate Form 13.3 --Entry Approving and Settling Account
- Standard Probate Form 13.9 -- Certificate of Service of Account to Heirs or Beneficiaries
- Standard Probate Form 13.6--Certificate of Termination
- Order Sustaining Exceptions to Account
- Motion to Vacate Order Confirming and Approving Account
- Certificate of Fact--Franklin County Form 13.A

#### 31. REAL ESTATE TRANSFERS

- Application for Certificate of Transfer of Real Estate
- Certificate of Transfer of Real Estate
- Affidavit of Record of Real Estate Inherited
- Application to Register Title in Heirs or Devisees of Deceased Owner
- Order for Summons on Defendants
- Order for Devolution of Registered Land on Decease of Owner
- Application on Sale of Registered Land by Executor
- Affidavit of Attorney in Support of Application Where Executor Sells Registered Lands Under Power of Sale
- Order for Transfer of Registered Land to Purchaser Under Power of Sale in Will

#### 32. ADOPTION

- Agreement of Parents or Guardian Surrendering Child to Permanent Custody of Certified Agency
- Agreement of Parents or Guardian to Temporary Custody of Child by Certified Agency
- Written Statement of Natural Parent
- Application for Placement of Child for Adoption

- Application for Approval of Placement With Specified Adoptive Parents (Wood County Form)
- Application for Placement Under Proposed Agreement and Subsequent Adoption
- Order Directing Hearing and Service of Notice on Application for Placement
- Separate Consent of Those With Whom Placement is Sought
- Placement Agreement Between Prospective Adoptive Parents and Agency (Department of Job and Family Services Form)
- Order Approving Placement
- Application for Appointment of Assessor; Placement (Butler County Form)
- Judgment Entry Appointing Assessor; Placement (Butler County Form)
- Entry Ordering Independent Home Study; Placement (Butler County Form)
- Judgment Entry Setting Hearing and Ordering Notice;
  Placement (Butler County Form)
- Notice of Hearing on Application for Placement (Butler County Form)
- Entry on Placement (Butler County Form)
- Order of Release; Placement (Butler County Form)
- Order Approving Placement of Child Under Agreement for Subsequent Adoption
- Petition for Adoption of Minor (Standard Probate Form 18.0)
- Petition for Adoption of Minor Based on Foreign Adoption (Cuyahoga County Form)
- Application for Adoption of Foster Child (Department of Job and Family Services Form)
- Adoption Law and Materials Form for Parents (Department of Job and Family Services Form)
- Consent to Adoption (Standard Probate Form 18.3)
- Answer and Objection to Adoption
- Withdrawal of Consent to Adoption
- Entry Finding Consent Not Required
- Notice of Hearing on Petition for Adoption

- Affidavit for Service by Publication on Parent Who Failed to Communicate With or Support Minor
- Affidavit for Service by Publication on Alleged Putative Father
- Judgment Entry Setting Hearing and Ordering Notice
- Petitioner's Account
- Application for Appointment of Assessor; Adoption (Butler County Form)
- Judgment Entry Appointing Assessor; Adoption (Butler County Form)
- Entry Ordering Independent Home Study; Adoption (Butler County Form)
- Report on Proposed Adoption
- Medical Statement for Adoptive Applicant and All Household Members (Department of Job and Family Services Form)
- Adoptive Applicant Financial Statement (Department of Job and Family Services Form)
- Medical Report (Adoptive Child) (Cuyahoga County Form)
- Authorization for Release of Neglect, Abuse and Criminal Records (Butler County Form)
- Social and Medical History Report
- Report of Investigator Following Interlocutory Order
- Report of Magistrate
- Judgment Entry on Examination and Investigation
- Final Decree of Adoption
- Interlocutory Order of Adoption
- Final Decree of Adoption (After Interlocutory Order)
- Judgment Entry Granting Final Order of Adoption
- Adoption Certificate For Parents
- Petition For Adoption of Adult
- Final Order of Adoption of Adult (Standard Probate Form 19.1)
- Petition for Release of Identifying Information to Adoptee (Cuyahoga County Form)
- Affidavit of Adopted Person Requesting Copy of Contents of Adoption File (For Persons Adopted Before January 1, 1964)
- Biological Parent's Authorization for Release of Identifying Information

- Biological Sibling's Authorization for Release of Identifying Information
- Biological Parent's Withdrawal of Authorization for Release of Identifying Information
- Biological Sibling's Withdrawal of Authorization for Release of Identifying Information
- Biological Parent's Denial of Release of Identifying Information
- Biological Parent's Authorization of Release of Identifying Information
- Adult Adopted Person's Request for Assistance to Biological Parent or Sibling Searching for Adopted Person's Name
- Adult Adopted Person's Rescission of Request for Assistance to Biological Parent or Sibling Searching for Adopted Person's Name

#### 33. GUARDIANSHIPS

- Standard Probate Form 16.0 (Guardianship) --Application for Appointment of Guardian of Minor
- Standard Probate Form 15.0 (Guardianship) --Statement of Next of Kin of Proposed Ward
- Standard Probate Form 16.3 (Guardianship) --Notice to Minor Over Age Fourteen of Hearing for Appointment of Guardian
- Standard Probate Form 16.4 (Guardianship) --Notice to Parent, Known Next of Kin, and Person Having Custody of Hearing on Application for Appointment of Guardian for Minor
- Standard Probate Form 15.1 (Guardianship)
- Standard Probate Form 16.1 (Guardianship)
- Affidavit of Additional Information in Support of Application for Appointment of Guardian for Minor
- Supplemental Information Form in Support of Application for Appointment of Guardian for Minor
- Applicant's Personal History Form in Support of Application for Appointment of Guardian for Minor
- Standard Probate Form 16.2 (Guardianship) --Selection of Guardian by Minor Over Fourteen Years of Age

- Standard Probate Form 15.2 (Guardianship) --Guardian's Acceptance of Fiduciary Duties
- Standard Probate Form 15.2A (Guardianship)--Guardian's Acceptance of Fiduciary Duties (Franklin County Form)
- Standard Probate Form 15.3 (Guardianship) Guardian's Bond
- Standard Probate Form 16.5 (Guardianship) -- Entry Appointing Guardian of Minor
- Standard Probate Form 15.4 (Guardianship)
- Power to Authorize Forced Administration of Medication
- Standard Probate Form 17.0 (Guardianship)
- Application for Appointment of Guardian of Incompetent-Franklin County Form 17.0A
- Application for Appointment of Co-Guardian of Incompetent-Franklin County Form 17.0B
- Standard Probate Form 15.0 (Guardianship)--Statement of Next of Kin of Proposed Ward
- Standard Probate Form 15.01 (Guardianship)--Judgment Entry Setting Hearing on Application for Appointment of Guardian (Hamilton County Form)
- Standard Probate Form 17.1 (Guardianship) Statement of Expert Evaluation
- Statement of Expert Evaluation -- Franklin County Form 17.1A
- Standard Probate Form 17.3 (Guardianship) --Notice to Prospective Ward of Application and Hearing
- Standard Probate Form 17.4 (Guardianship) --Notice of Hearing for Appointment of Guardian of Alleged Incompetent
- Standard Probate Form 15.1 (Guardianship)--Waiver of Notice
- Standard Probate Form 17.2 (Guardianship) --Consent by Proposed Ward to Guardianship Based on Physical Disability and Nomination of Guardian
- Additional Information Provided in Support of Application for Appointment of Guardian
- Standard Probate Form 15.2 (Guardianship)--Guardian's Acceptance of Fiduciary Duties
- Standard Probate Form 15.3 (Guardianship)--Guardian's Bond

- Standard Probate Form 17.5 (Guardianship) (Hamilton County Form)
- Standard Probate Form 15.4 (Guardianship)--Letters of Guardianship
- Biennial Report of Guardian
- Motion for Inventory of Ward's Safety Deposit Box
- Order Authorizing Inventory of Ward's Safety Deposit Box
- Standard Probate Form 15.5 (Guardianship) --Guardian's Inventory
- Standard Probate Form 15.6 (Guardianship)--Application to Release Funds to Guardian (Cuyahoga County Form)
- Standard Probate Form 15.7 (Guardianship) Application for Authority to Expend Funds (Hamilton County Form)
- Standard Probate Form 15.8 (Guardianship) --Guardian's Account
- Application to Terminate Guardianship
- Application to Terminate Guardianship (Another Form) (Franklin County Form)
- Order Terminating Guardianship
- Application to Terminate Guardianship Where Estate Does Not Exceed Ten Thousand Dollars
- Entry Dispensing With Appointment of Guardian and Ordering Delivery (Franklin County Form)
- Receipt on Behalf of Minor
- Entry Dispensing With Appointment of Guardian and Ordering Deposit (Franklin County Form)
- Application to Dispense With Appointment of Guardian Where Estate Does Not Exceed Ten Thousand Dollars
- Application to Dispense With Appointment of Guardian (Franklin County Form G.3)
- Application to Pay or Deliver Estate of Incompetent Person Without Appointment of Guardian (Cuyahoga County Form)
- Application to Pay or Deliver Estate of Minor Without Appointment of Guardian (Cuyahoga County Form)
- Standard Probate Form 22.0--Application to Settle a Minor's Claim (Including Entry Setting Hearing and Ordering Notice)
- Standard Probate Form 22.1--Waiver and Consent to Settle Minor's Claim

- Agreement in Settlement of Claims of Minor and Claims of Parents on Personal Injury to Minor
- Standard Probate Form 22.2--Entry Approving Settlement of a Minor's Claim
- Standard Probate Form 22.3--Verification of Receipt and Deposit
- Standard Probate Form 22.4--Report of Distribution of a Minor's Claim (Including Entry)
- Affidavit of Indigency of Ward -- Wood County Form 17.A
- Judgment Entry for Appointment of Counsel for Indigent Ward -- Wood County Form 17.AE
- [Reserved]
- Application for Settlement of Claim for Injuries on Behalf of Emancipated Minor
- Order for Notice on Application for Settlement by Emancipated Minor
- Order Finding Minor to Be Emancipated and Approving Settlement of Claim for Injuries
- Complaint by Guardian of Terminally III Incompetent to Discontinue Artificial Life Support,
- Consent, Request, and Waiver of Interested Person in Action to Discontinue Artificial Life Support
- Order Appointing Guardian Ad Litem in Action to Discontinue Artificial Life Support
- State's Motion to Intervene in Action to Discontinue Artificial Life Support
- Order for Independent Medical Examination for the Court in Action to Discontinue Artificial Life Support

#### 34. TRUSTEESHIPS

- Application for Appointment of Trustee for Absent Resident
- Application for Appointment of Testamentary Trustee and Acceptance (Cuyahoga County Form)
- Application for Appointment of Trustee (Franklin County)
- Bond of Testamentary Trustee (Butler County Form)
- Application for Appointment of Trustee for Unknown or Nonresident

- Acceptance of Fiduciary Duties by Trustee for Absent, Unknown or Nonresident Person
- Fiduciary's Acceptance of Duties (Franklin County)
- Order for Hearing and Notice on Appointment of Trustee for Absent Resident
- Notice of Filing and Hearing on Application for Absent Resident
- Order Appointing Trustee for Absent Resident and Setting Bond
- Order Appointing Trustee for Unknown or Nonresident and Setting Bond
- Bond of Trustee for Unknown, Nonresident, or Absent Resident
- Letters of Administration for Trustee of Absentee or Nonresident
- Application for Order Authorizing Trustee to Sell Property of Absentee
- Motion by Former Absentee to Terminate Trusteeship

#### 35. CHANGE OF NAME; CORRECTION OF BIRTH RECORD

- Standard Probate Form 21.0 -- Application for Change of Name of Adult
- Adult Name Change Information Form (Franklin County Form 21.0E)
- Standard Probate Form 21.1 -- Judgment Entry -- Change of Name of Adult
- Standard Probate Form 21.2 -- Application for Change of Name of Minor
- Standard Probate Form 21.4 -- Consent to Change of Name of Minor
- Affidavit in Lieu of Consent of Parent (Franklin County Form 21.2E)
- Standard Probate Form 21.5 -- Notice of Hearing on Change of Name
- Standard Probate Form 21.3 -- Judgment Entry -- Change of Name of Minor
- Application for Correction of Birth Record With Supporting Affidavits -- Wood County Form

- Application for Correction of Birth Record -- Hamilton County Form 623.00
- Entry Setting Hearing on Application for Correction of Birth Record -- Hamilton County Form 623.01
- Entry Dispensing With Setting of Hearing on Correction of Birth Record -- Hamilton County Form 623.02
- Affidavit in Support of Application for Correction of Birth Record -- Hamilton County Form 623.03
- Decision of Magistrate on Application for Correction of Birth Record -- Hamilton County Form 623.04
- Entry Dismissing Application for Correction of Birth Certificate -- Hamilton County Form 623.08

#### **36. DISINTERMENT**

- Application to Disinter Body
- Notice of Application to Disinter Body and Hearing (Cuyahoga County Form)
- Waiver of Notice of Application to Disinter Body (Cuyahoga County Form)
- Affidavit of Service--Application to Disinter Body (Cuyahoga County Form)
- Surviving Spouse, Next of Kin, Legatees and Devisees--Application to Disinter Body (Cuyahoga County Form)
- Order for Disinterment (Cuyahoga County Form)

#### PROCEEDINGS IN PROBATE AND JUVENILE COURTS

### JUVENILE RULE 4 Assistance of Counsel; Guardian Ad Litem

- Order for Appointment of Counsel for Indigent
- Motion for Writ of Mandamus to Compel Appointment of Counsel
- Appointment and Answer of Guardian Ad Litem
- Appearance of Counsel
- Motion for Withdrawal of Appearance of Counsel
- Waiver of Counsel
- Order of Magistrate Appointing Guardian Ad Litem in Proceeding Involving Abuse or Neglect

#### **JUVENILE RULE 6 Taking Into Custody**

- Order to Take Into Custody
- Order for Temporary Removal of Child Before Filing of Complaint
- Magistrate's Telephone Ex Parte Emergency Order to Take Into Custody
- Magistrate's Order Authorizing Taking of Children Into Custody on Grounds of Immediate Danger
- Entry Granting Motion of Parents for Return of Full Custody Rights to Minor Child

#### **JUVENILE RULE 7**

- Order for Shelter Care and Hearing
- Report of Reasons for Detention or Shelter Care
- Notice of Detention Hearing
- Certificate of Physician for Medical Care
- Magistrate's Order on Motion for Interim Order of Custody With Findings

#### **JUVENILE RULE 9- Intake**

- Juvenile Court Intake Report
- Supplemental Intake Report

#### **JUVENILE RULE 10 Complaint**

- Complaint on Delinquency, Neglect, etc
- Complaint on Neglected, Abused, or Dependent Child
- Complaint in Neglect and Necessity for Failure to Provide Medical Care (Cuyahoga County Form)
- Complaint in Dependency Where Parents Cannot Be Located for Consent to Medical Treatment (Cuyahoga County Form)
- Complaint for Juvenile Traffic Offense
- Complaint in Habeas Corpus to Gain Custody of Child
- Complaint Requesting Emergency Medical Care
- Affidavit of Social Worker Supporting Complaint for Emergency Medical Care

 Affidavit of Physician Supporting Complaint for Emergency Medical Care

#### **JUVENILE RULE 11 Transfer to Another County**

- Motion to Transfer Juvenile Complaint
- Motion to Transfer Juvenile Complaint (Another Form)
- Order of Transfer of Juvenile Complaint

# JUVENILE RULE 13 Temporary Disposition; Temporary Restraining Orders; Emergency Medical and Surgical Treatment

- Magistrate's Pretrial Order Upon Filing of Abuse, Neglect or Dependency Complaint
- Magistrate's Pretrial Order Upon Filing of Delinquent or Unruly Complaint
- Motion to Compel Compliance with Court Order Requiring Acceptance of Medical Treatment (with Supporting Memorandum)
- Affidavit in Support of Motion to Compel Medical Treatment
- Response of Guardian Ad Litem to Motion to Compel and Motion for Order
- Medical Certificate of Physician for Emergency Medical or Surgical Care
- Journal Entry Authorization for Emergency Medical and Surgical Treatment

# JUVENILE RULE 14- Termination, Extension, or Modification of Temporary Custody Orders

- Motion for Issuance of Order of Disposition
- Agency's Motion for Extension of Temporary Custody Order
- Agency's Motion for Additional Extension
- Order Extending Temporary Custody
- Motion for Modification or Termination of Temporary Custody Order

#### **JUVENILE RULE 15 Process: Issuance, Form**

- Summons
- Waiver of Service of Summons
- Affidavit for Service by Publication

- Notice by Publication
- Warrant to Arrest (Child or Custodian)

#### JUVENILE RULE 16- Process: Service

- Return of Warrant to Arrest
- Proof of Service of Summons
- Notice of Summons for Personal or Residence Service
- Affidavit of Unknown Residence for Service of Summons by Publication
- Notice of Summons by Publication
- Affidavit of Newspaper Publication of Summons

#### **JUVENILE RULE 17- Subpoena**

- Subpoena for Attendance of Witness and Production of Documents
- Return of Subpoena by Sheriff
- Affidavit of Service of Subpoena by Person Designated to Make Service
- Motion and Order for Issuance of Subpoena When Party Is Unable to Pay Witness Fee
- Motion to Quash Subpoena for Production of Documents
- Order Quashing, Modifying, or Conditioning Subpoena for Production of Documents
- Order for Production of Documents Prior to Hearing and for Inspection

#### **JUVENILE RULE 18- Time**

- Stipulation Extending Time to Do Act With Order of Approval Endorsed
- Motion to Enlarge Period to Do Act Made Before Expiration of Period Allowed
- Order Granting Motion to Enlarge Period of Time-Application Made Before Expiration of Period
- Motion to Enlarge Period to Do Act After Expiration of Period
- Order Granting Motion to Enlarge Period-- Application Made After Expiration of Period
- Order Fixing Different Time for Hearing Motion

#### **JUVENILE RULE 19 Motions**

- General Form of Motion
- General Form of Motion Seeking Several Types of Relief or Relief in the Alternative
- Notice of Motion
- General Form of Affidavit in Support of or in Opposition to Motion
- General Form of Order to Show Cause With Stay of Proceedings
- General Form of Order Granting or Denying Motion
- Notice of Settlement of Attached Order
- Motion to Vacate Ex Parte Order
- Motion to Restore Dependent Child to the Full Custody of His Parents and (with Supporting Memorandum)
- Response to Motion to Restore Custody of Minor Child to Parents
- Motion for Order Staying Execution of Court's Prior Order Permitting Surgery
- Response of Guardian Ad Litem to Motion for Stay of Order Permitting Surgery
- Opposition to Motion for Stay of Order Permitting Surgery
- Entry Granting Motion for Stay of Judgment in Part
- Motion to Modify Support
- Public Agency Motion to Modify Support
- Affidavit in Support of Motion to Modify Support

# JUVENILE RULE 20- Service and Filing of Papers When Required Subsequent to Filing of Complaint

- Admission of Service Endorsed on Paper
- Affidavit of Service on Party or Attorney
- Counsel's Certificate of Service

# **JUVENILE RULE 22 Pleadings and Motions, Defenses and Objections**

- Answer to Complaint
- Motion for Leave to Amend
- Motion to Amend Pleading
- Motion on Defenses Based on Juvenile Rule 22(D)
- Motion to Suppress Evidence
- Notice of Motion to Suppress Confession

#### **JUVENILE RULE 23- Continuance**

- Motion for Continuance
- Order for Continuance

#### **JUVENILE RULE 24- Discovery**

- General Request for Production of Documents and the Like
- Response to Request for Production of Documents or The Like
- Motion for Order for Production of Documents or The Like
- Order for Production of Documents or The Like

#### **JUVENILE RULE 25- Depositions**

- Motion for Leave to Take Deposition
- Order Granting Leave to Take Deposition

### **JUVENILE RULE 29 Adjudicatory Hearing**

- Order Dismissing Complaint on Adjudication Hearing
- Findings by Referee, Waiver, and Judgment in Juvenile Traffic Offender Case
- Order Finding Allegations Proved and Postponing Adjudication
- Ordering Finding Allegations Proved and Proceeding to Disposition
- Order Finding Allegations Proved and Postponing Dispositional Hearing
- Motion for Findings of Fact and Conclusions of Law
- Notice of Trial

### JUVENILE RULE 30 Relinquishment of Jurisdiction for Purposes of Criminal Prosecution

- Order Finding Probable Cause That Child Committed Felony Subject to Discretionary Transfer for Criminal Prosecution and Requiring Mental Examination
- Motion for Transfer of Child for Purposes of Criminal Prosecution
- Waiver of Mental Examination
- Order Transferring for Criminal Prosecution

- Motion for Independent Psychiatric Examination at State Expense
- Order for Independent Psychiatric Examination at State Expense

### JUVENILE RULE 32- Social History; Physical Examination; Mental Examination; Investigation Involving the Allocation of Parental Rights and Responsibilities for the Care of Children

- Motion for Order for Social History, Physical Examination, or Mental Examination
- Motion for Mental Examination Where Competence is an Issue
- Order for Social History, Mental Examination, or Physical Examination
- Motion for Order for Inspection of Social History or Report of Mental or Physical Examination
- Motion for Protective Order As To Denial or Limitation of Scope of Inspection of Social History or Report
- Order for Inspection of Social History or Report of Examination and Imposing Protective Conditions
- Consent of Parents to Release of Medical or Mental Information

## **JUVENILE RULE 34 Dispositional Hearing**

- Dispositional Order
- Motion for Sealing of the Record
- Application for Expungement of Record
- Judgment Entry on Application for Expungement of Record
- Notice of Appeal

## **JUVENILE RULE 35 Proceedings After Judgment**

Motion to Invoke Continuing Jurisdiction As to A Juvenile

## **JUVENILE RULE 38 - Voluntary Surrender of Custody**

Agreement for Surrender of Permanent Custody of Child

### **JUVENILE RULE 40 Magistrates**

Order of Reference

- Report of Magistrate, Temporary Order, and Judgment Entry
- Report of Referee
- Objection to Report of Magistrate
- Appeal of Magistrate's Order -- Hamilton County Form 951

## **JUVENILE RULE 42 Consent to Marry**

• Application for Consent to Marry