

# Anderson's Ohio Forms

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UNITED STATES

[Letter of Inquiry]

The accompanying notes are an integral part of this flowchart

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Volume Civil Practice

## Civil Practice

### Anderson's Ohio Civil Practice with Forms

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Form 45.13 COMPLAINT: Recovery of Stock Subscription  
Form 45.14 Demand of Shareholder for Right to Inspect  
the Books and Records  
Form 45.15 COMPLAINT: Mandatory Injunction to Permit  
Inspection of Corporate Records  
Form 45.16 ANSWER  
Form 45.17 COMPLAINT: Against Director for Approving  
Illegal Dividends  
Form 45.18 ANSWER

**46 COURT OF CLAIMS**

Form 46.04 COMPLAINT for \$2,500.00 or Less  
Form 46.05 COMPLAINT for More Than \$2,500.00  
Form 46.06 NOTICE of Intention to File Claim  
Form 46.07 PETITION for Removal  
Form 46.08 APPLICATION for Reparation by a Victim of a  
Crime

**47 CREDITOR'S BILLS**

Form 47.03 COMPLAINT: Creditor's Bills  
Form 47.04 ANSWER: Creditor's Bills  
Form 47.05 INTERROGATORIES: To Defendants

**48 DECLARATORY JUDGMENTS**

Form 48.05 COMPLAINT: Rights Under Statute  
Form 48.06 COMPLAINT: Rights Under Lease Agreement  
Form 48.07 COMPLAINT: Declaring Zoning Ordinance  
Unconstitutional  
Form 48.08 COMPLAINT: Declare Rights in an Estate  
Form 48.09 MOTION: Summary Judgment-Declaratory  
Judgment

**49 DEFAMATION**

Form 49.09 COMPLAINT: Libel Per Se  
Form 49.10 COMPLAINT: Libel Per Quod  
Form 49.11 Answer to Complaint § 49.10  
Form 49.12 Complaint for Slander Per Se  
A jury is permitted to determine liability for punitive  
damages but not the amount. R.C. §§ 2315.18, 2315.21.  
Form 49.13 Answer to Complaint § 49.12  
Form 49.14 Complaint for Slander Per Quod  
Form 49.15 Answer to Complaint § 49.14

**50 DENTISTS**

Form 50.07 COMPLAINT: Malpractice Against Dentist  
Form 50.08 ANSWER: Malpractice Against Dentist

Form 50.09 INTERROGATORIES: Malpractice Against  
Dentist

Form 50.10 NOTICE: Intent to File Good Faith Motion  
Form 50.11 MOTION: Good Faith Basis for Claim

**51 DETERMINATION OF HEIRSHIP**

Form 51.03 COMPLAINT: Determination of Heirship of  
Intestate Estate  
Form 51.04 COMPLAINT: Determination of Heirship of  
Testate Estate

**52 DIVORCE AND DISSOLUTION**

Form 52.12 COMPLAINT: Divorce  
Form 52.13 MOTION: Temporary Restraining Order  
Form 52.14 ORDER: Making Minor Children Parties  
Form 52.15 MOTION: Temporary Alimony, Support and  
Custody  
Form 52.16 ANSWER: Divorce  
Form 52.17 ANSWER AND COUNTERCLAIM  
Form 52.18 DIVORCE DECREE  
Form 52.19 MOTION: Modification of Alimony Decree  
Form 52.20 PETITION: Dissolution of Marriage  
Form 52.21 Acknowledgment of Legal Representation in  
Dissolution Action  
Form 52.22 DISSOLUTION DECREE  
Form 52.23 MOTION: Shared Parenting

**53 EASEMENTS**

Form 53.03 COMPLAINT: Interference with Easement  
Form 53.04 ANSWER: Interference with Easement  
Form 53.05 COMPLAINT: Non-Existence of Easement  
Form 53.06 ANSWER: Non-Existence of Easement  
Form 53.07 INTERROGATORIES: To Defendant

**54 EJECTMENT**

Form 54.03 COMPLAINT: Ejectment  
Form 54.04 ANSWER: Ejectment  
Form 54.05 INTERROGATORIES: Ejectment

**55 ELECTION CONTESTS**

Form 55.04 COMPLAINT: Election Contest

**56 ELECTRICITY**

Form 56.04 COMPLAINT: Injury Caused by Negligent  
Maintenance of Lines

**57 ELEVATORS AND ESCALATORS**

Form 57.05 COMPLAINT: Action against Owner of  
Elevator for Negligence  
Form 57.06 INTERROGATORIES: Accompanying  
Complaint against Elevator Owner for Negligence

**58 EMOTIONAL DISTRESS**

Form 58.05 COMPLAINT: Negligent Infliction of Serious  
Emotional Distress  
Form 58.06 COMPLAINT: Intentional or Reckless Infliction  
of Severe Emotional Distress

**59 ENGINEERS**

Form 59.02 COMPLAINT: for Fee  
Form 59.03 ANSWER: to Complaint § 59.02 and  
Counterclaim

**60 ENVIRONMENTAL ACTION**

Form 60.06 COMPLAINT: Environmental Action  
Form 60.07 ANSWER: Environmental Action  
Form 60.08 INTERROGATORIES: To Defendant

**61 EXPLOSIVES**

Form 61.06 COMPLAINT: Property Damages from Blasting  
Operations  
Form 61.07 COMPLAINT: Personal Injuries from  
Explosives

**62 FALSE ARREST**

Form 62.04 COMPLAINT: False Arrest  
Form 62.05 ANSWER: False Arrest

**63 FALSE IMPRISONMENT**

Form 63.04 COMPLAINT: False Imprisonment Against  
Storekeeper  
Form 63.05 ANSWER: False Imprisonment Against  
Storekeeper

**64 FEDERAL EMPLOYER'S LIABILITY ACT**

Form 64.05 COMPLAINT: F.E.L.A. by Employee

**65 FOOD**

Form 65.03 COMPLAINT: Against Producer of Food  
Products for Negligence  
Form 65.04 INTERROGATORIES: To Producer of Food  
Products

**66 FORCIBLE ENTRY AND DETAINER**

Form 66.09 NOTICE: By Private Landlord to Leave  
 Form 66.10 NOTICE: By Certain Public Landlords to Leave  
 Form 66.11 COMPLAINT: Forcible Entry and Detainer  
 Form 66.12 SUMMONS: Forcible Entry and Detainer

Action

Form 66.13 MOTION: For Continuance  
 Form 66.14 ANSWER AND COUNTERCLAIM: Forcible  
 Entry and Detainer Action

**67 FRANCHISES**

Form 67.03 Written Disclosure Document  
 Form 67.04 Notice

**68 FRAUD**

Form 68.03 COMPLAINT: Fraud  
 Form 68.04 ANSWER: Fraud

**69 FRAUDULENT TRANSFERS**

Form 69.04 COMPLAINT: To Set Aside a Fraudulent  
 Transfer  
 Form 69.05 ANSWER: Of Transferee in Action to Set Aside  
 a Fraudulent Transfer  
 Form 69.06 INTERROGATORIES: To Defendant  
 (Transferee)

**70 GAMBLING**

Form 70.06 COMPLAINT: Action by Loser to Recover  
 Gambling Losses  
 Form 70.07 COMPLAINT: Action by Dependent to Recover  
 Gambling Losses and to Impose a Lien on Property

**71 GUARANTY**

Form 71.05 COMPLAINT: Unlimited and Continuing  
 Guaranty  
 Form 71.06 COMPLAINT: Guaranty of Collectability of

Debt

Form 71.07 ANSWER: Guaranty of Collectability of Debt

**72 HABEAS CORPUS**

Form 72.05 COMPLAINT: Prisoner Confined by Public  
 Official  
 Form 72.06 COMPLAINT: Prisoner Confined in State  
 Institution  
 Form 72.07 COMPLAINT: For Reduction of Bail  
 Form 72.08 COMPLAINT: Person Confined in Mental  
 Institution  
 Form 72.09 COMPLAINT: For Custody of Child  
 Form 72.10 Writ of Habeas Corpus  
 Form 72.11 Return of Writ of Habeas Corpus  
 Form 72.12 JUDGMENT ENTRY: Discharging Prisoner

**73 HIGHWAYS AND STREETS**

Form 73.06 COMPLAINT: Against Municipality for

Nuisance

**74 HOSPITALS**

Form 74.08 COMPLAINT: Liability of Hospital for  
 Negligence of Employee  
 Form 74.09 COMPLAINT: Liability of Hospital for Foreign  
 Substance Left in Patient's Body  
 Form 74.10 ANSWER: Liability of Hospital for Foreign  
 Substance Left in Patient's Body  
 Form 74.11 CONSENT FORM  
 Form 74.12 AGREEMENT TO ARBITRATE  
 Form 74.13 REQUEST FOR ARBITRATION  
 Form 74.14 NOTICE: Intent to File Good Faith Motion  
 Form 74.15 MOTION: Good Faith Basis for Claim

**75 HOTELS, INNS AND RESTAURANTS**

Form 75.08 COMPLAINT: Loss of Guest's Property  
 Form 75.09 COMPLAINT: Loss of Guest's Valuables  
 Form 75.10 ANSWER: Loss of Guest's Valuables  
 Form 75.11 COMPLAINT: Loss of Coat at Restaurant  
 Form 75.12 COMPLAINT: Hotel Guest for Injuries Due to  
 Defective Conditions

**76 INDEMNITY**

Form 76.05 COMPLAINT: Express Contract of  
 Indemnification  
 Form 76.06 COMPLAINT: Implied Indemnification  
 Form 76.07 CROSS-CLAIM: Implied Indemnification  
 Form 76.08 THIRD-PARTY COMPLAINT: Partial  
 Indemnification

**78 INJUNCTIONS**

Form 78.08 COMPLAINT: Injunction Against Nuisance

Form 78.09 COMPLAINT: Injunction Against Repeated  
 Trespass

Form 78.10 COMPLAINT: Mandatory Injunction for  
 Removal of Encroachment

Form 78.11 Motion for Temporary Restraining Order

Form 78.12 Affidavit in Support of Temporary Restraining  
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Form 78.13 Certification of Attorney for Applicant

Form 78.14 Motion for Damages on Bond

Form 78.15 Motion for Contempt Citation

**79 INSURANCE**

Form 79.03 COMPLAINT: Against Casualty Insurer

Form 79.04 Answer to Complaint § 79.03

Form 79.05 APPLICATION: to Appoint Umpire Under

of Policy Where Insurer Refuses to Appoint Appraiser

Form 79.06 ORDER: of Court of Record Appointing Umpire

Form 79.07 COMPLAINT: to Recover Award of Appraisers  
 on Loss

Form 79.08 COMPLAINT: Several Insurance Companies

Subrogees Against Lessee of Their Insured for Negligently  
 Causing Fire Loss

Form 79.09 ANSWER: Complaint § 79.08

Form 79.10 COMPLAINT: Recover for Value of Fixtures  
 Destroyed by Fire

Form 79.11 ANSWER: Complaint § 79.10

Form 79.12 COMPLAINT: Assignee of Life Insurance

for Recovery Thereon

Form 79.13 ANSWER: Complaint § 79.12 Pleading

Settlement and Release

Form 79.14 COMPLAINT: Life Insurance Proceeds

Form 79.15 SUPPLEMENTAL COMPLAINT: Automobile

Liability Policy to Recover on Judgment for Injury

Form 79.16 ANSWER: Complaint § 79.15

**81 INTERFERENCE WITH INHERITANCE**

Form 81.02 COMPLAINT: Interference with Expectancy of  
 Inheritance

**82 INTERPLEADER**

Form 82.03 COMPLAINT: Insurance Company in

Interpleader as to Rights of Claimants to Insurance Fund

Form 82.04 ENTRY: Order that Defendants Interplead as

to

Right to Insurance Fund

Form 82.05 ANSWER AND CROSS-CLAIM: Named

Beneficiary of Insurance Policy in Interpleader

Form 82.06 ANSWERS AND CROSS-CLAIM: Assignee of  
 Insurance Policy

Form 82.07 ANSWER: Beneficiary to Cross-Claim

**83 JUDGMENTS**

Form 83.06 COMPLAINT: Cognovit Note

Form 83.07 ANSWER: Attorney to Complaint § 83.06

Form 83.08 ENTRY: Cognovit Judgment

Form 83.09 MOTION: Revive Judgment

Form 83.10 MOTION: Relief from Judgment

Form 83.11 MOTION: Default Judgment

Form 83.12 COMPLAINT: Based on Foreign Judgment

**84 LAND CONTRACTS**

Form 84.03 NOTICE OF FORFEITURE

Form 84.04 COMPLAINT: Municipal Court

Form 84.05 COMPLAINT: Foreclosure

**85 LAND SALE PROCEEDINGS**

Form 85.04 COMPLAINT: Authority to Sell Decedent's

Estate to Pay Debts

Form 85.05 COMPLAINT: Authority to Sell Entire Interest

Real Estate

Form 85.06 COMPLAINT: Guardian to Sell Real Estate of  
 Ward

Form 85.07 COMPLAINT: Summary Order to Sell Real  
 Estate Worth Less Than \$3,000.00

Form 85.08 AFFIDAVIT: Service by Publication Affidavit for  
 Service by Publication When Residence of Defendant Is  
 Known

Form 85.09 ENTRY: Ordering Service by Publication When  
 Name and Residence Are Unknown

Form 85.10 APPLICATION: Appointment of Guardian Ad

Litem Application for Appointment of Guardian Ad Litem

Form 85.11 ANSWER AND CROSS-CLAIM: Mortgagee

Form 85.12 ANSWER: Mortgagee Consenting to Sale  
 Subject to Mortgage

	Form 85.13 JOURNAL ENTRY: Finding Sale Necessary	Form 92.09 NOTICE: to Commence Suit (private project)
and	Ordering New Appraisalment	Form 92.10 NOTICE: of Commencement (private improvement)
	Form 85.14 JOURNAL ENTRY: Finding Sale Necessary	Form 92.11 NOTICE: of furnishing (private improvement)
and	Ordering Appraisalment of Entire Interest in Real Estate	Form 92.12 NOTICE: of Commencement (public improvement)
	Form 85.15 APPLICATION: Dispense with New Appraisalment and Fix or Waive Additional Bond	Form 92.13 NOTICE: of furnishing (public improvement)
	Form 85.16 JOURNAL ENTRY: Finding Sale Necessary, Dispensing with New Appraisalment and Ordering or Dispensing with Additional Bond	
	Form 85.17 ORDER: Appraise	<b>93 MISREPRESENTATION</b>
	Form 85.18 OATH AND RETURN: Appraisers	Form 93.02 COMPLAINT: Negligent Misrepresentation
	Form 85.19 JOURNAL ENTRY: Approving New Appraisalment and Ordering Additional Bond	<b>94 MONEY ACTIONS</b>
	Form 85.20 ENTRY: Approving Additional Bond, and Ordering Public Sale	Form 94.02 COMPLAINT: Money Had and Received
	Form 85.21 APPLICATION: Order for Private Sale	<b>95 MORTGAGES</b>
	Form 85.22 ENTRY: Approving Additional Bond and Authorizing Private Sale	Form 95.03 COMPLAINT: Reform a Mortgage
	Form 85.23 ENTRY: Authorizing Sale of Real Estate to Mortgage	Form 95.04 COMPLAINT: Declare a Deed a Mortgage
Subject	Form 85.24 SUMMARY ORDER: Authorizing Sale at Sale	Form 95.05 COMPLAINT: Foreclosure
Private	Form 85.25 ORDER: Public Sale	Form 95.06 ANSWER: Owner
	Form 85.26 ORDER: Private Sale	Form 95.07 ANSWER, COUNTERCLAIM, AND CROSS-CLAIM: Lienholder
	Form 85.27 REPORT: Private Sale	Form 95.08 ORDER: Adding Parties Defendant
	Form 85.28 REPORT: Public Sale	Form 95.09 AFFIDAVIT: Residency of Defendant
	Form 85.29 MOTION: Fix Price for Which Real Estate May Be Sold or to Order a New Appraisalment	Form 95.10 ORDER: Service by Publication
	Form 85.30 ENTRY: Ordering Sale at Fixed Price or Ordering a New Appraisalment	Form 95.11 APPLICATION: Appointment of Guardian Ad Litem and Trustee for Unborn Persons
	Form 85.31 JOURNAL ENTRY: Confirming Sale, Ordering Deed and Distribution	Form 95.12 ORDER: Appointing Guardian Ad Litem and Trustee for Unborn Persons
	Form 85.32 ADMINISTRATOR'S (GUARDIAN'S) DEED	Form 95.13 ANSWER: Guardian Ad Litem and Trustee for Unknown Persons
<b>86 LANDLORD AND TENANT</b>		Form 95.14 DECREE: Judgment, Foreclosure and Sale
	Form 86.03 NOTICE: Landlord of Non-Compliance	Form 95.15 PRAECIPE: Order of Sale
	Form 86.04 APPLICATION: Court to Remedy Violation	Form 95.16 MOTION: Confirm Sale
	Form 86.05 ANSWER: Landlord's Application to Court to Remedy Violation	Form 95.17 CONFIRMATION: Sale, and Orders for Deed and Distribution
	Form 86.06 APPLICATION: Clerk for Release of Rent	
	Form 86.07 APPLICATION: Court for Release of Rent Deposit	<b>96 MUNICIPAL CORPORATIONS</b>
	Form 86.08 APPLICATION: Release Rent Deposit for Payment of Expenses	Form 96.04 COMPLAINT: Against City
<b>87 LEASES</b>		Form 96.05 JOINT ANSWER: Driver and City to Complaint § 96.04
	Form 87.03 COMPLAINT: Contract to Execute a Lease	Form 96.06 COMPLAINT: Against City for Street Defect
	Form 87.04 ANSWER: Complaint § 87.03	<b>97 NEGLIGENCE</b>
	Form 87.05 COMPLAINT: Against Yearly Tenant, Holding Over and Then Abandoning Premises, to Recover Rent for Balance of Renewed Term	Form 97.03 COMPLAINT: Negligence
	Form 87.06 ANSWER: Complaint § 87.05	Form 97.04 ANSWER: Complaint § 97.03
	Form 87.07 COMPLAINT: Cancel Lease for Violation of Restriction against Assignment	<b>98 NEGOTIABLE INSTRUMENTS</b>
	Form 87.08 ANSWER: Complaint § 87.07	Form 98.04 COMPLAINT: Promissory Note
	Form 87.09 COMPLAINT: Lessee for Damages for Breach of Agreement of Lessor to Make Repairs	Form 98.05 ANSWER: § 98.04 Alleging Forgery and of Limitations
	Form 87.10 COMPLAINT: Injunction against Breach of Restriction as to Use of Premises by Tenant	Form 98.06 ANSWER: § 98.04 Denying That Plaintiff Is Holder in Due Course, in Whole or in Part
<b>88 MALICIOUS PROSECUTION</b>		Form 98.07 ANSWER: § 98.04 Pleading Partial Lack of Consideration for Note
	Form 88.02 COMPLAINT: Malicious Prosecution	Form 98.08 COMPLAINT: Indorser Who Has Paid Note against Prior Indorser
	Form 88.03 ANSWER: Complaint § 88.02	Form 98.09 COMPLAINT: Promissory Note (Reason for Omission of Copy Stated)
<b>90 MANDAMUS</b>		Form 98.10 COMPLAINT: Payee against Acceptor of Bill of Exchange (Draft)
	Form 90.03 COMPLAINT: Writ of Mandamus	Form 98.11 COMPLAINT: Buyer against Holder of Note Executed in Consumer Transaction
	Form 90.04 ALTERNATIVE WRIT AND ORDER: Show Cause	<b>99 NUISANCE</b>
	Form 90.05 PEREMPTORY WRIT: Without Notice	Form 99.04 COMPLAINT: Injunction against Nuisance
	Form 90.06 ANSWER: Complaint for Writ of Mandamus	Form 99.05 ANSWER: Complaint § 99.04
<b>91 MARSHALING ASSETS</b>		Form 99.06 COMPLAINT: Private Person to Enjoin Public Nuisance; Gambling Club
	Form 91.02 DEMAND: Marshaling Assets	<b>100 NURSES</b>
<b>92 MECHANICS' LIENS</b>		Form 100.03 COMPLAINT: Negligence
	Form 92.03 COMPLAINT: Foreclosure	<b>101 OIL AND GAS</b>
	Form 92.04 ANSWER: Owner's Complaint and Cross-Claim	Form 101.02 COMPLAINT: Declaratory Judgment as to Rights Under Abandoned Oil and Gas Lease
Claim	Form 92.05 COMPLAINT: Mechanic When Owner Has Bond	Form 101.03 COMPLAINT: Enjoin Drilling Oil Well Within Two Hundred Feet of Dividing Line in Violation of Agreement
Filed	Form 92.06 COMPLAINT: Against Public Body	Form 101.04 COMPLAINT: Enjoin Drilling of Oil Well Near Dwelling on Adjoining Lot
	Form 92.07 NOTICE: to Commence Suit (private project)	Form 101.05 COMPLAINT: Land Owner for Declaratory Judgment and to Quiet Title as to Expired Oil Lease
	Form 92.08 NOTICE: Lienholder of Payment	Form 101.06 COMPLAINT: Mandatory Injunction against Owner of Surface to Permit Drilling for Oil
		Form 101.07 COMPLAINT: Cancel Lease on Undeveloped Portion of Land

Form 101.08 APPEAL: Oil and Gas Board of Review  
 Form 101.09 APPEAL: Court

**102 PARTITION**  
 Form 102.03 COMPLAINT: Partition  
 Form 102.04 ANSWER AND COUNTERCLAIM: Rents and Waste  
 Form 102.05 ANSWER AND CROSS-COMPLAINT: Assignment of Dower  
 Form 102.06 APPLICATION: Appointment of Guardian Ad Litem  
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 Form 102.08 ANSWER AND COUNTERCLAIM: Guardian Litem  
 Form 102.09 ENTRY: Ordering Partition and Appointing Commissioners  
 Form 102.10 WRIT: Partition  
 Form 102.11 RETURN: Commissioners on Division of Property  
 Form 102.12 MOTION: Confirm Report of Commissioners  
 Form 102.13 ENTRY: Ordering Deeds to Co-Tenants  
 Form 102.14 DECREE: Amicable Partition  
 Form 102.15 RETURN: Commissioners When Land Indivisible  
 Form 102.16 MOTION: Right to Take at Appraised Value  
 Form 102.17 ENTRY: Approving Election to Take at Appraised Value  
 Form 102.18 ENTRY: Denying Right of Several Parties to Take at Appraised Value  
 Form 102.19 ORDER: Public Sale  
 Form 102.20 ANSWER: Electing to Take Dower Out of Proceeds  
 Form 102.21 ORDER: Confirming Sale and Ordering Deed  
 Form 102.22 ENTRY: Ordering Revaluation When Property Offered and Not Sold  
 Form 102.23 ENTRY: Ordering Sale Without Revaluation, and Fixing Price  
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**103 PARENTAGE PROCEEDINGS**  
 Form 103.05 COMPLAINT  
 Form 103.06 ANSWER  
 Form 103.07 MOTION: Order Genetic Tests  
 Form 103.08 COMPROMISE AGREEMENT (R.C. § 3111.19)  
 Form 103.09 JUDGMENT ENTRY

**104 PARENTAL LIABILITY**  
 Form 104.03 COMPLAINT

**105 PARTNERSHIPS**  
 Form 105.02 COMPLAINT: Accounting  
 Form 105.03 ANSWER: Complaint § 105.02  
 Form 105.04 COMPLAINT: Against Individual Partners and Executor of Deceased Partner to Recover on Contractual Obligation of Partnership  
 Form 105.05 COMPLAINT: Against Partnership and Its Members on Tort Claim  
 Form 105.06 COMPLAINT: One Partner Against Another and His Assignee to Recover Partnership Asset Assigned to Pay Personal Antecedent Debt  
 Form 105.07 APPLICATION: Probate Court for Appointment of Appraisers for Buy-Out of Deceased Partner's Share

**106 PHARMACISTS**  
 Form 106.04 COMPLAINT: Action Against Pharmacist for Negligence  
 Form 106.05 INTERROGATORIES: Accompanying Complaint Against Pharmacist

**107 PHYSICIANS AND SURGEONS**  
 Form 107.08 COMPLAINT: Battery  
 Form 107.09 COMPLAINT: Negligent Surgery  
 Form 107.10 COMPLAINT: Negligent Diagnosis  
 Form 107.11 ANSWER  
 Form 107.12 CONSENT FORM  
 Form 107.13 AGREEMENT: Arbitrate  
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 Form 107.16 NOTICE: Intent to File Good Faith Motion  
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**108 POLICE**  
 Form 108.02 COMPLAINT: Unlawful Arrest  
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**110 PREMISES LIABILITY**  
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**111 PRISONS AND PRISONERS**  
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 Form 111.04 COMPLAINT: Habeas Corpus  
 Form 111.05 COMPLAINT: State Prisoner

**112 PRIVACY**  
 Form 112.02 COMPLAINT: Bill Collector  
 Form 112.03 COMPLAINT: Telephone Tap

**113 PROCEDENDO**  
 Form 113.02 COMPLAINT: Procedendo

**114 PRODUCT LIABILITY**  
 Form 114.05 COMPLAINT  
 Form 114.06 ANSWER: Complaint § 114.05

**115 PROHIBITION**  
 Form 115.02 COMPLAINT: Prohibition Against Court Entertaining Jurisdiction in Divorce Case Commenced While a Prior Case Was Pending in Another Court

**117 QUIET TITLE**  
 Form 117.02 COMPLAINT: Quiet Title

**118 QUO WARRANTO**  
 Form 118.03 COMPLAINT: Oust Corporation  
 Form 118.04 MOTION: Officer for Leave to Bring Action on Relation of Individual  
 Form 118.05 COMPLAINT: Against Usurper of Public Office  
 Form 118.06 ANSWER: Complaint for Quo Warranto

**119 RECEIVERSHIPS**  
 Form 119.02 ALLEGATION: Complaint for a Receivership  
 Form 119.03 ENTRY: Appointing Receiver to Collect Rents  
 Form 119.04 MOTION: Appointment of Receiver for Partnership  
 Form 119.05 ENTRY: Appointing Receiver for Partnership  
 Form 119.06 OATH: Receiver  
 Form 119.07 APPLICATION: Receiver for Authority to Invest Funds  
 Form 119.08 MOTION: Receiver for Authority to Sue  
 Form 119.09 ENTRY: Authorizing Receiver to Sue  
 Form 119.10 MOTION: Leave to Sue Receiver  
 Form 119.11 ENTRY: Granting Leave to Sue Receiver  
 Form 119.12 MOTION: Authority of Receiver to Continue Business and Borrow Money  
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**120 REFORMATION**  
 Form 120.02 COMPLAINT: Reformation  
 Form 120.03 COMPLAINT: Reform Right-of-Way Contract and to Specifically Enforce Same as Reformed  
 Form 120.04 COUNTERCLAIM: Reform Instrument and Enjoin Enforcement

**121 RELEASE**  
 Form 121.02 COMPLAINT: Personal Injuries and to Set Aside Voidable Release  
 Form 121.03 ANSWER: Pleading Release of Claim for Personal Injuries  
 Form 121.04 ANSWER: Pleading Release to Joint Tortfeasor

**122 REMOVAL TO FEDERAL COURT**  
 Form 122.03 PETITION: Removal of Action from State Court to U.S. District Court  
 Form 122.04 MOTION: Remand Case to State Court

**123 REPLEVIN**  
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 Form 123.05 AFFIDAVIT: Support of Motion for Order of Possession  
 Form 123.06 NOTICE: Respondent (Defendant)  
 Form 123.07 REQUEST: Hearing  
 Form 123.08 ORDER: Directing Issuance of Order of Possession  
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 Form 123.10 BOND: Movant

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 Form 123.12 MOTION: Emergency Order of Possession  
 Form 123.13 AFFIDAVIT: Support of Motion for Emergency Order  
 Form 123.14 ORDER: Directing Issuance of Emergency Order  
 Form 123.15 NOTICE: Issuance of Emergency Order  
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- 124 RESCISSION**  
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 Form 124.03 ANSWER: Complaint § 124.02 Alleging Ratification and Laches  
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 Form 124.08 ANSWER: Complaint § 124.07 Pleading Res Judicata
- 125 RES IPSA LOQUITUR**  
 Form 125.02 COMPLAINT
- 126 RESTITUTION**  
 Form 126.02 COMPLAINT: Restitution  
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- 128 SALES**  
 Form 128.02 COMPLAINT: Seller  
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- 130 SCHOOLS**  
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- 131 SECURED TRANSACTIONS**  
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 Form 131.04 PRAECIPE: Order of Sale  
 Form 131.05 CONFIRMATION: Sale, and Orders for Deed and Distribution
- 132 SHAREHOLDER ACTIONS**  
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 Form 132.09 ORDER: Dismissal
- 133 SMALL CLAIMS**  
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 Form 133.05 MOTION: Transfer
- 134 SPECIFIC PERFORMANCE**  
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 Form 134.03 COMPLAINT: Vendor for Specific Performance of Contract to Purchase Farm, with Rebate for Acreage Shortage  
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- 135 SPOILIATION OF EVIDENCE**  
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- 136 SPORTS**  
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- 137 SUBROGATION**  
 Form 137.02 COMPLAINT: Subrogee of Mechanics' Lien  
 Form 137.03 COMPLAINT: Surety to be Subrogated to Mortgage Security and for Foreclosure  
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- 138 SURETIES**  
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- Form 138.04 COMPLAINT: Against Surety on Separate Instrument  
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- 139 TAXPAYERS' ACTIONS**  
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- 140 TRESPASS**  
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### Ohio Criminal Practice and Procedure

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## Anderson's Ohio Search Warrant Manual

### Ch. 4 THE WARRANT

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 Form 12 Inventory of Search Warrant--Cocaine, Drug Paraphernalia, Money and Weapons  
 Form 13 Application for Warrant Pursuant to 18 U.S.C. Section 2703(a), for Contents of Electronic Communication in Electronic Storage  
 Form 14 Warrant for the Contents of Electronic Communication in Electronic Storage  
 Form 15 Affidavit for Search Warrant--Drugs and Drug Paraphernalia  
 Form 16 Search Warrant--Drugs and Drug Paraphernalia  
 Form 17 Return on Search Warrant--Drugs and Drug Paraphernalia  
 Form 18 Affidavit for Search Warrant--Drugs--Marihuana  
 Form 19 Search Warrant--Drugs--Marihuana  
 Form 20 Return on Search Warrant--Drugs--Marihuana  
 Form 21 Affidavit for Search Warrant--Drugs and Drug Paraphernalia  
 Form 22 Search Warrant--Drugs and Drug Paraphernalia  
 Form 23 Return on Search Warrant--Drugs and Drug Paraphernalia  
 Form 24 Inventory of Search Warrant--Drugs and Drug Paraphernalia  
 Form 25 Affidavit for Search Warrant--Drugs, Drug Paraphernalia and Weapons  
 Form 26 Search Warrant--Drugs, Drug Paraphernalia and Weapons  
 Form 27 Return on Search Warrant--Drugs, Drug Paraphernalia and Weapons  
 Form 28 Inventory Sheet--Drugs, Drug Paraphernalia and Weapons  
 Form 29 Affidavit for Search Warrant--Drugs, Drug Paraphernalia and Weapons--College Campus  
 Form 30 Search Warrant--Drugs, Drug Paraphernalia and Weapons--College Campus  
 Form 31 Return on Search Warrant--Drugs, Drug Paraphernalia and Weapons--College Campus  
 Form 32 Affidavit for Search Warrant--Possession of Dangerous Ordnance  
 Form 33 Search Warrant--Possession of Dangerous Ordnance  
 Form 34 Affidavit for Search Warrant--Possession of Weapon Under Disability  
 Form 35 Search Warrant--Possession of Weapon Under Disability  
 Form 36 Return on Search Warrant--Possession of Weapon Under Disability  
 Form 37 Affidavit for Search Warrant--Blood, Hair and Saliva  
 Form 38 Search Warrant--Blood, Hair and Saliva  
 Form 39 Return on Search Warrant--Blood, Hair and Saliva  
 Form 40 Affidavit for Search Warrant--Receiving Stolen Property  
 Form 41 Search Warrant--Receiving Stolen Property  
 Form 42 Inventory Sheet--Receiving Stolen Property  
 Form 43 Affidavit for Search Warrant--Receiving Stolen Property--College Campus  
 Form 44 Search Warrant--Receiving Stolen Property--College Campus  
 Form 45 Return on Search Warrant--Receiving Stolen Property--College Campus  
 Form 46 Inventory Sheet--College Campus Room  
 Form 47 Application to Seal Affidavit, Search Warrant, Inventory and Return  
 Form 48 Entry Ordering the Sealing of the Affidavit, Search Warrant, Inventory and Return

Form 49 Application for Order and Warrant to Intercept Wire Communications Pursuant to Section 2933.53 O.R.C.  
Form 50 Warrant and Order to Intercept Wire Communications To Wit: Telephone Conversations  
Form 51 Affidavit for Search Warrant--Computer Hacker Offenses  
Form 52 Search Warrant--Computer Hacker Offenses  
Form 53 Return On Search Warrant--Computer Hacker Offenses  
Form 54 Application for Warrant Pursuant to 18 U.S.C. Section 2703(d) for Telephone Subscriber Information, Telephone Numbers and Telephone Records  
Form 55 Warrant for Telephone Subscriber Information, Telephone Numbers and Telephone Records  
Form 56 Application for Warrant Pursuant to 18 U.S.C. Section 2703(d) for Telephone Subscriber Information, Telephone Numbers and Telephone Records--Completed Application  
Form 57 Warrant for Telephone Subscriber Information, Telephone Numbers and Telephone Records--Completed Warrant  
Form 58 Application and Affidavit for Search Warrant--Blood, Saliva, Urine and Hair--Rape Case  
Form 59 Search Warrant--Blood, Saliva, Urine and Hair--Rape Case  
Form 60 Return On Search Warrant--Blood, Saliva, Hair and Urine--Rape Case  
Form 61 Affidavit Containing Waiver of Precondition for Nonconsensual Entry--Short Form  
Form 62 Warrant Containing Waiver of Precondition for Nonconsensual Entry--Short Form  
Form 63 Affidavit Containing Waiver of Precondition for Nonconsensual Entry--Long Form  
Form 64 Warrant Containing Waiver of Precondition for Nonconsensual Entry--Long Form  
Form 65 Gang Search Warrant Materials  
Form 66 Motion to Suppress Evidence and Return Seized Property  
Form 67 Affidavit for Search Warrant--Medicaid Fraud; Physician's Bank Account  
Form 68 Search Warrant--Medicaid Fraud;  
Form 69 Return on Search Warrant--Medicaid Fraud; Physician's Bank Account  
Form 70 Affidavit for Search Warrant--Medicaid Fraud; Pharmacy Records  
Form 71 Search Warrant--Medicaid Fraud; Pharmacy Records  
Form 72 Return on Search Warrant--Medicaid Fraud; Pharmacy Records  
Form 73 Affidavit for Search Warrant--Blood, Hair and Saliva Samples--Rape Case from Prisoner  
Form 74 Search Warrant--Blood, Hair and Saliva Samples--Rape Case from Prisoner  
Form 75 Return on Search Warrant--Blood, Hair and Saliva Samples--Rape Case from Prisoner  
Form 76 Affidavit for Search Warrant--Weapon Under Disability  
Form 77 Search Warrant--Weapon Under Disability  
Form 78 Return on Search Warrant--Weapon Under Disability  
Form 79 Affidavit for Search Warrant--Zoning Inspector--Administrative Search--Zoning Violation  
Form 80 Search Warrant to Conduct Inspection--Zoning Inspector  
Form 81 Affidavit for Search Warrant--Ohio Department of Natural Resources, Division of Wildlife--GINSENG  
Form 82 Search Warrant--Ohio Department of Natural Resources, Division of Wildlife--GINSENG  
Form 83 Affidavit for Search Warrant--Wildlife Violations--Unlawful Tagging of Animal Parts  
Form 84 Search Warrant--Wildlife Violations--Unlawful Tagging of Animal Parts  
Form 85 Return of Search Warrant--Wildlife Violations--Unlawful Tagging of Animal Parts  
Form 86 Inventory/Receipt of Search Warrant--Wildlife Violations--Unlawful Tagging of Animal Parts  
Form 87 Affidavit for Search Warrant--Arson

Form 88 Search Warrant--Arson--Criminal Damaging  
Form 89 Affidavit for Anticipatory Search Warrant--Controlled Substances and Records  
Form 90 Anticipatory Search Warrant--Controlled Substances and Records  
Form 91 Affidavit for Anticipatory Search Warrant--Controlled Substances--U.S. Currency--Weapons  
Form 92 Anticipatory Search Warrant--Controlled Substances--U.S. Currency--Weapons  
Form 93 Affidavit for Anticipatory Search Warrant--Mobile Home, Person and Drugs  
Form 94 Anticipatory Search Warrant, Mobile Home and Person  
Form 95 Affidavit for Search Warrant--Body Cavity -Drugs  
Form 96 Search Warrant--Body Cavity Search--Drugs

Samples--  
Saliva

## Employment Law

### Anderson's Representing the Terminated Employee in Ohio

#### Ch. 4 YOUR FIRST CONTACTS WITH THE POTENTIAL CLIENT

Form 4.4 Potential Client Telephone Interview for Paralegal/Attorney Use

##### 5 Preparing the Case

Form 5.2A Complaint: Race Discrimination, Hostile Environment (State and Federal Claims)  
Form 5.4B Complaint Regarding: Family Medical Leave Act (FMLA); ERISA; Ohio Workers' Compensation Act, Ohio Rev. Code § 4123.90; Breach of Implied Contract and Fair Dealing; Public Policy Tort Claim; Age Discrimination Under Ohio Rev. Code § 4112.02 as Enforced through Ohio Rev. Code § 4112.14  
Form 5.31 Class Action Allegations for Class Action Complaint  
Form 5.32 Class Action Motion for Class Certification  
Form 5.33 Class Action Motion to Approve Class Settlement  
Form 5.34 Class Action Notice of Proposed Class Action Settlement

##### 2 Federal Statutory Protections for Terminated Employees

Form 2.1 EEOC Intake Questionnaire  
Form 2.2 EEOC Charge of Discrimination Form  
Form 2.3 EEOC Affidavit  
Form 2.4 Plaintiff's Letter to OCRC Reserving Rights Under Ohio Rev. Code § 4112.02(N) and § 4112.14

##### 4 Your First Contacts With The Potential Client

Form 4.1 Questionnaire For New Client  
Form 4.2 Fee Agreement Letter  
Form 4.3 Mitigation Letter to Client  
Form 4.4 Potential Client Telephone Interview for Paralegal/Attorney Use

##### 5 Preparing the Case

Form 5.1 Complaint: Age Discrimination, 29 U.S.C. § 621 et seq. and Ohio Rev. Code § 4112.02(N)); Sex Discrimination (42 U.S.C. § 2000e); Breach of Contract and Implied Contract; Promissory Estoppel; Intentional Infliction of Emotional Distress  
Form 5.2 COMPLAINT: 42 U.S.C. §§ 1983 and 2000e  
Form 5.2A Complaint: Race Discrimination, Hostile Environment (State and Federal Claims)  
Form 5.3 COMPLAINT: Handicap Discrimination, Ohio Rev. Code § 4112.99; Infliction of Emotional Distress; Bad Faith Breach of Contract; Breach of Contract; Promissory Estoppel; Breach of Fiduciary Duty; Equitable Claim for Unjust Enrichment  
Form 5.4 COMPLAINT: False Claims Act, 31 U.S.C. § 3729 et seq.  
Form 5.4A Complaint Regarding Whistleblower and Public Policy Common Law Claims  
Form 5.4B Complaint Regarding: Family Medical Leave Act (FMLA); ERISA; Ohio Workers' Compensation Act, Ohio Rev. Code § 4123.90; Breach of Implied Contract and Fair Dealing; Public Policy Tort Claim; Age Discrimination Under Ohio Rev. Code § 4112.02 as Enforced through Ohio Rev. Code § 4112.14  
Form 5.5 Federal Court Civil Cover Sheet for Filing New LawsUIT  
Form 5.6 Plaintiff's Motion For Leave to File Amended Complaint  
Form 5.7 DISCOVERY: Freedom of Information Act Request  
Form 5.8 Discovery: Federal Court Subpoena for Ohio Civil Rights Commission Records  
Form 5.9 DISCOVERY: Medical Authorization Release Form  
Form 5.10 DISCOVERY: Affidavit of Witness  
Form 5.11 DISCOVERY: Plaintiff's First Set of Interrogatories to Defendant  
Form 5.12 DISCOVERY: Plaintiff's Document Requests of Defendant  
Form 5.13 Discovery: Plaintiff's Request for Admissions From Defendant

Form 5.14 DISCOVERY: Rule 34 Request to Inspect Premises

Form 5.15 DISCOVERY: Notice to Supplement Discovery

Form 5.16 DISCOVERY: Plaintiff's Rule 35 Request for Expert's Report

Form 5.17 DISCOVERY: Plaintiff's Responses and Objections to Defendant's Interrogatories

Form 5.18 DISCOVERY: Letter to Client Regarding Document Production

Form 5.19 DISCOVERY: Plaintiff's Responses to Defendant's Document Request

Form 5.20 DISCOVERY: Outline of Topics to Cover in Deposing Persons Involved in the Decision to Terminate

Form 5.21 Likely Topics to be Covered in Plaintiff's Deposition

Form 5.22 DISCOVERY: Letter to Defendant's Counsel Exhausting Extrajudicial Efforts at Obtaining Discovery

Form 5.23 Pretrial Motions: Motion to Strike Hearsay Affidavit

Form 5.24 PRETRIAL MOTIONS: Final Pretrial Order

Form 5.25 DISCOVERY PRETRIAL MOTIONS: Outline of Plaintiff's Motion to Compel Discovery and Memorandum

Form 5.26 DISCOVERY PRETRIAL MOTION: Memorandum Contra Motion to Compel Answers to Interrogatories

Form 5.27 PRETRIAL MOTION: Plaintiff's Memorandum Contra Defendant's Motion For Summary Judgment on State and Federal Age Discrimination Claims

Form 5.28 PRETRIAL MOTION: Plaintiff's Memorandum Contra Defendant's Motion For Partial Summary Judgment on Ohio Rev. Code § 4112.14 Age Discrimination, Breach of Contract, and Intentional Infliction of Emotional Distress Claims

Form 5.29 Pretrial Motion: Plaintiff's Memorandum Contra Defendant's Motion for Summary Judgment on Title VII Race Discrimination and Retaliation Claims

Form 5.30 Pretrial Motion: Plaintiff's Memorandum Contra Defendant's Motion for Summary Judgment on Title VII Race Discrimination and Retaliation Claims

Form 5.31 Class Action Allegations for Class Action Complaint

Form 5.32 Class Action Motion for Class Certification

Form 5.33 Class Action Motion to Approve Class Settlement

Form 5.34 Class Action Notice of Proposed Class Action Settlement

##### 6 Use of Experts

Form 6.1 Letter to Expert Retaining Expert's Services

Form 6.2 Letter to Defendant Disclosing Expert and Expert's Credentials

Form 6.3 Qualifying the Expert Witness at Trial: Examination of Expert

Form 6.4 Qualifying the Expert Witness at Trial: Summary of Credentials

##### 7 Trial

Form 7.1 Proposed Jury Questionnaire (Federal Court)

Form 7.2 Plaintiff's Jury Voir Dire

Form 7.3 Opening Statement

Form 7.4 Direct Examination of Plaintiff Stephen Rhoads

Form 7.5 EXHIBIT: Personnel Policy

Form 7.6 EXHIBIT: Personnel Policy Regarding Performance

Form 7.7 EXHIBIT: Personnel Policy Regarding "Protected Class" Employees

Form 7.8 EXHIBIT: Back Pay Damages

Form 7.9 EXHIBIT: Back Pay Damages Calculations

Form 7.10 EXHIBIT: Pension Losses

Form 7.11 EXHIBIT: Front Pay Damages Calculations

Form 7.12 Cross-Examination of Witness by Plaintiff's Attorney

Form 7.13 Cross-Examination in the Employer's Case-in-Chief

Form 7.14 Plaintiff's Proposed Jury Instruction: Age Discrimination

Form 7.15 Plaintiff's Proposed Jury Instruction: Duty to Follow Instructions

Form 7.16 Plaintiff's Proposed Jury Instruction: Consideration of the Evidence  
 Form 7.17 Plaintiff's Proposed Jury Instruction: Credibility of Witnesses  
 Form 7.18 Plaintiff's Proposed Jury Instruction: Impeachment  
 Form 7.19 Plaintiff's Proposed Jury Instruction: Burden of Proof  
 Form 7.20 Plaintiff's Proposed Jury Instruction: Statistics  
 Form 7.21 Plaintiff's Proposed Jury Instruction: Stipulations of the Parties  
 Form 7.22 Plaintiff's Proposed Jury Instruction: Claims of the Parties  
 Form 7.23 Plaintiff's Proposed Jury Instruction: Discrimination --Definition  
 Form 7.24 Plaintiff's Proposed Jury Instruction: Age Discrimination  
 Form 7.25 Plaintiff's Proposed Jury Instruction: Damages  
 Form 7.26 Plaintiff's Proposed Jury Instruction: Plaintiff's Duty to Mitigate Damages  
 Form 7.27 Plaintiff's Proposed Jury Instruction: Front Pay  
 Form 7.28 Plaintiff's Proposed Jury Instruction: Liquidated Damages and Willfulness Under the Federal Age Discrimination in Employment Act  
 Form 7.29 Plaintiff's Proposed Jury Instruction: Duty to Deliberate  
 Form 7.30 Plaintiff's Proposed Jury Instruction: Verdict Forms  
 Form 7.31 Plaintiff's Proposed Jury Instruction: Special Verdict Form  
 Form 7.33 Plaintiff's Proposed Jury Instruction: Claims of the Parties  
 Form 7.34 Plaintiff's Proposed Jury Instruction: Intentional Infliction of Emotional Distress  
 Form 7.35 Plaintiff's Proposed Jury Instruction: Intentional and Reckless--Defined  
 Form 7.36 Plaintiff's Proposed Jury Instruction: Extreme and Outrageous Conduct-- Defined  
 Form 7.37 Plaintiff's Proposed Jury Instruction: Severe Emotional Distress--Defined  
 Form 7.38 Plaintiff's Proposed Jury Instruction: Compensatory Damages for Intentional Infliction of Emotional Distress  
 Form 7.39 Plaintiff's Proposed Jury Instruction: Punitive Damages Under State Law  
 Form 7.40 Special Verdict Form: Intentional Infliction of Emotional Distress  
 Form 7.41 Closing Argument  
 Form 7.42 Closing Argument: Rebuttal Introduction: Praise for the Opposing Lawyers

Form 9.5 Settlement for Client

## **8 Protecting the Verdict**

Form 8.1 Affidavit from Plaintiff Regarding Equitable Relief in Support of Plaintiff's Motion for Equitable Relief: Reinstatement and Front Pay  
 Form 8.2 Front Pay Damages Chart in Support of Plaintiff's Motion for Equitable Relief: Reinstatement and Front Pay  
 Form 8.3 Plaintiff's Memorandum in Support of Motion For Equitable Relief: Reinstatement and Front Pay  
 Form 8.4 Plaintiff's Memorandum Contra Defendant's Motions For Judgment Notwithstanding the Verdict or New Trial and That No Liquidated Damages Be Awarded  
 Form 8.5 Reinstatement Affidavit  
 Form 8.6 Appellate Bond  
 Form 8.7 Notice of Cross-Appeal  
 Form 8.8 Plaintiff's Application for Attorneys' Fees and Costs  
 Form 8.9 Affidavit in Support of Application for Attorneys' Fees and Costs  
 Form 8.10 Expert Affidavit of Attorney Regarding Attorneys' Fees and Costs

## **9 Settlement**

Form 9.1 Letter Regarding Possible Settlement  
 Form 9.2 Settlement Agreement and Full and Final Release of Claims  
 Form 9.3 Settlement Agreement and Release of Claims  
 Form 9.4 Settlement Agreement: Terms Regarding Good Job References

## Estate, Probate and Elder Law

### Anderson's The Simple Will in Ohio

#### APPENDIX A Forms Documents

- Form A Estate Planning Questionnaire for Married Persons
- Form B Estate Planning Questionnaire For Single Persons
- Form C Simple Will
- Form D Codicil to Will
- Form E Transfer on Death Deed (RC § 5302.22)

### Anderson's Estate Planning Forms and Clauses

#### 3 WHOLE WILL FORMS

- Form 3.01 Will with the marital share distributed outright
- Form 3.02 Will with fractional formula QTIP marital deduction trust and family credit shelter trust
- Form 3.03 Will with fractional formula QTIP marital deduction trust and family credit shelter trust
- Form 3.04 Will with general power of appointment marital trust
- Form 3.05 Will with three trusts in light of generation-skipping transfer tax (general power of appointment marital deduction trust, QTIP marital trust, and unified credit trust)
- Form 3.06 Will leaving entire estate outright to surviving spouse, with provision for disclaimer trust in event spouse predeceases testator
- Form 3.07 Pour-over will
- Form 3.08 Pour-over will--another form
- Form 3.09 Codicil

#### 4 INTER VIVOS TRUST FORMS

- Form 4.01 Inter vivos revocable trust which provides for QTIP marital trust [source L]
- Form 4.02 Inter vivos trust for minor that satisfies I.R.C. § 2503(c) [source S]
- Form 4.03 Irrevocable trust for children of grantor [source O]
- Form 4.04 Crummey trust [source T]
- Form 4.05 Irrevocable life insurance trust with letter for election to withdraw share of contribution [source V]
- Form 4.05A Irrevocable insurance trust agreement [source LL]
- Form 4.06 Comprehensive tax provisions article for use with detailed revocable trust involving marital and family distributions after settlor's death
- Form 4.07 Grantor retained annuity trust (GRAT) [source DD]
- Form 4.08 Grantor retained annuity trust (GRAT) with spouse [source DD]
- Form 4.09 Grantor retained unitrust (GRUT)
- Form 4.10 Grantor retained interest trust--common law GRIT [source DD]
- Form 4.11 Grantor retained interest trust--qualified personal residence trust (GRIT) [source DD]

#### 4 INTER VIVOS TRUST FORMS

- Form 4.05A Irrevocable insurance trust agreement [source LL]

#### 5 ACCEPTANCE OF WILL BY SPOUSE

- Form 5.01 Provision by will in lieu of dower and all statutory allowances [source E]
- Form 5.02 Provision by will in lieu of statutory rights other than maintenance allowance and spouse's selection [source F]
- Form 5.03 Will planned with knowledge and approval of spouse--consequence of rejection [source G]
- Form 5.04 Disclaimer of agreement to enter into mutual wills [source H]

#### 6 ACKNOWLEDGMENT

- Form 6.01 UPC one-step signature and acknowledgment
- Form 6.02 Recital of witnesses on execution and attestation, and declaration of belief of witnesses in testamentary capacity of testator and his freedom from undue influence, fraud or restraint [source E]
- Form 6.03 Recital of notary regarding witnesses and declaration of witnesses (including reference to proof of execution) [source E]

Form 6.04 Recital that testator and witnesses are known to notary, recital of declaration of testator, and recital of declaration of witnesses (including belief of witnesses in testamentary capacity) [source C]

Form 6.05 Tennessee self-proving affidavit form [source Y]

Form 6.06 Acknowledgment involving blind testator [source Y]

Form 6.07 UPC subsequent acknowledgment of will or testator's signature by testator and witnesses

#### 7 ADMINISTRATIVE POWERS OF EXECUTOR

- Form 7.01 Introductory clause [source I]
- Form 7.02 Introductory clause--another form [source G]
- Form 7.03 Introductory clause--another form [source I]
- Form 7.04 Introductory clause--another form [source C]
- Form 7.05 Introductory clause--another form [source F]
- Form 7.06 Introductory clause--another form [source H]
- Form 7.11 Short form [source B]
- Form 7.12 Short form--another form [source J]
- Form 7.21 Comprehensive powers [source J]
- Form 7.22 Comprehensive powers (including powers over mineral interests) [source C]
- Form 7.23 Comprehensive listing of powers [source H]
- Form 7.31 Power to make elections for tax purposes [source I]
- Form 7.32 Power in executor to consent to election under Subchapter S [source A]
- Form 7.33 Power in executor to compromise death taxes [source H]
- Form 7.34 Power in executor to exercise tax options or elections [source H]
- Form 7.35 Power in executor to distribute so as to minimize taxes [source H]
- Form 7.36 Power in executor to join spouse in filing income tax return, to consent to gifts made by spouse, and to allocate income and gift taxes between estate and spouse [source I]
- Form 7.37 Power in executor to choose valuation date minimizing death taxes [source A]
- Form 7.41 Power to operate sole proprietorship or participate in partnership [source E]
- Form 7.42 Power to invest trust funds and to continue business [source J]
- Form 7.43 Power to create, continue, operate, expand, and change business [source F]
- Form 7.44 Powers with respect to business interests [source J]
- Form 7.45 Powers with respect to business interests--another form [source J]
- Form 7.46 Fiduciary empowered to retain and continue personal business interest, exempt from rules on self-dealing and conflict of interest, and exonerated from liability for retention, operation or sale of business, with provision for compensation [source Q]
- Form 7.47 Executor or trustee empowered to retain personal business interest as investment if practicable and profitable [source H]
- Form 7.48 Power specifically permitting continuance of business and retention of assets by fiduciary [source X]
- Form 7.49 Executor directed to sell stock in company or to cause company to be dissolved [source I]
- Form 7.51 Power to sell with or without warranty [source E]
- Form 7.52 Power to sell, exchange, and grant options [source I]
- Form 7.53 Power to sell, lease, pledge, mortgage, transfer, exchange, convert, and grant options [source G]
- Form 7.54 Power to sell, exchange, mortgage, lease, convey, encumber, pledge, or otherwise dispose of property [source F]
- Form 7.55 Power to lease, sub-lease, subdivide, improve, remove, alter, grant easements, make contracts, release, dedicate, repair, and set aside depreciation reserves [source I]
- Form 7.56 Power to sell, lease, litigate, compromise claims, borrow money, employ agents, vote securities in person or by proxy, consent to corporate changes, exercise options, administer cash assets, register property in name

of nominee, amortize premiums, and exercise authority reasonably incident to ownership [source E]  
 Form 7.57 Power to conserve and realize on trust property, power over claims of and against trust estate, power to contract and convey [source I]  
 Form 7.58 Power to lease [source E]  
 Form 7.59 Powers of trustee with respect to agricultural realty and farming operations held in trust [source P-JKW]  
 Form 7.61 Power to borrow money and to mortgage or pledge [source I]  
 Form 7.62 Power to borrow money and to execute mortgage and to pledge [source G]  
 Form 7.63 Power to borrow money from any source and to pay reasonable interest [source F]  
 Form 7.71 Power to collect and disburse income of estate [source E]  
 Form 7.72 Power to deposit cash in commercial or savings department of corporate fiduciary or other depository [source F]  
 Form 7.73 Power to make required payment of income in installments as advisable, but at least quarter-yearly [source F]  
 Form 7.74 Powers expressly conferred do not authorize violation of law prohibiting accumulation of income [source H]  
 Form 7.75 Power to allocate income or principal to beneficiary or trust in advance of court decree [source F]  
 Form 7.76 Power to ascertain income and principal, to apportion receipts and disbursements between income and principal, and to select annual accounting period [source I]  
 Form 7.77 Discretionary power to allocate receipts and disbursements between principal and income [source G]  
 Form 7.78 Power to direct distribution from estate to beneficiary, rather than through intermediate direct entity [source X]  
 Form 7.81 Power to hold investments in name of nominee [source G]  
 Form 7.82 Power to hold shares of stock or other assets in own name or in name of nominee [source F]  
 Form 7.83 Power to retain assets [source F]  
 Form 7.84 Power to acquire and retain assets [source G]  
 Form 7.85 Power to invest without limitation by statute or rule of law [source I]  
 Form 7.86 Power to invest without limitation by statute, rule of law, or regulation of governmental body [source F]  
 Form 7.87 Power to vote shares of stock [source E]  
 Form 7.88 Power to vote shares of stock in person or by general or limited proxy [source G]  
 Form 7.91 Power to compromise, settle, and adjust tax and other problems [source F]  
 Form 7.92 Power to compromise, adjust, arbitrate, litigate, abandon, or otherwise deal with claims in favor of or against trust [source C]  
 Form 7.93 Power over obligations of estate and claims of estate [source G]  
 Form 7.101 Power to employ others with or without discretionary powers [source I]  
 Form 7.102 Power to employ agents, experts, and counsel [source G]  
 Form 7.103 Power to delegate authority to agents and proxies [source F]  
 Form 7.104 Power to execute and deliver instruments deemed advisable to carry out other powers, with exoneration of others party to such instruments [source G]  
 Form 7.111 Power to add property to trust estate [source I]  
 Form 7.112 Power to combine trust assets [source G]  
 Form 7.113 Power to combine assets of separate trusts other than marital trust [source F]  
 Form 7.114 Power to hold principal of separate trusts as one fund [source H]  
 Form 7.115 Consolidation of trusts for purposes of convenience of administration [source B]  
 Form 7.116 Consolidation of trusts for purposes of unified administration [source A]  
 Form 7.117 Consolidated administration of separate trusts [source P-JKW]

Form 7.121 Power to purchase, continue, and terminate life insurance [source G]  
 Form 7.122 Power to purchase property by obligating trust on non-commercial annuity [source A]  
 Form 7.131 Power to divide, value, and distribute in cash or in kind [source F]  
 Form 7.132 Power to distribute in cash or in kind, and in undivided fractional shares [source G]  
 Form 7.133 Power to make distribution in money or in kind, including undivided interests [source I]  
 Form 7.134 Power to partition [source C]  
 Form 7.141 Power to enter into authorized transactions with trustee of other trust in which beneficiary has interest [source I]  
 Form 7.142 Executor empowered to use powers of testamentary trustee under will [source E]  
 Form 7.143 Powers conferred by will to continue after termination of trusts created by will [source]  
 Form 7.144 Power to act like testator if living [source E]  
 Form 7.145 Power to exercise rights of absolute owner [source B]  
 Form 7.151 Trustee governed by statute except where inconsistent with will [source C]  
 Form 7.152 Powers of executor exercisable without court approval and irrespective of provisions of probate code [source E]  
 Form 7.153 Powers of trustee exercisable without court order [source C]  
 Form 7.161 Allocation to independent trustee of powers [source X]  
 Form 7.162 Vesting of dispositive powers in independent trustee, when such trustee is added for whatever reason [source X]  
 Form 7.163 Diversion of tax "sensitive" powers from trustee [source X]  
 Form 7.164 Limitation of powers granted elsewhere in instrument in order to avoid adverse tax consequences due to existence of general power of appointment or gift [source X]  
 Form 7.165 Diversion of all incidents of ownership from insured, who is serving as one of trustees of trust owning life insurance [source X]  
 Form 7.166 Individual trustee disqualified from joining corporate trustee in its exercise of discretionary power where individual trustee would benefit [source G]  
 Form 7.171 Power to retain unproductive property, despite general requirement to make property productive [source X]  
 Form 7.172 Power to retain unproductive property, including life insurance and foreign-situated assets, despite a general requirement to make property productive (with specific reference to nonproductive character of the property) [source X]  
 Form 7.173 Power to retain unproductive property, despite general requirement to make property productive [source X]  
 Form 7.181 Release of powers by trustee [source X]  
 Form 7.182 Release of powers by trustee, who is not an independent trustee [source X]  
 Form 7.183 Release of powers by trustee that is not an independent entity, with specific reference to provisions of trust instrument affected [source X]  
 Form 7.184 Release of powers by trustee, with specific reference to provisions of trust instrument affected [source X]  
 Form 7.185 Trustee may waive or release power by instrument in writing delivered to each beneficiary [source A]  
 Form 7.191 Discretion to create new trust(s) from existing trust(s) [source X]  
 Form 7.192 Trustee power to reform or amend [source X]  
 Form 7.193 Trustee power to reform charitable trust [source X]  
 Form 7.201 Vote of majority of trustees to be controlling, with provision for recording dissent [source G]  
 Form 7.202 Unanimous decision required [source C]

## 8 AFTERBORN OR AFTER-ADOPTED CHILDREN

Form 8.01 Adopted child to share [source K]  
 Form 8.02 Adopted child to share--another form [source B]  
 Form 8.03 Afterborn or after-adopted issue not to be excluded from benefits [source F]  
 Form 8.04 Afterborn children of testator to share in benefits [source H]  
 Form 8.05 Afterborn and after-adopted persons to share as beneficiaries [source F]  
 Form 8.06 Will to be effective regardless of birth or adoption of child after date of execution [source B]  
 Form 8.07 Afterborn or after-adopted descendant excluded from benefits with stated exception [source I]  
 Form 8.08 Unidentified newborn and not yet adopted child excluded from benefits [source Y]

#### **8 AFTERBORN OR AFTER-ADOPTED CHILDREN**

Form 8.08 Unidentified newborn and not yet adopted child excluded from benefits [source Y]

#### **9 ANATOMICAL GIFT**

Form 9.01 Gift of entire body  
 Form 9.02 Gift of part of body  
 Form 9.03 Gift of parts of body  
 Form 9.04 Organ donor certification to be included as part of living will [source (HH)]

#### **10 ANCILLARY ADMINISTRATION**

Form 10.01 Ancillary executors directed to sell and transmit net proceeds of sale to primary executor [source I]  
 Form 10.02 Powers in primary executor to pay to ancillary executors sums to maintain properties and to pay death and other taxes assessed thereon [source I]  
 Form 10.03 Power in primary executor to pay expenses of ancillary administration

#### **11 ANCILLARY EXECUTORS AND TRUSTEES**

Form 11.01 Appointment of ancillary executors--another form [source P-JKW]  
 Form 11.02 Ancillary trustees [source U]

#### **12 ANNUITY**

Form 12.01 Gift of annuity charged to non-marital trust of residuary estate [source B]  
 Form 12.02 Gift of annuity to child of testator  
 Form 12.03 Gift of annuity from principal of trust [source J]  
 Form 12.04 Private annuity [source Y]  
 Form 12.05 Physician's letter where risk of imminent death [source Y]

#### **13 ATTESTATION**

Form 13.01 Recital of date of execution, recital of publication of will by testator, declaration of belief of attesting witnesses in testamentary capacity, and declaration by attesting witnesses as to accuracy of attestation clause [source K]  
 Form 13.02 Recital of publication of will by testator [source B]  
 Form 13.03 Recital of number of pages of will and recital of publication of will by testator  
 Form 13.04 Recital of number of pages of will, recital of publication of will by testator, and declaration of belief of witnesses in testamentary capacity  
 Form 13.05 Recital of number of pages of will, recital of publication of will by testator, declaration of belief of witnesses in testamentary capacity, declaration that attestation clause was read to witnesses [source F]  
 Form 13.06 Recital of number of pages of will, recital of place and date of execution, recital of publication of will by testator, and declaration of belief of attesting witnesses in testamentary capacity  
 Form 13.07 Attestation to codicil and recital of publication of codicil by testator

#### **14 BEQUEST**

Form 14.01 Fixed pecuniary gift [source X]  
 Form 14.02 Fixed pecuniary gift with interest payable from time of death [source X]  
 Form 14.03 Fixed pecuniary gift with income payable from time of death as if pecuniary amount had been placed in trust [source X]  
 Form 14.04 Bequests of dollar amounts, with provision for pro rata reductions [source K]  
 Form 14.05 Bequests of dollar amounts to several beneficiaries, including household employees [source B]

Form 14.06 Bequest of family portrait for life, with future interests and exemption of requirement of furnishing bond [source K]  
 Form 14.07 Bequest to organization by commonly known name [source D]  
 Form 14.08 Bequest of dollar amount of common stock [source K]  
 Form 14.09 Bequest of common stock [source J]  
 Form 14.10 Bequest of common stock, with dividends, rights and benefits  
 Form 14.11 Bequest of common stock [source Y]  
 Form 14.12 Bequest of common stock, with provision for consequences of corporate change  
 Form 14.13 Bequest of dollar amount to person nominated as executor [source A]  
 Form 14.14 Bequest for saying of masses  
 Form 14.15 Bequest for perpetual care of grave of testator  
 Form 14.16 Bequest for care of pets [source Y]  
 Form 14.17 Devise of real estate in nominee trust [source Y]

#### **14 BEQUEST**

Form 14.17 Devise of real estate in nominee trust [source Y]

#### **15 BOND**

Form 15.01 Exemption of fiduciary from requirement of furnishing bond [source F]  
 Form 15.02 Exemption of fiduciary from requirement of furnishing bond, and direction that no surety be required if bond must be furnished [source G]  
 Form 15.03 Exemption of executor, trustee, or guardian from requirement of furnishing bond, surety, or other security [source H]  
 Form 15.04 Exemption of trustee from requirement of furnishing bond and accounting to court; trustee to keep books open to inspection; exemption of trustee from liability for losses incurred for any reason other than fraud [source E]

#### **16 CAPTIONS AND DESCRIPTIVE WORD HEADINGS**

Form 16.01 Identification of document and identity of testator  
 Form 16.02 Identification of document and identity of testator--another form  
 Form 16.03 Identification of document and identity of testator--another form  
 Form 16.04 Identification of document and identity of settlor of revocable trust  
 Form 16.05 Identification of document and identity of settlor of irrevocable trust  
 Form 16.06 Descriptive word headings--lack of significance [source U]

#### **17 CHARITY**

Form 17.01 Gift of legacy to charitable foundation [source B]  
 Form 17.02 Deed of gift of tangible personal property to a charity [source Y]  
 Form 17.03 Devise and bequest of one-fifth of remaining assets or assets having a value of one million dollars, whichever is less, to foundation, free of tax [source C]  
 Form 17.04 Gift of legacy to trustees of church in trust, with direction for distribution [source E]  
 Form 17.05 Gift of a share of residue to missionary society and to college [source I]  
 Form 17.06 Formula pecuniary charitable bequest in trust [source X]  
 Form 17.07 Gift of residue to charity if neither wife, child, nor more remote descendant of testator survives [source C]  
 Form 17.08 Savings clause to assure continued qualification of charitable trust [source X]  
 Form 17.11 Sample charter of charitable trust (Pub. 557, rev. May 1995) [source CC]  
 Form 17.12 Sample declaration of trust for charity (Pub. 557, rev. May 1995) [source CC]  
 Form 17.21 Sample inter vivos charitable remainder annuity trust: one life (Rev. Proc. 89-21) [source CC]

Form 17.22 Sample inter vivos charitable remainder annuity trust: two lives, consecutive interests (Rev. Proc. 90-32) [source CC]  
 Form 17.23 Sample inter vivos charitable remainder annuity trust: two lives, concurrent and consecutive interests (Rev. Proc. 90-32) [source CC]  
 Form 17.24 Sample testamentary charitable remainder annuity trust: one life (Rev. Proc. 90-32) [source CC]  
 Form 17.25 Sample testamentary charitable remainder annuity trust: two lives, consecutive interests (Rev. Proc. 90-32) [source CC]  
 Form 17.26 Sample testamentary charitable remainder annuity trust: two lives, concurrent and consecutive interests (Rev. Proc. 90-32) [source CC]  
 Form 17.31 Sample inter vivos charitable remainder unitrust: one life (Rev. Proc. 89-20) [source CC]  
 Form 17.32 Sample inter vivos charitable remainder unitrust: two lives, consecutive interests (Rev. Proc. 90-30) [source CC]  
 Form 17.33 Sample inter vivos charitable remainder unitrust: two lives, concurrent and consecutive interests (Rev. Proc. 90-30) [source CC]  
 Form 17.34 Sample testamentary charitable remainder unitrust: one life (Rev. Proc. 90-30) [source CC]  
 Form 17.35 Sample testamentary charitable remainder unitrust: two lives, consecutive interests (Rev. Proc. 90-30) [source CC]  
 Form 17.36 Sample testamentary charitable remainder unitrust: two lives, concurrent and consecutive interests (Rev. Proc. 90-30) [source CC]  
 Form 17.37 Sample inter vivos charitable remainder unitrust: one life, with makeup provision (Rev. Proc. 90-31) [source CC]  
 Form 17.38 Sample inter vivos charitable remainder unitrust: two lives, consecutive interest, with makeup provision (Rev. Proc. 90-31) [source CC]  
 Form 17.39 Sample inter vivos charitable remainder unitrust: two lives, concurrent and consecutive interests, with makeup provision (Rev. Proc. 90-31) [source CC]  
 Form 17.40 Sample testamentary charitable remainder unitrust: one life, with makeup provision (Rev. Proc. 90-31) [source CC]  
 Form 17.41 Sample testamentary charitable remainder unitrust: two lives, consecutive interests, with makeup provision (Rev. Proc. 90-31) [source CC]  
 Form 17.42 Sample testamentary charitable remainder unitrust: two lives, concurrent and consecutive interests, with makeup provision (Rev. Proc. 90-31) [source CC]  
 Form 17.43 Sample inter vivos charitable remainder unitrust: concurrent and consecutive interests limited to a term of years, contingent individual beneficiaries and multiple charitable beneficiaries, conforming to 199918046 [source CC]  
 Form 17.51 Testamentary charitable lead unitrust created from residuary estate  
 Form 17.52 Testamentary charitable lead annuity trust created from residuary estate  
 Form 17.53 Inter vivos charitable lead trust in the form of a guaranteed annuity

## **18 CLASS GIFTS AND NONAPPLICABILITY**

Form 18.01 Class gifts--intention not to create [source Y]  
 Form 18.02 Date on which class of grandchildren closes when they are devised a remainder [source Y]  
 Form 18.03 Protection against class remaining open due to frozen embryos [source Y]  
 Form 18.04 Exclusion of individuals who are adopted out of class devise [source Y]

## **18 CLASS GIFTS AND NONAPPLICABILITY OF ANTILAPSE STATUTE**

Form 18.02 Date on which class of grandchildren closes when they are devised a remainder [source Y]  
 Form 18.03 Protection against class remaining open due to frozen embryos [source Y]  
 Form 18.04 Exclusion of individuals who are adopted out of class devise [source Y]

## **19 COMMUNITY PROPERTY**

Form 19.01 Testator disposes of entire community property and requires spouse to elect whether to take under will [source J]  
 Form 19.02 The treatment of community property transferred to a revocable trust [source P-JKW]  
 Form 19.03 Election not intended [source Y]

## **19 COMMUNITY PROPERTY**

Form 19.03 Election not intended [source Y]

## **20 CONFLICT OF INTEREST**

Form 20.01 Rule against self-dealing waived where beneficiary has interest in two or more trusts [source I]  
 Form 20.02 Executor or trustee authorized and empowered to act free from conflict of interest rules on employment and self-dealing [source G]  
 Form 20.03 Executor or trustee exempt from conflict of interest rules on making and retaining investments [source H]  
 Form 20.04 Trustee authorized to loan own funds to trust at interest [source J]  
 Form 20.05 Attorney as trustee and personal representative [source O]  
 Form 20.06 Letters re dual representation of spouses [source BB]

## **21 CONFLICT OF LAWS**

Form 21.01 Intention and performance of trust to be governed by law of original situs [source A]  
 Form 21.02 Governing law clause specifically for trust [source P-JKW]  
 Form 21.03 Governing law clause specifically for trust--another form [source U]

## **22 CONSOLIDATION OF TRUSTS**

Form 22.01 Consolidation of trusts for all purposes [source A]  
 Form 22.02 Consolidation of trusts, especially when parents have provided separately, but identically, for children [source X]  
 Form 22.03 Merger and severance of trusts--single clause [source P-JKW]

## **23 CONTRACTUAL WILLS**

Form 23.01 Contractual will--denial of existence of contractual relationship [source Y]  
 Form 23.03 Affirmation of contractual wills between spouses [source Y]

## **23 CONTRACTUAL WILLS**

Form 23.03 Affirmation of contractual wills between spouses [source Y]

## **24 COOPERATIVE APARTMENT**

Form 24.01 Gift of cooperative apartment [source B]

## **25 DEBT**

Form 25.01 Forgiveness of debt evidenced by note [source K]  
 Form 25.01A Forgiveness of debt -- comprehensive clause -- no reduction in devise [source Y]  
 Form 25.01B Forgiveness of debt -- comprehensive clause -- reduction in devise [source Y]  
 Form 25.02 Forgiveness of indebtedness owing at death [source E]  
 Form 25.03 Forgiveness of indebtedness owed by legatee, with direction that legacy be reduced by amount of such indebtedness  
 Form 25.04 Allocation of trust receivables to debtor's share [source P-JKW]  
 Form 25.05 Self-canceling installment note [source Y]

## **25 DEBT**

Form 25.01A Forgiveness of debt -- comprehensive clause -- no reduction in devise [source Y]  
 Form 25.01B Forgiveness of debt -- comprehensive clause -- reduction in devise [source Y]

## **26 DEFINITIONS**

Form 26.01 Comprehensive definitions clause [source U]  
 Form 26.01A Comprehensive definitions clause [source MM]  
 Form 26.02 Children, descendants, etc. defined--comprehensive clause [source P-JKW]  
 Form 26.02A Children and descendants -- alternative comprehensive clause [source Y]  
 Form 26.03 "Issue" defined [source K]

Form 26.04 "Child," "grandchild," and "issue" defined [source H]  
 Form 26.05 "Issue," "child," "grandchild," and "per stirpes" defined [source F]  
 Form 26.06 "Spouse," "husband," and "wife" to include "widow" and "widower" [source K]  
 Form 26.07 Special definition of a "spouse" to avoid distribution to person where marriage has ended other than because of death and to provide for distribution to person who is spouse at particular time [source X]  
 Form 26.08 Special definition of a "spouse" to avoid distribution to person where marriage has ended other than because of death and to provide for distribution to person who is spouse at particular time with bar in case of remarriage [source X]  
 Form 26.09 Husband, wife, and surviving spouse defined [source P-JKW]  
 Form 26.10 Corporate trustee defined [source X]  
 Form 26.11 Corporate trustee defined--another form [source X]  
 Form 26.12 Independent trustee defined [source X]  
 Form 26.13 Independent [corporate] trustee defined [source X]  
 Form 26.14 Neuter includes masculine and feminine and singular includes plural [source Y]

## 26 DEFINITIONS

Form 26.01A Comprehensive definitions clause [source MM]  
 Form 26.02A Children and descendants -- alternative comprehensive clause [source Y]

## 27 DELEGATION OF POWERS

Form 27.01 Delegation of powers by one fiduciary to another fiduciary under will [source H]  
 Form 27.02 Delegation of powers among trustees [source X]  
 Form 27.03 Delegation of powers to co-fiduciary in the event of illness or disability of fiduciary [source II]

## 28 DISCLAIMER

Form 28.01 Disclaimer by spouse of devise and legacy in trust, and provision that disclaimed devise and legacy fall into residuary trusts [source G]  
 Form 28.02 Disclaimer by spouse of devise and legacy by instrument in writing delivered to trustees [source G]  
 Form 28.03 Disclaimer of legacy by spouse, or by personal representative of spouse, provision that disclaimed legacy fall into residuary estate, and provision that disclaimer be by written instrument delivered to executor and trustee (other than spouse) and filed in probate court [source H]  
 Form 28.04 Disclaimer of marital deduction property to existing trust, with modifications in trust terms as a result of the disclaimer [source X]  
 Form 28.05 Disclaimer of marital deduction property to newly created, special "disclaimer" trust [source X]  
 Form 28.06 Disclaimer of exercise of any power of appointment by residuary devise and bequest [source K]  
 Form 28.07 Disclaimer of exercise of testamentary power of appointment conferred by another [source F]  
 Form 28.08 Clause for notice re disclaimer to spouse, children, or their personal representatives [source O]  
 Form 28.09 Affidavit disclaiming interest [source Y]

## 28 DISCLAIMER

Form 28.09 Affidavit disclaiming interest [source Y]

## 29 DISCRETIONARY TRUST

Form 29.01 Trustee discretion to make distributions of income and principal to single permissible distributee [source X]  
 Form 29.02 Trustee discretion to make distribution of income and principal to several distributees [source X]  
 Form 29.03 Optional statement of purpose concerning discretion with respect to distributions [source X]  
 Form 29.04 Optional statement of purpose concerning discretion with respect to distributions--another form [source X]  
 Form 29.05 Optional statement of purpose concerning discretion with respect to distributions, including

management for beneficiaries after attaining age 21 [source X]

Form 29.06 Optional, precatory preference for specified person(s) in connection with trust distributions [source X]  
 Form 29.07 Discretion in nonindependent trustee to distribute to single distributee [source X]  
 Form 29.08 Discretion in nonindependent trustee to make distributions to plural distributees [source X]  
 Form 29.09 Limitation of discretion in trustee so as not to create in him a general power of appointment [source X]  
 Form 29.10 Broad prohibition of payment by trustee so as to avoid classification of power as general power of appointment [source X]  
 Form 29.11 Single permissible distributee coupled with some discretion in nonindependent trustee and some discretion in independent trustee--exercise of certain powers by independent trustee to avoid classification as general power of appointment, with broad discretion to appoint to grantor's spouse [source X]  
 Form 29.12 Plural permissible distributees coupled with some discretion in nonindependent trustee and some discretion in independent trustee--exercise of certain powers by independent trustee to avoid classification as general power of appointment, with broad discretion to appoint to grantor's spouse and descendants without any duty of equalization [source X]  
 Form 29.13 Trustee authorized to make non-pro rata distributions, possibly avoiding taxability of exchanges by distributees [source X]  
 Form 29.14 Trustee authorized to make non-pro rata distributions, possibly avoiding taxability of exchanges by distributees (and requiring no equitable adjustment of non-pro rata allocations of unrealized gains) [source X]  
 Form 29.15 Trustee discretions in carrying out pecuniary, fractional share, and other distributions [source P-JKW]  
 Form 29.16 Trustee who is beneficiary disqualified from exercising power for own benefit [source Y]

## 30 DIVORCE

Form 30.01 Effect of divorce decree on construction of will [source K]

## 31 ELECTIVE SHARE

Form 31.01 Distribution of estate where spouse takes elective share [source Y]

## 32 ENVIRONMENTAL LAW COMPLIANCE

Form 32.01 Non-liability for compliance with environmental law (for use in will) [source JJ]  
 Form 32.02 Inspection of property (for use in will) [source JJ]  
 Form 32.03 Power to undertake cleanup of trust and estate property (for use in will) [source JJ]  
 Form 32.04 Settlement of claims (for use in will) [source JJ]  
 Form 32.05 Right to reject donations to trust of certain property (for use in inter vivos trust when trustee may accept further donations of property) [source JJ]  
 Form 32.06 Power to disclaim powers of fiduciary (environmental) (for use in will) [source JJ]  
 Form 32.07 Warranty by grantor of inter vivos trust (to be inserted in deeds conveying property to the trust) [source JJ]  
 Form 32.08 Power of trustee to resign (for use in inter vivos trust document) [source JJ]  
 Form 32.09 Non-liability for compliance with laws in capacity as majority shareholder or director (for use in will in conjunction with close corporation powers) [source JJ]  
 Form 32.10 Executor's powers with regard to environmental matters [source JJ]  
 Form 32.11 Agreement between bank fiduciary and beneficiaries regarding compliance with environmental regulations [source JJ]

## 33 EXECUTOR AND TRUSTEE APPOINTMENT

Form 33.01 Nomination of executor and trustee, with provisions for alternate and successor [source K]  
 Form 33.02 Appointment of spouse as executor with exemption from requirement of furnishing bond, and appointment of alternate executor

Form 33.03 Appointment of spouse as executor, appointment of alternate executors, all being exempt from requirement of furnishing bond, and provision for payment of executor [source C]

Form 33.04 Appointment of spouse and bank as co-executors, direction that no surety be required on any bond required of spouse, and provision for bank to act as sole executor [source I]

Form 33.05 Appointment of spouse and corporate fiduciary as co-executors and co-trustees, and provision for friend to replace spouse as executor and trustee if necessary [source H]

Form 33.06 Appointment of son, son-in-law, and bank as co-executors and co-trustees [source G]

Form 33.07 Appointment of two persons, or the survivor, as executors, and appointment of bank as alternate executor [source E]

Form 33.08 Appointment of bank as executor [source J]

Form 33.09 Appointment of primary executor of multistate estate, with provision for alternate [source I]

Form 33.10 Individual trustee's discretion to add an independent trustee [source X]

Form 33.11 Mandatory appointment of independent trustee, if no other trustee possesses a particular power or can exercise it [source X]

Form 33.12 Appointment of attorney for estate [source Y]

Form 33.13 Temporary executor [source Y]

### 33 EXECUTOR AND TRUSTEE APPOINTMENT

Form 33.13 Temporary executor [source Y]

### 34 EXONERATION OF THIRD PARTY

Form 34.01 Exoneration of third party dealing with executor or trustee [source K]

Form 34.02 Exoneration of third party dealing with executor or trustee--another form [source B]

Form 34.03 Exoneration of third party dealing with executor or trustee--another form [source H]

Form 34.04 Exoneration of third party purchasing from or dealing with trustee [source C]

### 35 EXONERATION OF TRUSTEE

Form 35.01 Executor or trustee not liable for acts, omissions, or defaults of agent appointed with due care, or of co-fiduciary, or for failure to contest accounts or redress breach of trust, unless requested in writing [source K]

Form 35.02 Trustee liable only for dishonesty [source C]

Form 35.03 Exoneration of fiduciary from liability under certain circumstances [source P-JKW]

### 36 EXORDIUM

Form 36.01 Recital of residence of testator, publication of will, and revocation of all prior wills and codicils [source F]

Form 36.02 Recital of both residence and domicile of testator, publication of will, and revocation of all prior wills and codicils [source H]

Form 36.03 Recital of residence of testator, recital of testamentary capacity, publication of will, and revocation of all prior wills and codicils [source F]

Form 36.04 Recital of alternate identification of testator, recital of residence of testator, publication of will, and revocation of all prior wills and codicils [source F]

Form 36.05 Recital of domicile of testator, identification of testator by military service, service number, and Social Security number, recital of temporary residence, publication of will, and revocation of all prior wills and codicils

Form 36.06 Exordium to codicil and recital of publication of codicil by testator [source F]

### 37 EXPENSES

Form 37.01 Comprehensive will clause regarding payment of debts, taxes, and expenses [source P-JKW]

Form 37.02 Payment of death costs by executor [source X]

Form 37.11 Payments to estate by revocable trust to cover gifts, debts, expenses, and taxes [source U]

Form 37.13 Allocation of charges to beneficiaries of revocable trust to pay for estate expenses [source U]

Form 37.21 Costs of handling tangible personal property to be charged against residuary estate [source H]

### 38 FAILURE OF ISSUE

Form 38.01 Gift of principal of trust on failure of issue of testator [source H]

### 39 FEES

Form 39.01 Executor entitled to commissions permitted by law, with fixed minimum [source B]

Form 39.02 Trustee entitled to commissions permitted by law, with fixed minimum [source B]

Form 39.03 Authority for fiduciaries to receive compensation [source X]

### 40 FIRST REFUSAL

Form 40.01 Child of testator to have first refusal of property to be sold, offer to sell to be made in writing, any acceptance to be in writing, transfer of title to be affected, and distributive share of child in estate to be adjusted accordingly [source I]

### 42 GENERATION-SKIPPING TRANSFER TAX

Form 42.01 Establishment of skip trust [source U]

Form 42.02 Establishment of skip trust and marital deduction trust [source U]

Form 42.03 Grant of general power of appointment as means of avoiding GSTT [source U]

Form 42.04 Special adjustments among shares to take account of GSTT [source U]

Form 42.21 Trustee granted discretion to split single trust into two trusts to maximize benefit of GST exemption [source X]

Form 42.21A Generation-Skipping Provisions [source MM]

Form 42.22 Establishment of two QTIP marital deduction trusts, with marital trust #1 designed to absorb the settlor's

unused GST exemption and marital trust #2 designed to receive the balance of the relevant property [source X]

Form 42.23 Establishment of two marital deduction trusts, with marital trust #1, a QTIP trust, designed to absorb the settlor's unused GST exemption and marital trust #2 designed to receive the balance of the relevant property and to reserve as a source for the surviving spouse's

power to appoint assets [source X]

Form 42.24 Creation of separate and distinct family trust of either pecuniary amount (alternative 1) or fractional share (alternative 2) equal to settlor's unallocated GST exemption, with second trust consisting of the balance (the executor should allocate the GST exemption to the family trust) [source X]

Form 42.25 Clause granting authority to independent trustee to create or revoke general power to beneficiary, with purpose of potentially generating lower estate tax at beneficiary's generation level rather than incurring generation-skipping transfer tax at higher marginal rate [source X]

Form 42.26 Clause to be used in hybrid system combining the discretionary creation of two sets of trusts and the mandatory application of the rights to withdraw to property that has the highest inclusion ratio [source X]

Form 42.27 Clause for payment of charges and taxes of estate by trustee, including taxes imposed on direct skips, but not on other generation-skipping transfers [source X]

### 42 GENERATION-SKIPPING TRANSFER TAX (GSTT) CLAUSES

Form 42.21A Generation-Skipping Provisions [source MM]

### 43 GUARDIAN

Form 43.01 Appointment of guardian for person and estate of minor child [source F]

Form 43.02 Appointment of guardians for person and estate of children [source I]

Form 43.03 Appointment of guardian for person and estate of minor child, appointment of successor guardian, and investment of guardian of estate with powers given executor and trustee by will [source H]

Form 43.04 Appointment of guardian of person and property of minor children [source V]

Form 43.05 Payments for home of guardian [source V]

Form 43.06 Comprehensive guardianship clause [source

Y]

Form 43.07 Virtual representation [source P-JKW]

Form 43.08 Virtual representation--another form [source U]

### 44 HOMESTEAD

Form 44.01 Devise of homestead real estate, and substitute gift to issue of testator if devisee does not survive testator [source F]  
Form 44.02 Power in executor or trustee to retain homestead or other residence real estate and to permit issue of testator to occupy rent free [source F]

#### **45 HOUSEHOLD EFFECTS**

Form 45.01 Gift to spouse of household effects [source N]

#### **46 IN TERROREM CLAUSE AND ALTERNATE DISPUTE**

Form 46.01 Beneficiary under will who attacks or contests will not to take [source J]  
Form 46.02 Beneficiary under will who objects to probate or contests will not to take  
Form 46.03 Incontestability of trust [source P-JKW]  
Form 46.04 Proscription relating to marriage outside the faith [source Y]  
Form 46.05 Dispute resolution through mediation and other forms of ADR [source U]

#### **47 INCOME INTEREST**

Form 47.01 Directive for mandatory accumulation of income [source X]  
Form 47.02 Directive for mandatory distribution of net income to spouse [source X]  
Form 47.03 Directive for distribution of net income to children in equal shares [source X]  
Form 47.04 Gift of net income of trust, with non-cumulative power in trustee to invade principal for benefit of income beneficiary [source E]  
Form 47.05 Gift of net income of trust, with minimum monthly payment assured if necessary from principal [source J]  
Form 47.06 Income received during administration of estate to be added to principal [source J]  
Form 47.07 Accrued income not to be apportioned where income beneficiary dies before income is payable to executor or trustee [source H]  
Form 47.08 Power in executor to pay to trustees income collected during administration of estate [source I]  
Form 47.09 Option to retain accumulated income in separate account or add it to principal [source X]  
Form 47.10 Disposition of income if accumulation unlawful [source F]

#### **48 INCOMPETENT PERSON OR MINOR**

Form 48.01 Assent of guardian, conservator, or committee of person over twenty-one [source K]  
Form 48.02 Payment of net income or principal as determined by corporate trustee to or for benefit of incompetent or minor [source G]  
Form 48.03 Property to be distributed to natural guardian of incompetent, and property of minor to be put in trust [source C]  
Form 48.04 Property to vest in incompetent or minor, but subject to powers in executor or trustee [source H]  
Form 48.05 Determination of availability and capacity [source U]  
Form 48.06 Protection in case of incapacity of settlor of revocable trust [source P-JKW]  
Form 48.07 Incapacity defined for purposes of trust [source P-JKW]

#### **49 INCORPORATION BY REFERENCE**

Form 49.01 Incorporation into will of specified clauses of will of brother of testator who predeceased him  
Form 49.02 Incorporation by reference into will of trust provisions [source P-JKW]  
Form 49.03 Incorporation by reference in will of only certain provisions of pour-over trust instrument so as to preserve privacy of trust to which will refers [source P-JKW]

#### **50 INVESTMENTS**

Form 50.01 Trustee exempt from laws and rules respecting investments [source E]  
Form 50.02 Trustee exempt from laws, statutes, and rules respecting investments [source C]  
Form 50.03 Sales or exchanges of property and investment of trust funds to be made only with consent of spouse of testator [source J]

Form 50.04 Securities may be held in name of trustee or nominee [source J]  
Form 50.05 Enlarged investment perspective of trustees [source P-JKW]

#### **51 LEGACY**

Form 51.01 Abatement of legacies  
Form 51.02 Abatement of legacies proportionately  
Form 51.03 Satisfaction of legacy [source H]  
Form 51.04 Legacy not to bear interest [source J]

#### **52 LIFE ESTATE AND REMAINDER IN REAL PROPERTY**

Form 52.01 Devise of life estate to spouse of testator, and remainder to son  
Form 52.01A Life estate to spouse of testator, and remainder to son -- Another form [source Y]  
Form 52.01B Condition subsequent to remarriage [source Y]  
Form 52.02 Expenses of maintaining property during lifetime of spouse to be paid from residuary estate or trust of residue

#### **52 LIFE ESTATE AND REMAINDER IN REAL PROPERTY**

Form 52.01A Life estate to spouse of testator, and remainder to son -- Another form [source Y]  
Form 52.01B Condition subsequent to remarriage [source Y]

#### **53 LIFE INSURANCE AND OTHER DEATH**

Form 53.01 Life insurance trust--terms during grantor's life [source U]  
Form 53.02 Contingent provision for payment of death costs if insurance proceeds are included in gross estate [source X]  
Form 53.03 Collection of death and disability benefits by trustees [source P-JKW]  
Form 53.04 Powers and limitations re trust owned life insurance [source P-JKW]

#### **54 LIVING WILLS, HEALTH CARE PROXIES, AND**

Form 54.01 Living will [source V]  
Form 54.02 Living will--another form [source Z]  
Form 54.03 Living will valid in most states [source Y]  
Form 54.04 Halachic (Orthodox Jewish) living will [source AA]  
Form 54.05 Health care proxy [source Z]  
Form 54.06 Medical directive form [source Z]  
Form 54.07 Living will and health care proxy [source Z]

#### **55 MARITAL DEDUCTION**

Form 55.01 Simple formula pecuniary marital bequest [source R]  
Form 55.01A Pecuniary Marital/Pecuniary Credit Shelter/Residuary Credit Shelter Disposition [source MM]  
Form 55.01B Pecuniary Marital/Pecuniary GST Exemption/Residuary Bypass Disposition [source MM]  
Form 55.02 Simple formula pecuniary credit shelter bequest [source R]  
Form 55.03 Simple formula fractional credit shelter bequest [source R]  
Form 55.04 Simple preresiduary GSTT-QTIP bequest [source R]  
Form 55.05 Formula pecuniary credit shelter bequest [source X]  
Form 55.06 Pecuniary gift making full use of estate tax rates less than maximum rate [source X]  
Form 55.07 Formula pecuniary marital bequest in trust [source X]  
Form 55.08 Marital trust if deaths occur close together [source U]  
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### **7 NOTICE PROCEDURES**

Form 7.01 Notice of admission of will to probate

Form 7.02 Affidavit of giving notice

Form 7.03 Notice by publication of admission of will to probate

Form 7.04 Notice to creditors to accelerate barring of claims

### **8 THE WILL**

Form 8.01 Certificate of deposit of will

Form 8.02 Endorsement on wrapper

Form 8.03 Order by testator for delivery of will

Form 8.04 Notice as to will on deposit

Form 8.05 Complaint for writ of citation to produce will

Form 8.06 Journal entry ordering citation to produce will

Form 8.07 Citation to produce will

Form 8.08 Journal entry on production of will

Form 8.09 Journal entry ordering warrant for arrest

Form 8.10 Warrant for arrest

Form 8.11 Journal entry ordering commitment to jail

Form 8.12 Commitment

Form 8.13 Journal entry discharging prisoner

Form 8.14 Complaint for judgment declaring validity of will

Form 8.15 Entry declaring will valid

### **9 ADMITTING THE WILL TO PROBATE**

Form 9.01 Contest of jurisdiction

Form 9.02 Entry fixing time for hearing

Form 9.03 Notice of probate of will

Form 9.04 Proof of service

Form 9.05 Certificate (name/residence unknown)

Form 9.06 Subpoena for witness to will

Form 9.07 Testimony of witnesses

Form 9.08 Proof of signature of witness to will

Form 9.09 Application for a commission to take testimony of witness to will

Form 9.10 Journal entry ordering a commission to take testimony of witness to will

Form 9.11 Commission to take deposition of witness to will

Form 9.12 Deposition of witness to will  
 Form 9.13 Interlocutory decree denying admission of will to probate  
 Form 9.14 Final order denying admission of will to probate  
 Form 9.15 Affidavit in proof of service  
 Form 9.16 Notice to legatees, et al  
 Form 9.17 Final order revoking interlocutory decree and admitting will to probate  
 Form 9.18 Application for admission to probate of lost, spoliated, or destroyed will (addition to SPF 2.0)  
 Form 9.19 Journal entry ordering notice of hearing of application to admit to probate spoliated or lost will  
 Form 9.20 Journal entry admitting lost or spoliated will to probate  
 Form 9.21 Reduction to writing of nuncupative will  
 Form 9.22 Testimony of witnesses to nuncupative will  
 Form 9.23 Affidavit of testator and witnesses  
 Form 9.24 General information  
 Form 9.25 Probate checklist  
 Form 9.26 Time Schedule: Estate Administration  
 Form 9.27 Certified copy of will  
 Form 9.28 Copy of will

#### **10 APPOINTING THE FIDUCIARY**

Form 10.01 Application for authority to deposit personal property in lieu of bond  
 Form 10.02 Entry directing deposit of personal property in lieu of bond  
 Form 10.04 Application for release of surety  
 Form 10.05 Entry ordering notice  
 Form 10.06 Entry releasing surety on bond  
 Form 10.07 Application of surety for bond of indemnity

#### **11 DUTIES OF THE FIDUCIARY**

(Form 11.01 Application for employer identification number (SS-4)  
 Form 11.02 Notice Concerning Fiduciary Relationship (Form 56)  
 Form 11.03 Notice Concerning Fiduciary Relationship of Financial Institution (Form 56-F)  
 Form 11.04 Affidavit  
 Form 11.05 Appointment of separate appraisers for each asset  
 Form 11.06 Appraiser's certificate-separate appraisers for each asset

#### **Chapter 12 COLLECTION OF ASSETS**

Form 12.01 Application by surviving partner for appointment of appraisers  
 Form 12.02 Entry ordering notice to administrator [or executor]  
 Form 12.03 Notice to executor [or administrator] of hearing  
 Form 12.04 Entry appointing appraisers  
 Form 12.05 Order of appraisal  
 Form 12.06 Agreement of appraisers  
 Form 12.07 Notice of hearing on inventory  
 Form 12.08 Entry setting inventory for hearing  
 Form 12.09 Exceptions to inventory  
 Form 12.10 Notice of hearing on exceptions to inventory  
 Form 12.11 Entry on exceptions  
 Form 12.12 Entry approving inventory  
 Form 12.13 Inventory and appraisal  
 Form 12.14 Affidavit to inventory  
 Form 12.15 Certificate to copy of inventory when filed in foreign county  
 Form 12.16 Election of surviving partner to take interest of decedent in partnership assets and application for order approving election  
 Form 12.17 Entry approving election of surviving partner  
 Form 12.18 Application to transfer real estate [deceased partner]  
 Form 12.19 Entry authorizing certificate of transfer of real estate  
 Form 12.20 Certificate of transfer of real estate [partnership]  
 Form 12.21 Bond of surviving partner  
 Form 12.22 Complaint for concealing or embezzling assets  
 Form 12.23 Entry on complaint for concealing or embezzling assets

Form 12.24 Citation to person charged with concealing or embezzling assets  
 Form 12.25 Entry when party fails to appear or refuses to answer  
 Form 12.26 Commitment to jail  
 Form 12.27 Verdict  
 Form 12.28 Entry of jury on return of verdict  
 Form 12.29 Entry on judgment of court  
 Form 12.30 Application to continue business  
 Form 12.31 Entry authorizing continuation of business

#### **Chapter 13 INVENTORY AND APPRAISEMENT**

Form 13.01 Entry and citation to file inventory  
 Form 13.02 Entry removing fiduciary for failure to file inventory  
 Form 13.03 Report of newly discovered assets  
 Form 13.04 Application for extension of time for filing inventory  
 Form 13.05 Entry extending time for filing inventory  
 Form 13.06 Notice to surviving spouse of taking of inventory  
 Form 13.07 Waiver by surviving spouse of notice of taking of inventory  
 Form 13.08 Affidavit by fiduciary that notice of hearing on inventory has been made  
 Form 13.09 Entry approving inventory  
 Form 13.10 Exceptions to inventory  
 Form 13.11 Notice of hearing on exceptions to inventory  
 Form 13.12 Entry on exceptions to inventory  
 Form 13.13 Notice requiring new or additional bond

#### **14 PRESENTATION OF CLAIMS AND PAYMENT OF DEBTS**

Form 14.01 Claim  
 Form 14.02 Affidavit supporting claim  
 Form 14.06 Award by referees  
 Form 14.07 Entry confirming award by referees  
 Form 14.08 Rejection of claim  
 Form 14.09 Requisition to reject claim and bond  
 Form 14.10 Entry on requisition to reject claim  
 Form 14.11 Rejection of claim on requisition  
 Form 14.12 Entry setting hearing and ordering notice on claims against the estate  
 Form 14.13 Notice of hearing on debts of the estate and report of insolvency  
 Form 14.14 Exceptions to allowance or classification of claims  
 Form 14.15 Entry on exceptions to allowance or classification of claims  
 Form 14.16 Entry on debts of the estate and report of insolvency  
 Form 14.17 Application for allowance of claim of fiduciary  
 Form 14.18 Consent to application  
 Form 14.19 Entry setting hearing and ordering notice  
 Form 14.20 Notice of hearing on application  
 Form 14.21 Notice by publication of hearing on application  
 Form 14.22 Application for appointment of attorney  
 Form 14.23 Entry appointing attorney  
 Form 14.24 Entry allowing claim of fiduciary  
 Form 14.25 Complaint on rejected claim  
 Form 14.26 Report of insolvency  
 Form 14.27 Application to set aside assets for debt not due  
 Form 14.28 Entry authorizing setting aside of assets for debt not due  
 Form 14.29 Application to set aside assets for payment of rejected claim  
 Form 14.30 Entry authorizing setting aside of assets for payment of rejected claim  
 Form 14.31 Application for authority to compromise claim  
 Form 14.32 Entry authorizing compromise of claim  
 Form 14.33 Notice to present claim  
 Form 14.34 Certification of proof of service of notice to present claim  
 Form 14.35 Complaint to enforce payment of claim  
 Form 14.36 Notice of filing of complaint  
 Form 14.37 Instructions for service  
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 Form 14.39 Notice by publication  
 Form 14.40 Motion to join additional parties

Form 14.41 Application by fiduciary for additional compensation  
 Form 14.42 Entry authorizing payment of compensation to fiduciary for extraordinary services  
 Form 14.43 Application for authority to pay compensation to fiduciary's counsel  
 Form 14.44 Entry determining counsel's compensation and authorizing payment  
 Form 14.45 Contingent claim

#### **Chapter 15 RIGHTS OF THE SURVIVING SPOUSE**

Form 15.01 Application to purchase property at appraised value  
 Form 15.02 Entry authorizing purchase at appraised value  
 Form 15.03 Complaint to purchase at appraised value  
 Form 15.04 Entry authorizing purchase at appraised value  
 Form 15.05 Return of sale to surviving spouse  
 Form 15.06 Entry confirming sale to surviving spouse  
 Form 15.07 Bill of sale  
 Form 15.08 Complaint for construction of will by fiduciary  
 Form 15.09 Complaint for construction of will by an interested party  
 Form 15.10 Journal entry; order on construction of will  
 Form 15.11 Application for appointment of commissioner to take election  
 Form 15.12 Entry appointing commissioner to take election  
 Form 15.13 Commission to take election of surviving spouse  
 Form 15.14 Commissioner's report  
 Form 15.15 Application for appointment of commissioner where spouse is under disability  
 Form 15.16 Journal entry appointing commissioner to ascertain values  
 Form 15.17 Commission to ascertain value of provision for surviving spouse under legal disability under will and value of rights at law  
 Form 15.18 Journal entry making election for surviving spouse under legal disability  
 Form 15.19 Election of surviving spouse to receive

mansion house

Form 15.20 Application for apportionment of family allowance  
 Form 15.21 Entry apportioning family allowance  
 Form 15.22 Application to fix rental value due to surviving spouse  
 Form 15.23 Entry fixing rental value due to surviving spouse

#### **Chapter 16 REAL ESTATE; EVIDENCE OF TITLE; CERTIFICATE OF TRANSFER**

Form 16.01 Release of claim and assumption of liability by beneficiary  
 Form 16.02 Release of claim against estate  
 Form 16.03 Application to manage real estate  
 Form 16.04 Entry authorizing management of real estate  
 Form 16.05 Application for fee for extraordinary services  
 Form 16.06 Entry allowing fee for extraordinary services  
 Form 16.07 Application for allowance of attorney fee  
 Form 16.08 Entry allowing attorney fee  
 Form 16.09 Consents to application  
 Form 16.10 Entry setting hearing and ordering notice  
 Form 16.11 Notice of hearing on application  
 Form 16.12 Notice by publication of hearing on application  
 Form 16.13 Affidavit of survivorship  
 Form 16.14 Probate issues in title examinations Ohio checklist  
 Form 16.15 Memorandum of trust  
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#### **Chapter 17 DESCENT AND DISTRIBUTION; HEIRS**

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 Form 17.02 Consent to legitimization of child by natural mother [obsolete]  
 Form 17.03 Order establishing natural father of child [obsolete]  
 Form 17.04 Designation of heir-at-law  
 Form 17.05 Complaint to determine heirship  
 Form 17.06 Publication of notice  
 Form 17.07 Complaint to set aside antenuptial agreement

Form 17.08 Complaint to set aside separation agreement  
 Form 17.09 Application of county auditor for appointment of appraisers for escheated real estate  
 Form 17.10 Order appointing appraisers for escheated real estate  
 Form 17.11 Notice of public sale of escheated real estate  
 Form 17.12 Application requesting probate court to direct fiduciary to commence land sale proceeding  
 Form 17.13 Order directing fiduciary to commence land sale proceeding

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Form 18.01 Bequest of personal property--letter incorporated by reference  
 Form 18.02 Letter for incorporation by reference  
 Form 18.03 Pretermitted heir

#### **Chapter 19 SALE OF PROPERTY, PERSONAL AND REAL**

Form 19.01 Deed of executor, administrator, trustee, guardian, receiver, or commissioner  
 Form 19.04 Report of sale of personal property--private sale  
 Form 19.05 Report of sale of personal property--public sale  
 Form 19.06 Entry confirming sale of personal property  
 Form 19.07 Entry approving purchase from [sale to] estate [trust]  
 Form 19.08 Complaint of guardian for authority to sell real estate of ward  
 Form 19.09 Journal entry substituting successor fiduciary as complainant  
 Form 19.10 Complaint for authority to sell decedent's real estate to pay debts  
 Form 19.11 Complaint for authority to sell real estate charged to pay legacies  
 Form 19.12 Consent or request to fiduciary to commence action to sell real estate of decedent  
 Form 19.13 Journal entry authorizing sale of real estate although it is not required to be sold to pay debts or legacies  
 Form 19.14 Complaint for authority to sell decedent's real estate with the consent [upon request] of all persons entitled to share in the estate upon distribution  
 Form 19.15 Complaint for authority to sell decedent's (or part of decedent's) real estate even though it is not required to be sold to pay debts or legacies  
 Form 19.16 Complaint for authority to sell real estate subject to mortgage  
 Form 19.17 Complaint for authority to sell entire interest in real estate  
 Form 19.18 Answer of co-tenant  
 Form 19.19 Complaint for summary order to sell real estate when the actual market value is less than \$3,000.00  
 Form 19.20 Journal entry; summary order authorizing sale at private sale  
 Form 19.21 Entry of appearance and consent to sale  
 Form 19.22 Summons  
 Form 19.23 Return of sheriff  
 Form 19.24 Answer of spouse of decedent consenting to sale free of dower  
 Form 19.25 Answer of spouse of ward  
 Form 19.26 Bond to prevent sale of real estate  
 Form 19.27 Journal entry dispensing with sale of real property on the giving of bond  
 Form 19.28 Application to release and satisfy mortgage or other lien  
 Form 19.29 Entry of release and satisfaction of mortgage or other lien  
 Form 19.30 Journal entry finding sale necessary, dispensing with new appraisal, fixing or waiving (additional) bond, (and ordering sale)  
 Form 19.31 Journal entry finding sale necessary and ordering new appraisal  
 Form 19.32 Journal entry finding sale necessary and ordering appraisal of entire interest in real estate  
 Form 19.33 Consent of mortgagee to sale subject to mortgage  
 Form 19.34 Answer and cross-claim of mortgagee  
 Form 19.35 Answer of mortgagee consenting to sale subject to mortgage

Form 19.36 Journal entry authorizing sale of real estate subject to mortgage  
 Form 19.37 Application to dispense with new appraisal, to fix or waive (additional) bond and to order a sale  
 Form 19.38 Order to appraise  
 Form 19.39 Oath and return of appraisers  
 Form 19.40 Motion for appointment of substitute appraiser  
 Form 19.41 Entry appointing substitute appraiser  
 Form 19.42 Motion to set aside appraisal  
 Form 19.43 Additional bond  
 Form 19.44 Journal entry approving (new) appraisal and ordering additional bond (dispensing with [additional] bond)  
 Form 19.45 Application to allow a real estate commission  
 Form 19.46 Order fixing time for hearing on application to allow a real estate commission  
 Form 19.47 Notice of time for hearing on application to allow a real estate commission  
 Form 19.48 Entry authorizing employment of and allowing payment of commission to a real estate broker  
 Form 19.49 Application for authority to pay for certificate or abstract of title or policy of title insurance  
 Form 19.50 Entry allowing payment for certificate or abstract of title or policy of title insurance  
 Form 19.51 Journal entry (approving additional bond and) ordering public sale  
 Form 19.52 Order for public sale  
 Form 19.53 Journal entry (approving additional bond and) ordering private sale  
 Form 19.54 Order for private sale  
 Form 19.55 Notice of public sale (real estate)  
 Form 19.56 Notice of public sale (personal property)  
 Form 19.57 Motion to fix price for which real estate may be sold or to order a new appraisal  
 Form 19.58 Journal entry ordering sale at fixed price or ordering a new appraisal  
 Form 19.59 Application for an order for private sale  
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 Form 19.61 Report of public sale  
 Form 19.62 Report of private sale  
 Form 19.63 Report of private sale of real estate subject to mortgage  
 Form 19.64 Journal entry confirming sale, ordering deed and distribution  
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 Form 19.67 Writ of possession  
 Form 19.68 Order authorizing acceptance of purchase in cash  
 Form 19.69 Mortgage as security for deferred payments  
 Form 19.70 Order authorizing sale of notes taken for deferred payments  
 Form 19.71 Application for certificate of indebtedness to file in partition proceedings  
 Form 19.72 Journal entry in granting certificate of indebtedness  
 Form 19.73 Certificate of indebtedness  
 Form 19.74 Application to complete contract to sell real estate  
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 Form 19.76 Complaint to alter or cancel contract to sell real estate  
 Form 19.77 Entry on alteration or cancellation of contract to sell real estate  
 Form 19.78 Release of dower  
 Form 19.79 Affidavit to preserve dower  
 Form 19.80 Application to complete contract to purchase real estate  
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 Form 19.82 Complaint to alter or cancel contract to purchase real estate

price

Form 19.83 Entry on alteration or cancellation of contract to purchase real estate

## Chapter 20 INVESTMENTS

Form 20.01 Application for order approving investment of funds in other than United States obligations  
 Form 20.02 Entry approving [disapproving] investment of funds in other than United States obligations  
 Form 20.03 Application for order approving investment of funds in productive real estate  
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 Form 20.05 Application for authority to invest funds in connection with corporate reorganization  
 Form 20.06 Entry approving investment of funds in connection with corporate reorganization  
 Form 20.07 Application for order approving purchase from [sale to] estate [trust] by fiduciary

## Chapter 21 DISTRIBUTIONS

Form 21.01 Disclaimer of testamentary succession  
 Form 21.02 Disclaimer of non-testamentary succession  
 Form 21.03 Application for order directing executor to file disclaimer  
 Form 21.04 Waiver of notice of hearing on order directing executor to file disclaimer  
 Form 21.05 Order directing executor to file disclaimer  
 Form 21.06 Disclaimer  
 Form 21.07 Receipt for property delivered to legatee  
 Form 21.08 Application for distribution of personal property to surviving spouse in satisfaction of specific monetary share  
 Form 21.09 Order of distribution of personal property to surviving spouse in satisfaction of specific monetary share  
 Form 21.10 Disposition of escheated personal property  
 Form 21.11 Order of distribution of escheated personal property to county treasurer  
 Form 21.12 Declaration that gift constitutes an advancement  
 Form 21.13 Acknowledgment that gift constitutes an advancement  
 Form 21.14 Application of beneficiary for distribution  
 Form 21.15 Entry ordering distribution to beneficiary  
 Form 21.16 Affidavit for transfer of real estate under joint and survivorship deed  
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 Form 21.21 Application for authority to transfer motor vehicle(s)  
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## Chapter 22 ACCOUNTS

Form 22.01 Caption for testamentary trustee  
 Form 22.02 Application for extension of time to file account  
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 Form 22.04 Account of testamentary trustee  
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 Form 22.06 Assets remaining in trustee's hands  
 Form 22.07 Citation to file account (inventory report)  
 Form 22.08 Application for citation to file account  
 Form 22.09 Entry ordering citation to file account  
 Form 22.10 Entry ordering notice of hearing on account  
 Form 22.11 Notice of filing of accounts and the time and place of hearing (all fiduciaries)  
 Form 22.12 Motion to require additional notice of hearing on account  
 Form 22.13 Entry ordering additional notice of hearing on account  
 Form 22.14 Additional notice by fiduciary of hearing on account  
 Form 22.15 Affidavit proving personal service of additional notice of hearing on account  
 Form 22.16 Affidavit proving service of additional notice of hearing by certified mail  
 Form 22.17 Waiver of notice of hearing on account  
 Form 22.18 Entry approving account (all fiduciaries)  
 Form 22.19 Exceptions to account  
 Form 22.20 Entry overruling exceptions to account

Form 22.21 Entry overruling in part and sustaining in part exception to account  
 Form 22.22 Motion to vacate order settling account for fraud  
 Form 22.23 Motion to vacate order settling account for good cause

#### **Chapter 24 DEATH, INCAPACITY, RESIGNATION AND REMOVAL OF FIDUCIARY**

Form 24.01 Application for removal of fiduciary  
 Form 24.02 Entry removing fiduciary  
 Form 24.03 Application for appointment of testamentary trustee

#### **Chapter 25 ANCILLARY ADMINISTRATION, LAND SALES BY FOREIGN EXECUTORS, ADMINISTRATORS, AND TESTAMENTARY TRUSTEES**

Form 25.01 Application to admit authenticated record of extracounty (or extrastate) administration proceedings to record  
 Form 25.02 Entry admitting authenticated record of extracounty (or extrastate) administration proceedings to record  
 Form 25.03 Application to bar claims as liens on real property of nonresident decedent  
 Form 25.04 Journal entry requiring publication of notice to creditors of nonresident decedent to file claims  
 Form 25.05 Notice  
 Form 25.06 Order finding publication to creditors made according to law and barring claims as possible liens upon real estate  
 Form 25.07 Application to admit to record authenticated copy of foreign will  
 Form 25.08 Journal entry admitting authenticated copy of foreign will to record  
 Form 25.09 Application for admission of foreign will to record  
 Form 25.10 Journal entry ordering notice  
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 Form 25.13 Certificate of assets and liabilities

#### **Chapter 26 RELIEF FROM ADMINISTRATION**

Form 26.01 Application for release of estate from administration

#### **Chapter 27 WRONGFUL DEATH**

Form 27.01 Application for court to create trust  
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#### **Chapter 28 APPOINTMENT OF GUARDIAN**

Form 28.01 Guardian--fiduciary's acceptance  
 Form 28.02 Oath of guardian  
 Form 28.03 Application for appointment of conservator  
 Form 28.04 Letters of conservatorship (full powers)  
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 Form 28.06 Judgment entry--appointment of conservator  
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#### **Chapter 29 POWERS AND DUTIES OF THE GUARDIAN**

Form 29.01 Guardian's report  
 Form 29.02 Caption for executor, administrator or guardian of incompetent  
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#### **Chapter 30 ADMINISTERING THE WARD'S ESTATE**

Form 30.01 Application for order approving purchase of home for ward  
 Form 30.02 Entry approving purchase of home for ward  
 Form 30.03 Application for order to sell ward's contingent right of dower  
 Form 30.04 Application by guardian to complete land contract of ward  
 Form 30.05 Complaint of guardian to lease real estate of ward for term of years  
 Form 30.06 Guardian's complaint to lease real estate of two or more wards  
 Form 30.07 Report of appraisers  
 Form 30.08 Guardian's report of mining royalty

Form 30.09 Complaint of guardian to improve real estate of ward

Form 30.10 Entry approving amount to be used for improvement of ward's real estate § 2111.35)  
 Form 30.11 Guardian's report after improvement of ward's real estate

Form 30.12 Complaint to mortgage real estate

Form 30.13 Entry fixing time of hearing and method of service

Form 30.14 Notice to defendants

Form 30.15 Mortgage

Form 30.16 Entry when investigators are appointed

Form 30.17 Order to investigate; oath of investigators

Form 30.18 Report of investigators

Form 30.19 Entry confirming report of investigators

Form 30.20 Entry requiring guardian to report when appointment of investigators is unnecessary

Form 30.21 Order to guardian

Form 30.22 Report of guardian

Form 30.23 Entry confirming report of guardian as to terms

Form 30.24 Application for order of sale of ward's personal property

Form 30.25 Receipts and disbursements of guardian

Form 30.26 Assets remaining in guardian's hands

Form 30.27 Application for authority to settle claim of minor for personal injury or property damage without intervention of a guardian

Form 30.28 Application for finding that minor is emancipated and for authority to settle claim without appointment of guardian

#### **Chapter 31 NONRESIDENT WARD OR GUARDIAN**

Form 31.01 Application for appointment as resident guardian of nonresident ward

Form 31.02 Application for foreign guardian of nonresident ward for delivery of property

Form 31.03 Order removing resident guardian of nonresident ward, termination of nonresidency

Form 31.04 Application to remove resident guardian when ward moves to another state

Form 31.05 Application by foreign guardian for payment of money from resident fiduciary

#### **Chapter 32 TERMINATION OF GUARDIANSHIP**

Form 32.01 Motion to terminate guardianship

Form 32.02 Motion to transfer jurisdiction over guardianship and ward to another county

Form 32.03 Application for order terminating guardianship and ward's estate valued at under ten thousand dollars

Form 32.04 Application to pay or deliver estate of minor without appointment of guardian

Form 32.05 Application to pay or deliver estate of incompetent without appointment of guardian

#### **Chapter 33 GUARDIAN AD LITEM**

Form 33.01 Answer of guardian

Form 33.02 Application for appointment of guardian ad litem

Form 33.03 Journal entry appointing guardian ad litem for minor or incompetent person

Form 33.04 Answer of guardian ad litem

#### **Chapter 35 HOSPITALIZATION OR INSTITUTIONALIZATION OF MENTALLY HANDICAPPED PERSONS**

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Form 35.02 Admitting treatment permit

Form 35.03 Application for voluntary admission

Form 35.04 Affidavit (mental illness)

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Form 35.06 Patient transfer form--voluntary patients/residents

Form 35.07 Patient transfer form--involuntary patients/residents

Form 35.08 Notice to court or agency

Form 35.09 Application for emergency admission

Form 35.10 Order of detention

Form 35.11 Notification of admission

Form 35.12 Notification of intent to discharge

Form 35.13 Notification of trial visit revocation procedure

Form 35.14 Order to transport from trial visit

Form 35.15 AWOL report

Form 35.16 Notification of inability to provide treatment required  
 Form 35.17 Treatment permit  
 Form 35.18 Preservation of personal property  
 Form 35.19 Notice of transferral of resident  
 Form 35.20 Motion for transfer of involuntary resident to more restrictive setting  
 Form 35.21 Entry--orders for clothing  
 Form 35.22 Application for appointment of protector  
 Form 35.23 Appointment of protector  
 Form 35.24 Application for appointment as trustee  
 Form 35.25 Appointment of trustee  
 Form 35.26 Waiver of legal rights services  
 Form 35.27 Notice of hearing on continued commitment  
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#### **Chapter 36 INVOLUNTARY HOSPITALIZATION**

Form 36.01 Certificate of examination  
 Form 36.02 Temporary order of detention  
 Form 36.03 Notice to respondent  
 Form 36.04 Notice to respondent for hearing on affidavit  
 Form 36.05 Notice of hearing  
 Form 36.06 Notice of probable cause hearing  
 Form 36.07 Order of detention (mental illness)  
 Form 36.08 Entry ordering detention, setting time for probable cause hearing, and ordering notice  
 Form 36.09 Waiver of notice  
 Form 36.10 Order referring affidavit for screening  
 Form 36.11 Order of dismissal after screening  
 Form 36.12 Report to the court  
 Form 36.13 Entry continuing cause until further order of court  
 Form 36.14 Journal entry appointing counsel  
 Form 36.15 Entry appointing counsel  
 Form 36.16 Waiver of initial hearing/notice of full hearing  
 Form 36.17 Report to referee--probable cause  
 Form 36.18 Judgment entry--probable cause  
 Form 36.19 Entry determining probable cause and interim order of placement  
 Form 36.20 Journal entry appointing independent expert  
 Form 36.21 Judgment entry--order of dismissal  
 Form 36.22 Report of referee  
 Form 36.23 Judgment entry of commitment  
 Form 36.24 Report of referee--full hearing  
 Form 36.25 Judgment entry--full hearing  
 Form 36.26 Judgment entry--order of dismissal  
 Form 36.27 Application for continued commitment under RC § 5122.15(H)  
 Form 36.28 Judgment entry continuance (RC §§ 5122.15, 5123.76)  
 Form 36.29 Application for continued commitment under RC § 5123.76(H)  
 Form 36.30 Patient transfer form-involuntary patients/residents  
 Form 36.31 Motion to transfer to inpatient facility  
 Form 36.32 Notice of transfer  
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 Form 36.34 Notice of temporary detention  
 Form 36.35 Notification of patient's rights-for involuntary patients only

#### **Chapter 37 GUARDIANSHIP AND THE MENTALLY HANDICAPPED**

Form 37.01 Request for adjudication of competency by individual hospitalized pursuant to Chapter 5122 or former Chapter 5123 of the Revised Code  
 Form 37.02 Notice of hearing on application to determine competency  
 Form 37.03 Journal entry of adjudication of competency

#### **Chapter 39 MISCELLANEOUS TRUSTS**

Form 39.01 Application for appointment as trustee to collect and preserve property  
 Form 39.02 Affidavit for appointment of trustee to collect and preserve property  
 Form 39.03 Application for letters of appointment (trustee)  
 Form 39.04 Judgment order finding appointment necessary and appointing trustee  
 Form 39.05 Judgment order; bond approved, letters issued

Form 39.06 Bond of trustee to collect and preserve property  
 Form 39.07 Letters of appointment to trustee to collect and preserve property  
 Form 39.08 Notice  
 Form 39.09 Entry appointing trustee for funds belonging to unknown or nonresident person  
 Form 39.10 Entry ordering payment of proceeds to person entitled to them

#### **Chapter 41 APPOINTMENT, INVENTORY, AND ACCOUNTS**

Form 41.01 Bond of testamentary trustee  
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 Form 41.03 Notice to trustee re bond  
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#### **Chapter 46 REMOVAL OF TRUSTEE**

Form 46.01 Consent to application  
 Form 46.02 Entry setting hearing and ordering notice  
 Form 46.03 Notice of hearing on application  
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 Form 46.05 Entry appointing testamentary trustee; letters of authority

#### **Chapter 47 DISTRIBUTION OF ASSETS AND TERMINATION OF TRUST**

Form 47.01 Application to distribute assets of trust  
 Form 47.02 Entry authorizing distribution of assets of trust  
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#### **Chapter 48 INTER VIVOS TRUSTS AND INCORPORATION BY REFERENCE**

Form 48.01 Residue -- Pour Over To Inter Vivos Trust

#### **Chapter 49 ADOPTION**

Form 49.01 Entry designating department of job and family services to make investigation  
 Form 49.02 Written report of investigation  
 Form 49.03 Report of investigator following interlocutory order of adoption  
 Form 49.04 Order dismissing petition for adoption and ordering custody  
 Form 49.05 Order dismissing petition and certifying case to juvenile court  
 Form 49.06 Application for birth record following final decree  
 Form 49.07 Permanent surrender of child  
 Form 49.08 Application for approval of placement  
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 Form 49.11 Affidavit of witnessing employee of child welfare agency

#### **Chapter 50 MARRIAGE**

Form 50.01 Consent by parent or guardian nonresident of or absent from the county  
 Form 50.02 Application for a marriage license  
 Form 50.03 Certificate of marriage  
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### Anderson's Ohio Family Law

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- Form 16.02 Antenuptial agreement, consideration to be paid to wife at marriage
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- Form 22.07 Entry granting restraining order against disposing of property
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- Form 22.10 Protection order notice to NCIC (SupR Form 10-A)
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- Form 22.12 Procedures for obtaining a domestic violence civil protection order ("CPO") (SupR Form 10.01-B)
- Form 22.13 Instructions for completing the petition for a domestic violence civil protection order (SupR Form 10.01-C)
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Ohio

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## **Anderson's Ohio Domestic Relations Practice Manual**

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	Motion to change allocation of parental rights and responsibilities--Shared
	Motion to change allocation of parental rights and responsibilities --
	Motion to change allocation of parental rights and responsibilities (change)
	Motion for contempt
<b>Chapter 6 Other Domestic Relations Matters</b>	
	Prenuptial Agreement
	Qualified domestic relations order (dissolution)
	Qualified domestic relations order (divorce)
	Qualified Court Order (Civil Service Retirement)
	Power of Attorney to Delegate Authority Over Child to Grandparent
	Caretaker Authorization Affidavit
<b>Appendix—Official Forms</b>	
	Form CU:1 Affidavit of Residential Parent and Legal Custodian
	Form CU:2 Notarized Affidavit
	Form CU:3 Motion to Correct Arrearages
	Form CU:4 Answer and Counterclaim
	Form CU:5 Answer of Defendant
	Form CU:6 Case Designation Form
	Form CU:7 Complaint for Divorce
	Form CU:8 Judgment Entry for Dissolution by Judge
	Form CU:9 Judgment Entry for Dissolution by Magistrate
	Form CU:10 Judgment Entry for Dissolution Without Children
	Form CU:11 Judgment Entry for Divorce with a Separation Agreement by Judge
	Form CU:12 Judgment Entry for Divorce with a Separation Agreement by Magistrate
	Form CU:13 Judgment Entry for Divorce with Children by Judge
	Form CU:14 Judgment Entry for Divorce with a Separation Agreement Without Children by Judge
	Form CU:15 Health Investigation Form
	Form CU:16 Income and Expenses for Cuyahoga County DDR Cases
	Form CU:17 Judgment Entry for Continuance
	Form CU:18 Agreed Judgment Entry to Correct Arrearages
	Form CU:19 Motion for Continuance
	Form CU:20 Motion to Modify Child Support
	Form CU:21 Motion to Modify Allocation of Parental Rights and Responsibilities
	Form CU:22 Motion to Show Cause
	Form CU:23 Motion for Support Pendente Lite
	Form CU:24 Order to Terminate Withholding
	Form CU:25 Petition for Dissolution of Marriage
	Form CU:26 Judgment Entry to Post Bond
	Form CU:27 Child Support Computation Split Parental Rights and Responsibilities
	Form CU:28 Notice of Intent to Relocate
	Form CU:29 Child Support Computation Worksheet Split Parental Rights and Responsibilities Form B
	Form CU:30 Child Support Computation Sole Residential Parent or Shared Parenting Order
	Form CU:31 Pretrial Statement and Affidavit
	FINANCIAL DISCLOSURE/AFFIDAVIT OF INDIGENCY
	MAGISTRATE'S STATUS CONFERENCE ORDER
	PRE-TRIAL STATEMENT/AFFIDAVIT OF PLAINTIFF/DEFENDANT
	Entry/Magistrate's Order Appointing Guardian Ad Litem
	Assets/Contingent Liabilities
	Form FR:1 Health Insurance Disclosure Affidavit
	Form FR:2 Custody Affidavit
	Form FR:3 Rule 17 Financial Affidavit
	Form FR:4 Motion for Temporary Order/Status Conference
	Form FR:5 CHILD SUPPORT COMPUTATION
<b>WORKSHEET</b>	<b>SOLE RESIDENTIAL PARENT OR SHARED</b>
<b>PARENTING</b>	<b>ORDER</b>

	Form FR:6 CHILD SUPPORT COMPUTATION
<b>WORKSHEET</b>	<b>SPLIT PARENTAL RIGHTS AND RESPONSIBILITIES</b>
	Type of Forms
	Type of Forms
	A. Case Definition and Track Assignment
	B. Track Schedules
	Appendix A
	Appendix B
	Form HA:1 Family File Questionnaire (Form No. 1.1, December 1999)
	Form HA:2 Affidavit in Compliance with 3109.27 of the Ohio Revised Code (Form No. 2.1, July 2001)
	Form HA:3 Final Decree of Shared Parenting (Form No. 2.3, November 1999)
	Form HA:4 Standard Parenting Order (Form No. 2.7, June 2001)
Legal	Form HA:5 Agreed Change of Residential Parent and Custodian (Form No. 2.16, January 2003)
	Form HA:6 Motion for Temporary Orders (Form No. 3.2, January 2003)
	Form HA:7 Notice of Service (Form No. 3.4, October 1999)
	Form HA:8 Property Statement (Form 4.1, July 2001)
	Form HA:9 Waiver of Financial Disclosure Affidavit (Form 7.1, October 1999)
	Form HA:10 Financial Disclosure Affidavit (Form 7.2, October 1999)
	Form HA:11 Affidavit of Income, Expenses and Financial Disclosure (Form No. 7.3, July 2001)
	Form HA:12 Child Support Computation Worksheet--Sole Residential Parent or Shared Parenting Order (Form No. 7.5A, September 2001)
	Form HA:13 Child Support Computation Worksheet--Split Parental Rights and Responsibilities (Form No. 7.6A, 2001)
March	Form HA:14 Unemployment/Notice Order (Form No. 7.10, January 2003)
	Form HA:15 Entry Terminating Withholding Order (Form No. 7.12, August 2001)
	Form HA:16 Agreed Entry (Parenting and Support) (Form No. 7.14, January 2003)
	Form HA:17 Agreed Entry (Support) (Shared Parenting) (Form 7.15, June 2001)
	Form HA:18 Order/Notice to Withhold Income for Child Support and Spousal Support ( Ohio Revised Code ) (Form HCDHS 4047, January 2003)
3121.03	Form HA:19 Data Form (Form HCDHS 4905, January 2003)
	Form HA:20 Group Health Insurance Affidavit (Form No. 7.16, October 1999)
	Form HA:21 Qualified Medical Child Support Order O.R.C. 3113.217 (Form No. 7.17, December 2002)
	Form HA:22 Shared Liability--Health Care (Form 7.20, January 2003)
	Form HA:23 Health Care Verification (Form 7.21, January 2003)
	Form HA:24 Request for Merits Setting Entry (Form 9.1, October 1999)
	Form HA:25 Waiver of Representation (Form No. 9.2, October 1999)
	Form HA:26 Waiver of Service of Summons (Form No. 9.3, June 2000)
	Form HA:27 Affidavit for Citation (Form 13.1, July 2001)
	Form HA:28 Summons (Form 13.2, July 2001)
	Court Costs
	ALLOCATION OF PARENTAL RIGHTS AND RESPONSIBILITIES
	Captions
	Form MO:1 Affidavit of Financial Disclosure
	Form MO:2 Affidavit of Indigency
	Form MO:3 Application for Child Support Service
	Form MO:4 Child Support Computation Worksheet
	Form MO:5 Child Support Guidelines
	Form MO:6 Determination of Paternity
	Form MO:7 Entry of Permission to Report Court Proceedings
	Form MO:8 Entry Restoring Former Name

Form MO:9 Health Care Reimbursement Claim Form  
 Form MO:10 Information for Parenting Proceeding Affidavit  
 Form MO:11 Instruction for Service  
 Form MO:12 Notice  
 Form MO:13 Obligee's Rights and Remedies  
 Form MO:14 Order to Show Cause  
 Form MO:15 Parent Questionnaire and Information Sheet  
 Form MO:16 Poverty Affidavit  
 Form MO:17 Request to Record Court Proceedings  
 Form MO:18 Split Computation Worksheet  
 Form MO:19 Standard Order of Health Care  
 Form MO:20 Standard Order of Parenting Time  
 Form MO:21 Support Enforcement Agency Worksheet  
 Form SU:1 Affidavit of Income and Expenses  
 Form SU:2 Affidavit of Income, Expenses and Property  
 Form SU:3 Dissolution Affidavit of Property and Income  
 Form SU:4 Information for Parenting Proceeding Affidavit  
 Form SU:5 Mutual Restraining Order  
 Form SU:6 Agreed Entry  
 Form SU:7 Informal Proceeding  
 Form SU:8 Visitation/Companionship Schedule  
 Form SU:9 Complaint to Establish a Parent/Child Relationship  
 Form SU:10 Poverty Affidavit  
 Form SU:11 Petition for Domestic Violence Civil Protection Order  
 Form SU:12 Post-Decree Motions  
 Form SU:13 Post-Decree Contempt Motion and Affidavit  
 Form SU:14 Order to Appear and Show Cause  
 Form SU:15 Third Party Legal Custody of Children (Grandparents, Relatives, Non-Relatives)  
 Form SU:16 Explanation of Medical Bills Form  
 Form SU:17 Motion and Order for Continuance  
 Form SU:18 Fax Filing Authorization Form  
 Form SU:19 Attorney Fees Affidavit  
 Form SU:20 Motion to Modify, Extend, or Dismiss Civil Protection Order  
 Form SU:21 Praecipe to Court Reporter  
 Form SU:22 Notice to Relocate  
 Form SU:23 Post-Decree Responsive Pleading  
 Form JFS:1 IV-D Case Summary (JFS 07001 (Rev. 9/01))  
 Form JFS:2 Lien on Real Property (JFS 07005 (1/98))  
 Form JFS:3 Discharge of Lien (JFS 07006 (1/98))  
 Form JFS:4 Lien on Personal Property (JFS 07007 (1/98))  
 Form JFS:5 Rights and Responsibilities of the Custodial Parent Receiving Child Support Services (JFS 07012 (Rev. 9/01))  
 Form JFS:6 Intercounty Child Support Communications Referral (JFS 07036 (Rev. 4/92))  
 Form JFS:7 Notice of Case Status (JFS 07046 (Rev. 4/93))  
 Form JFS:8 Notice of Administrative Mistake-of-Fact Hearing (JFS 07052 (11/01))  
 Form JFS:9 Application for Child Support Services Non-public Assistance Applicant (JFS 07076 (Rev. 5/01))  
 Form JFS:10 Information to Consumer Reporting Agency (JFS 07098 (Rev. 1/98))  
 Form JFS:11 Notice of Default Hearing (JFS 07097 (Rev. 6/91))  
 Form JFS:12 Notice to Withhold Income (JFS 04047 (11/01))  
 Form JFS:13 Addendum Withholding Notice to Parties to a Support Order (JFS 04048 (11/01))  
 Form JFS:14 Advance Notice to Obligor of Default and Potential Action (JFS 04049 (10/01))  
 Form JFS:15 Financial Institution Account Access Restriction (JFS 04050 (10/01))  
 Form JFS:16 Financial Institution Account Full or Partial Release of Access Restriction (JFS 04051 (10/01))  
 Form JFS:17 Notice to Person, Other Than Child Support Obligor, Having Ownership Interest in an Account (JFS 04052 (Rev. 10/01))  
 Form JFS:18 Financial Institution Account Withdrawal Directive (JFS 04055 (10/01))

## Real Estate

### Anderson's Ohio Residential Real Estate Manual

#### Chapter 1 Brokers

- Form 1.1 Real Estate Listing Contract (Exclusive Right to Sell)
- Form 1.2 Dual Agency Disclosure Statement.
- Form 1.3 Disclosure of Agency Relationship.

#### 2 Contract of Sale

- Form 2.1 Contract to Purchase
- Form 2.2 Contract to Purchase (Long Form)
- Form 2.3 Important Information Regarding the New
- Form 2.4 Protect Your Family From Lead in Your Home Pamphlet
- Form 2.5 Disclosure Form for Lead Based Paint

#### 3 Financing

- Form 3.1 Land Installment Contract (Printed Form)
- Form 3.2 Land Installment Contract (Long Form)
- Form 3.3 Note--Fixed Rate of Interest
- Form 3.4 Note--Adjustable Variable Rate of Interest
- Form 3.5 Closed End Mortgage
- Form 3.6 Adjustable Rate Loan Rider to Mortgage
- Form 3.7 Condominium Rider to Mortgage
- Form 3.8 Second Note
- Form 3.9 Second Mortgage
- Form 3.10 Second Note -- Balloon
- Form 3.11 Subordination of Mortgage
- Form 3.12 Notice of Right to Cancel (Rescission)

#### 4 Titles

- Form 4.1 Affidavit as to Liens and Encumbrances (For Title Company)
- Form 4.2 Affidavit On Lien (Different Person)

#### 6 Land Registration and Actions to Quiet Title

- Form 6.1 Affidavit for New Duplicate--Lost or Destroyed Duplicate Certificate of Title--ORC § 5309.31

#### Chapter 8 Title Insurance and Survey

- Form 8.1 Title Commitment
- Form 8.2 Title Insurance Policy (Lender's Policy)
- Form 8.3 Opinion Letter/Title Examination Certificate of Attorney
- Form 8.4 Formal Opinion 37 (Committee on Legal Ethics and Professional Conduct Ohio State Bar Association) Lawyers Writing Title Insurance
- Form 8.5 Opinion 37 (Lawyers Title Disclosure Letter)
- Form 8.6 Title Standards

#### Chapter 9 Deeds

- Form 9.1 General Warranty Deed (Short Form)
- Form 9.2 General Warranty Deed (Long Form)
- Form 9.3 General Warranty Deed (Survivorship Form)
- Form 9.4 General Warranty Deed (Corporation)
- Form 9.5 Limited Warranty Deed
- Form 9.6 Quit Claim Deed
- Form 9.7 Statutory Fiduciary Deed
- Form 9.8 Deed of Executor or Administrator With Will Attached ("W.W.A.") Under Authority of Will
- Form 9.9 Deed of Fiduciary Upon Private Sale Under Authority of Probate Court
- Form 9.10 Deed--Transfer On Death
- Form 9.11 General Warranty Deed by a Limited Liability Company

#### 10 Closings

- Form 10.1 Closing Checklist
- Form 10.2 Federal Truth in Lending Disclosure Statement
- Form 10.3 HUD-1 RESPA Form (Settlement Statement)
- Form 10.4 Statement of Reason for Exemption From Real Property Conveyance Fee
- Form 10.5 Real Property Conveyance Fee Statement of Value and Receipt
- Form 10.6 Pay-Off Quote
- Form 10.7 Insurance Policy
- Form 10.8 Corporate Resolution
- Form 10.9 Power of Attorney
- Form 10.10 1099-S Report Form
- Form 10.11 Satisfaction or Release of Mortgage
- Form 10.12 FIRPTA Affidavit
- Form 10.13 Disclosures on Escrow Account
- Form 10.14 City of Cleveland Certificate

- Form 10.15 Privacy Policy Notice
- Form 10.16 Certification For No Information Reporting
- Form 10.17 Solicitation of Taxpayer Identification Number
- Form 10.18 Ohio County Information -- Recording Fees

#### 12 Condominiums; Owners' Associations

- Form 12.1 Condominium Checklist

#### 14 Construction Contracts/Mechanics' Liens

- Form 14.1 Construction Checklist
- Form 14.2 Builder's Affidavit for Final Draw
- Form 14.3 Notice of Commencement
- Form 14.4 Notice of Furnishing
- Form 14.5 Affidavit of Full Payment Pursuant to ORC § 1311.011
- Form 14.6 Affidavit For Mechanic's Lien (Ohio Revised Code Section 1311.06)
- Form 14.7 Release and Certificate of Satisfaction of Mechanic's Lien

**School Law**  
**Anderson's Ohio School Law Guide**  
**FORMS**

- Form 1.01 Statement of job applicant concerning criminal record
- Form 1.02 Waiver for conditional employment pending criminal record check
- Form 1.03 Student activity waiver form
- Form 1.04 Notice to employee concerning FMLA leave
- Form 1.05 Fitness-for-duty certification to be submitted by employee on FMLA leave
- Form 2.01 Affidavit of circulator of petition
- Form 2.02 Petition for transfer of local school district territory
- Form 2.03 Petition for transfer of city or exempted village school district territory
- Form 2.04 Petition of referendum against transfer of local school district territory
- Form 2.05 Petition against membership in joint vocational school district (where membership is proposed by school district board and JVS board)
- Form 2.06 Petition against assignment to joint vocational school district (where assignment is proposed by State Board of Education)
- Form 2.07 Petition of referendum against creation of new local school district
- Form 2.09 Resolution for transfer of local school district territory
- Form 2.11 Resolution for transfer of city or exempted village school district territory
- Form 3.01 Oath of office of board member
- Form 3.02 Notice of special meeting
- Form 3.03 Notice of time, place, and purpose of special meeting as required by "Sunshine Law"
- Form 3.04 Notice to public that proposed budget open to inspection
- Form 3.06 Contract of superintendent
- Form 3.07 Contract of administrator or supervisor
- Form 3.07.1 Notice to administrator of date of contract expiration
- Form 3.07.2 Notice of intention not to re-employ [administrator] [superintendent]
- Form 3.07.3 Administrator/supervisor contract (retired)
- Form 3.07.4 Administrative Reduction-in-Force (RIF) Policy
- Form 3.08 Contract of board treasurer
- Form 3.09 Motion fixing bond for treasurer
- Form 3.10 Motion accepting treasurer's bond
- Form 3.11 Executive session checklist
- Form 5.07 Certificate of available funds (general)
- Form 5.07(1) Certificate of available funds (appropriations measure)
- Form 5.09(1) Resolution creating a fund
- Form 5.09(2) Resolution establishing service fund
- Form 5.13 Resolution to transfer funds
- Form 5.18(1) Resolution to county auditor declaring necessity for tax and requesting certification of tax data (RC § 5705.03)
- Form 5.18(2) Resolution (non-JVS) to proceed with tax outside the ten-mill limitation (RC § 5705.21)
- Form 5.18(3) Resolution (JVS) declaring the necessity to levy a tax outside the ten-mill limitation (RC §§ 3311.21, 5705.21)
- Form 5.19(1) Resolution of necessity to levy an additional tax for the emergency requirements of the school district or to avoid an operating deficit (RC § 5705.194)
- Form 5.19(2) Resolution declaring intent to proceed with election on the question of an emergency tax levy (RC §§ 5705.194, 5705.195)
- Form 5.19.1 Resolution for replacement levy (RC §§ 5705.192, 5705.21)
- Form 5.19.2(1) Resolution for phased-in operating levy (millage-based) (RC §§ 5705.192, 5705.21)
- Form 5.19.2(2) Resolution for phased-in operating levy (dollar-based) (RC § 5705.213)
- Form 5.19.2(3) Resolution declaring intent to proceed with election on dollar-based phased-in levy for current expenses (RC § 5705.213)
- Form 5.20.3(1) Resolution declaring the necessity to levy income tax (earned income) (RC § 5748.02)
- Form 5.20.3(2) Resolution declaring the necessity to levy income tax (individual and estates income) (RC § 5748.02)
- Form 5.20.3(3) Resolution to proceed with levy of tax on school district income (earned income)(RC § 5748.02)
- Form 5.20.3(4) Resolution to proceed with levy of tax on school district income (individuals and estates income)(RC § 5748.02)
- Form 5.28(1) Resolution requesting advance payment of taxes collected
- Form 5.28(2) Certificate acknowledging receipt of advance tax payments allocated to the bond retirement fund
- Form 6.01 Resolution of sale of board-owned property (real estate)
- Form 6.02 Resolution of sale of board-owned property (personal property)
- Form 6.03 Notice of sale of board-owned property (real estate)
- Form 6.04 Notice of sale of board-owned property (personal property)
- Form 6.05 Deed of conveyance
- Form 6.06 Advertisement for bids
- Form 6.07 Notice to surety (RC § 9.32)
- Form 6.08 General contract
- Form 6.09 Resolution of board dispensing with statutory procedure
- Form 6.10 Notice to proceed
- Form 7.01 Teacher's continuing contract
- Form 7.01.1 Waiver to Allow Postponement of Continuing Contract Eligibility
- Form 7.02 Teacher's limited contract
- Form 7.03 Supplemental limited contract of teacher
- Form 7.03.1 Teacher's supplemental limited contract for extended service
- Form 7.03.2 Contract of nonlicensed individual or out-of-district teacher for coaching or redirecting pupil-activity program
- Form 7.03.3 Resolution to employ nonlicensed individual for coaching or directing pupil-activity program
- Form 7.04 Substitute teacher contract
- Form 7.05 Tutor contract
- Form 7.06 Annual notice of salary to be paid
- Form 7.07 Notice of intention not to reemploy teacher
- Form 7.07.1 Treasurer's written statement describing the circumstances leading to board's intention not to re-employ teacher
- Form 7.07.2 Treasurer's written notice of time, date, and place of hearing
- Form 7.07.3 Board's decision following hearing on nonrenewal
- Form 7.08 Board resolution to consider termination of teaching contract
- Form 7.08.1 Notice of intention to consider termination of teacher's contract
- Form 7.09 Demand of teacher to appear before board
- Form 7.10 Notice to teacher of time and place of hearing
- Form 7.11 Notice to superintendent of public instruction requesting list of persons who may serve as referee
- Form 7.12 Notice of suspension of teacher pending hearing on termination
- Form 7.13 Resolution appointing referee in termination hearing
- Form 7.14 Resolution terminating teacher's contract following recommendation of referee
- Form 7.15 Resolution terminating teacher's contract against referee's recommendation
- Form 7.16 Notice to teacher of board's action terminating contract
- Form 7.17 Resolution not to terminate teaching contract
- Form 7.18 Certification by board of transcript
- Form 7.19 Subpoena for use in teacher termination proceedings

Form 7.20 Subpoena duces tecum for use in teacher termination proceedings  
 Form 7.21 Notice to teacher of COBRA rights  
 Form 7.22 Superintendent's recommendation for extended limited contract  
 Form 7.23 Notice of board's action on superintendent's recommendation for extended limited contract  
 Form 8.01 Nonteaching school employee contract (limited)  
 Form 8.01.1 Nonteaching school employee contract (continuing)  
 Form 8.02 School bus driver's certificate  
 Form 8.02.1 Educational assistant (aide) contract  
 Form 8.03 Annual salary notice to nonteaching school employees  
 Form 8.04 Notice of intention not to re-employ nonteaching school employee  
 Form 8.05 Notice of intent to terminate contract of nonteaching school employee  
 Form 8.06 Notice to nonteaching employee of COBRA rights  
 Form 9.01 Suggested policy/permission form for transportation of student in private vehicle  
 Form 9.01.1(A) Parent's Power of Attorney Appointing Grandparent-Caretaker  
 Form 9.01.1(B) Affidavit of Grandparent-Caretaker  
 Form 9.03 Contract for transportation of pupils  
 Form 9.04 Contract for transportation of pupils (another form)  
 Form 9.05 Parental transportation contract  
 Form 9.06 Permit for non-routine use of school bus  
 Form 9.07 Agreement between boards of education to permit attendance of child residing with grandparent(s)  
 Form 9.07.1 Superintendents agreement for free attendance  
 Form 9.08 Notice of intended suspension  
 Form 9.09 Notice of emergency removal and intended suspension  
 Form 9.10 Notice of suspension  
 Form 9.11 Parental notification of suspension  
 Form 9.12 Notice of intended expulsion  
 Form 9.13 Notice of emergency removal and intended expulsion  
 Form 9.14 Notice of expulsion  
 Form 9.15 Parental notification of expulsion (20 days or less)  
 Form 9.16 Parental notification of expulsion (more than 20 days)  
 Form 9.17 Notice to parents that student records have been subpoenaed  
 Form 9.18 Weapons Posting Required by ``Conceal/Carry'' Law

## Transactional Forms--General Practice

### Couse's Ohio Form Book

#### 1 FOR PROFIT CORPORATIONS

- Form 1.1 Ohio Secretary of State corporate filing fee schedule\*
- Form 1.2 Official form\*
- Form 1.3 Authorizing the corporation to purchase its own shares
- Form 1.4 Authorizing shareholder approvals by majority vote
- Form 1.5 Requiring shareholder approval of certain actions by more than a two-thirds vote
- Form 1.6 Denial of preemptive rights
- Form 1.7 Authorizing appointment of a provisional director
- Form 1.8 Eliminating applicability of control share acquisition provisions
- Form 1.9 Fixing consideration for shares
- Form 1.10 Eliminating cumulative voting
- Form 1.11 Clauses for classification of shares, common and cumulative preferred shares
- Form 1.12 Clauses providing for A and B common shares and non-cumulative preferred shares
- Form 1.13 Clauses providing for voting and non-voting Class A and Class B common shares
- Form 1.14 Redemption clause for preferred shares
- Form 1.15 Preferred shares to participate in additional dividends; exclusion of preemptive rights
- Form 1.16 Preferred shareholders not entitled to vote
- Form 1.17 Preferred shareholders entitled to vote, except at elections of directors
- Form 1.18 Preferred shareholders to have equal voting rights upon default in payment of dividends or performance of terms
- Form 1.19 Preferred shareholders to have exclusive voting rights upon default in payment of dividends or performance of terms
- Form 1.20 Prohibition of long-term obligations, mortgages, liens, and additional issues of preferred shares
- Form 1.21 Prohibition of sale of assets, merger or consolidation, and majority share acquisition
- Form 1.22 Restriction on dividends on common shares
- Form 1.23 Option to convert preferred into common shares
- Form 1.24 Priority in assets
- Form 1.26 Notice of resignation of agent\*
- Form 1.27 Subsequent appointment of agent\*
- Form 1.28 Change of address of statutory agent\*
- Form 1.28.1 Multiple agent name and address change\*
- Form 1.29 Request for name reservation or name availability\*
- Form 1.30 Consent for use of similar name\*
- Form 1.31 Report of use of fictitious name\*
- Form 1.32 Renewal of fictitious name report\*
- Form 1.33 Trade name registration application\*
- Form 1.33.1 Name registration update\*
- Form 1.34 Trademark/service mark application\*
- Form 1.35 Trade mark/service mark renewal\*
- Form 1.36 Notice of change of ownership\*
- Form 1.37 Meeting of incorporators
- Form 1.38 Separate subscription for shares
- Form 1.39 Notice of first meeting of shareholders
- Form 1.40 Waiver of notice of first meeting of shareholders
- Form 1.41 Minutes of first meeting of shareholders
- Form 1.42 Unanimous consent action of shareholders
- Form 1.43 Regulations
- Form 1.44 Optional regulations
- Form 1.45 Emergency regulations
- Form 1.46 Minutes of first directors' meeting
- Form 1.47 Unanimous consent action of directors
- Form 1.48 Banking resolutions
- Form 1.49 Action of directors accepting property for shares
- Form 1.50 Resolutions fixing price for shares and directing compliance with securities laws
- Form 1.51 Adoption of bylaws
- Form 1.52 IRS Form SS-4 and Instructions\*
- Form 1.53 IRS Form 2553 Election of S Corporation\*
- Form 1.53.1 IRS Form 8832 Entity Classification Election\*
- Form 1.54 IRS Form 966 for Liquidation\*
- Form 1.56 Close corporation agreement
- Form 1.57 Shareholders' agreement containing restrictions on share transfers
- Form 1.58 Shareholders' pooling agreement
- Form 1.59 Voting trust agreement
- Form 1.60 Notice of annual meeting
- Form 1.61 Minutes of annual meeting
- Form 1.62 Inspectors' certificate of election
- Form 1.63 Resolution approving acts of officers and directors
- Form 1.64 Notice of cumulative voting
- Form 1.65 Waiver of notice
- Form 1.66 Call, by shareholders, directors or officers
- Form 1.67 Call, by resolution of directors
- Form 1.68 Notice of special meeting
- Form 1.69 Minutes of special meeting
- Form 1.70 Unanimous consent action by shareholders
- Form 1.71 Notice of regular meeting
- Form 1.72 Call for special meeting
- Form 1.73 Notice of special meeting
- Form 1.74 Waiver of notice of special meeting
- Form 1.75 Minutes of directors' meeting
- Form 1.76 Unanimous consent action by directors
- Form 1.77 Director's dissent from action of board
- Form 1.78 Certificate to transcript of minutes
- Form 1.79 Certificate to copy of resolution
- Form 1.80 Resignation of director or officer
- Form 1.81 Appointing new process agent
- Form 1.82 Appointing transfer agent and registrar
- Form 1.83 Authorizing issuance of certificate for shares in lieu of lost certificate
- Form 1.84 Authorizing promissory notes and mortgages
- Form 1.85 Authorizing purchase of property
- Form 1.86 Authorizing sale of property
- Form 1.87 Authorizing transfer from surplus to stated capital
- Form 1.88 Declaring cash dividend out of earned surplus
- Form 1.89 Dividend notice when dividend or portion thereof is paid out of capital surplus
- Form 1.90 Declaring share dividend
- Form 1.91 Declaring dividend payable in assets
- Form 1.92 Authorizing offer of shares
- Form 1.93 Authorizing sale of par value treasury shares at less than par value
- Form 1.94 Fixing consideration for issuance of par value shares at more than par value
- Form 1.95 Granting option on shares
- Form 1.96 Ordering call on subscription for shares
- Form 1.97 Ratifying unauthorized act of officer or agent
- Form 1.98 Calling for the redemption of shares
- Form 1.99 Approving transaction between the corporation and a director
- Form 1.100 Approving indemnification of corporate directors
- Form 1.101 Rejecting corporate opportunity
- Form 1.102 Establishing committees of directors
- Form 1.103 Electing to amortize organizational expenses
- Form 1.104 Establishing accounting methods
- Form 1.105 Certificate of amendment of articles by incorporators\*
- Form 1.106 Notice of directors' meeting
- Form 1.107 Waiver of notice of directors' meeting
- Form 1.108 Minutes of directors' meeting
- Form 1.109 Certificate of amendment of articles by directors\*
- Form 1.110 Notice of shareholders' meeting
- Form 1.111 Unanimous consent action adopting amendment eliminating cumulative voting
- Form 1.112 Minutes of shareholders' meeting
- Form 1.113 Release by shareholders of preemptive rights to take increased shares
- Form 1.114 Certificate of amendment to articles by shareholders\*
- Form 1.115 Certificate of adoption of amended articles, in lieu of amendment to articles

Form 1.116 Amended articles adopted by shareholders consolidating original articles and previously adopted amendments  
 Form 1.117 Directors' resolution retiring treasury shares  
 Form 1.118 Reduction of stated capital by resolution of shareholders  
 Form 1.119 Resolution of shareholders to apply capital surplus to the reduction or elimination of the deficit in earned surplus  
 Form 1.120 Resolution of directors ordering transfer of surplus to the stated capital of shares without par value  
 Form 1.121 Agreement of consolidation (or merger)  
 Form 1.122 Certificate of merger\*  
 Form 1.122.1 Certificate of consolidation\*  
 Form 1.123 Directors' proceedings  
 Form 1.124 Shareholders' proceedings  
 Form 1.125 Agreement for sale of substantially all of assets  
 Form 1.126 Minutes of directors' and shareholders' meetings  
 Form 1.127 Demand by dissenting shareholder for fair cash value of shares  
 Form 1.128 Rejection of dissenting shareholder's demand and request by company for delivery to it of certificates of dissenting shareholder  
 Form 1.129 Endorsement on certificates of dissenting shareholder  
 Form 1.130 Requirements for the dissolution of a corporation  
 Form 1.131 Resolution of dissolution by incorporators  
 Form 1.132 Certificate of dissolution by incorporators\*  
 Form 1.133 Certificate of dissolution by directors\*  
 Form 1.134 Notice of shareholders' meeting  
 Form 1.135 Resolution of dissolution by shareholders  
 Form 1.136 Certificate of dissolution by shareholders\*  
 Form 1.137 Statement under Section 1703.17\*  
 Form 1.140 Preincorporation agreement  
 Form 1.141 Amendment of regulations, consent of shareholders  
 Form 1.142 Amendment of regulations, resolution of shareholders  
 Form 1.143 Application by domestic corporation for reinstatement\*  
 Form 1.144 Assignment of shares, separate from certificate  
 Form 1.145 Certificate for common shares with par value  
 Form 1.146 Reservation of lien to secure indebtedness to corporation, provision in share certificate  
 Form 1.147 Restrictions on transfer, notice on share certificate  
 Form 1.148 Order to pay particular dividend to third person  
 Form 1.149 Permanent dividend order  
 Form 1.150 Lost share certificate, affidavit of loss  
 Form 1.151 Lost share certificate, bond of indemnity relating to issuance of new certificate  
 Form 1.152 Notice of call on subscription for shares  
 Form 1.153 Notice to subscriber of cancellation of subscription for nonpayment of call  
 Form 1.154 Notice of redemption  
 Form 1.155 Option to purchase shares  
 Form 1.156 Power of attorney to transfer shares  
 Form 1.156A Certification request\*  
 Form 1.157 Proxy for one specified meeting  
 Form 1.158 Proxy for all meetings within specified time  
 Form 1.159 Revocation of proxy  
 Form 1.160 Substitution under proxy  
 Form 1.161 Non-transferable receipt  
 Form 1.162 Transferable receipt  
 Form 1.163 Debenture  
 Form 1.164 Resolutions authorizing sale of debentures  
 Form 1.165 Agreement for purchase and sale of all of the outstanding shares of a corporation  
 Form 1.166 Foreign corporation application for license\*  
 Form 1.167 Application for reinstatement and appointment of agent\*  
 Form 1.168 Certificate of amendment to foreign corporation application for license\*  
 Form 1.169 Resolution of foreign corporation to qualify under an assumed name\*

Form 1.170 Certificate of surrender\*  
 Form 1.172 Articles of incorporation\*  
 Form 1.173 Biennial report\*  
 Form 1.174 Application for reinstatement\*

## 2 NONPROFIT CORPORATIONS

Form 2.1 Checklist of items to be considered in connection with formation of nonprofit corporation  
 Form 2.2 Minutes of proceedings of incorporators  
 Form 2.2A Minutes of proceedings of incorporators (predecessor organization)  
 Form 2.3 Articles of incorporation\*  
 Form 2.4 Articles of incorporation (for 501(c)(3) organization)  
 Form 2.5 Articles of incorporation (for 501(c)(3) subordinate organization)  
 Form 2.6 Multiple agent name and address change\*  
 Form 2.7 Resolutions authorizing incorporation of unincorporated nonprofit organization  
 Form 2.8 Purpose clauses  
 Form 2.9 Code of regulations  
 Form 2.10 Code of regulations of a subordinate organization  
 Form 2.11 Waiver of notice  
 Form 2.12 Resolutions to be considered for adoption at first meeting of board of directors  
 Form 2.13 Resolutions to be considered for adoption at annual meeting of members  
 Form 2.14 Bylaws of board of directors  
 Form 2.15 Notice of annual meeting of members  
 Form 2.16 Notice of special meeting of members  
 Form 2.17 Minutes of annual meeting of members  
 Form 2.18 Minutes of annual meeting of directors  
 Form 2.19 Statement of continued existence\*  
 Form 2.20 Application for reinstatement\*  
 Form 2.21 Certificate of amendment to articles of incorporation\*  
 Form 2.22 Agreement of merger  
 Form 2.23 Certificate of merger\*  
 Form 2.23.1 Certificate of Consolidation\*  
 Form 2.25 Certificate of dissolution by members\*  
 Form 2.26 Certificate of dissolution by directors\*  
 Form 2.29 Charitable organization registration statement\*  
 Form 2.29.1 Annual financial report of charitable organization\*  
 Form 2.30 Certificate for exemption from sales tax (unit)\*  
 Form 2.30.1 Certificate for exemption from sales tax (blanket)\*  
 Form 2.31 Foreign corporation not for profit Ohio registration\*  
 Form 2.32 Bond for professional solicitor and fund-raising counsel\*  
 Form 2.33 Solicitation campaign finance report\*  
 Form 2.34 Solicitation notice\*  
 Form 2.35 Registration form for a professional solicitor\*  
 Form 2.36 Registration form for a fund-raising counsel\*  
 Form 2.37 Charitable trust registration form\*  
 Form 2.38 Verification of registration\*  
 Form 2.39 Verification of IRS filing\*

## 3 LIMITED LIABILITY COMPANIES

Form 3.1 Formation checklist  
 Form 3.2 Articles of organization\*  
 Form 3.4 Consent for use of similar name\*  
 Form 3.5 Certificate of restatement of articles of organization of limited liability company\*  
 Form 3.6 Certificate of amendment to articles of organization of limited liability company\*  
 Form 3.7 Certificate of dissolution for limited liability company\*  
 Form 3.8 Notice of resignation of agent\*  
 Form 3.9 Subsequent appointment of agent\*  
 Form 3.10 Change of address of agent for limited liability company\*  
 Form 3.11 Application for registration of foreign limited liability company\*  
 Form 3.12 Certificate of correction of foreign limited liability company registration\*

Form 3.13 Certificate of cancellation of foreign limited liability company registration\*

Form 3.14 Certificate of merger\*

Form 3.15 Certificate of consolidation\*

Form 3.16 Application for Employer Identification Number (IRS Form SS-4)\*

Form 3.17 Entity classification election (IRS Form 8832)\*

Form 3.18 Report of use of fictitious name\*

Form 3.19 Sample operating agreement--management reserved to members

Form 3.20 Sample operating agreement--management committee appointed (right of first refusal on transfer)

Form 3.21 Sample operating agreement for physicians

Form 3.22 Sample assignment of membership interest

#### 4 PARTNERSHIPS

Form 4.1 Partnership agreement

Form 4.2 Provision permitting partner to purchase rights in partnership property and interest in partnership on dissolution

Form 4.3 Provision requiring partner to purchase or sell on dissolution

Form 4.4 Provision for public sale of assets on dissolution

Form 4.5 Provision permitting partner to dispose of rights in partnership property and interest in partnership after offer to other partner

Form 4.6 Provision for arbitration

Form 4.7 Provision for continuance of partnership after death of partner

Form 4.8 Continuance of partnership (indorsed on agreement)

Form 4.9 Provision allowing partner the right to engage in other business activities

Form 4.10 Dissolution agreement (one partner purchasing other's interest)

Form 4.11 Agreement of continuing partners and new partner to pay debts of former firm; release of retiring partner by creditors

Form 4.12 Fee agreement for organization and partnership administration services

Form 4.13 Dissolution of partnership appointing liquidating partner (indorsed on agreement)

Form 4.14 Notice of intention to dissolve partnership

Form 4.15 Notice of dissolution

Form 4.16 Notice of retirement of partner

Form 4.16.1 Agreement of merger into domestic general partnership

Form 4.16.2 Agreement of merger into entity other than domestic general partnership

Form 4.16.3 Agreement of consolidation into domestic general partnership

Form 4.16.4 Agreement of consolidation into entity other than domestic general partnership

Form 4.17 Fictitious name certificate\*

Form 4.18 Partnership insurance agreement (with trustee)

Form 4.19 Law partnership agreement

Form 4.20 Limited partnership agreement

Form 4.21 Statement of limited partnership association

Form 4.22 Amendment to agreement of limited partnership assigning partnership interest

Form 4.23 Family limited partnership agreement

Form 4.24 Certificate of limited partnership\*

Form 4.25 Restated certificate of limited partnership\*

Form 4.26 Certificate of amendment of limited partnership\*

Form 4.27 Certificate of cancellation of limited partnership\*

Form 4.28 Amendment to certificate of cancellation of limited partnership\*

Form 4.29 Application for foreign limited partnership registration\*

Form 4.30 Certificate of correction of foreign limited partnership\*

Form 4.31 Certificate of cancellation of foreign limited partnership registration\*

Form 4.32 Certificate of disclaimer of general partnership status\*

Form 4.33 Certificate of cancellation of disclaimer of general partnership status\*

Form 4.34 Application for registration of registered partnership having limited liability\*

Form 4.35 Biennial report of registered partnership having limited liability\*

Form 4.36 Notice of withdrawal of registered partnership having limited liability\*

Form 4.37 Application for reinstatement of registered partnership having limited liability\*

Form 4.38 Application for Tax I.D. Number (IRS Form SS-4)\*

#### 4A BUSINESS TRUSTS AND REAL ESTATE INVESTMENT TRUSTS

Form 4A.1 Business trust indenture

Form 4A.2 Report of operation of business trust\*

Form 4A.3 Amendment to report of operation of business trust\*

Form 4A.4 Assignment and application for exclusive rights of a name to a business trust\*

Form 4A.5 Resolution of withdrawal of business trust\*

Form 4A.6 Real estate investment trust: declaration of trust

Form 4A.7 Real estate investment trust: trustee's regulations

Form 4A.8 Real estate investment trust: advisory agreement

Form 4A.9 Report by real estate investment trust\*

Form 4A.10 U.S. income tax return for REITs (I.R.S. Form 1120-REIT)\*

Form 4A.11 Instructions for REIT tax return\*

Form 4A.12 Undistributed capital gains tax return (I.R.S. Form 2438)\*

#### 5 BANKRUPTCY

Form 5.1 Voluntary petition (Official Bankruptcy Form 1) (effective 12/1/2003)

Form 5.2 Declaration under penalty of perjury on behalf of corporation or partnership (Official Bankruptcy Form 2)

Form 5.3 Application and order to pay filing fee in installments (Official Bankruptcy Form 3)

Form 5.4 List of creditors holding 20 largest unsecured claims (Official Bankruptcy Form 4)

Form 5.5 Involuntary petition (Official Bankruptcy Form 5)

Form 5.6 Schedules (Official Bankruptcy Form 6)

Form 5.6A Schedule A -- Real Property

Form 5.6B Schedule B -- Personal Property

Form 5.6C Schedule C -- Property Claimed As Exempt

Form 5.6D Schedule D -- Creditors Holding Secured

#### Claims

Form 5.6E Schedule E -- Creditors Holding Unsecured Priority Claims

Form 5.6F Schedule F -- Official Bankruptcy

Form 5.6G Schedule G -- Executory Contracts And Unexpired Leases

Form 5.6H Schedule H -- Codebtors

Form 5.6I Schedule I -- Current Income Of Individual Debtor(s)

#### Individual

Form 5.6J Schedule J -- Current Expenditures Of Debtor(s)

Form 5.7 Statement of financial affairs (Official Bankruptcy Form 7)

Form 5.8 Chapter 7, individual debtor's statement of intention (Official Bankruptcy Form 8)

Form 5.9 Notice of commencement of case under the bankruptcy code, meeting of creditors, and fixing of dates (Official Bankruptcy Form 9)

Form 5.9A Chapter 7, individual/joint, no-asset case (Official Bankruptcy Form 9A)

Form 5.9B Chapter 7, corporation/partnership, no-asset case (Official Bankruptcy Form 9B)

Form 5.9C Chapter 7, individual/joint, asset case (Official Bankruptcy Form 9C)

Form 5.9D Chapter 7, corporation/partnership, asset case (Official Bankruptcy Form 9D)

Form 5.9E Chapter 11, individual/joint case (Official Bankruptcy Form 9E)

Form 5.9E(Alt.) Chapter 11, individual joint case (Official Bankruptcy Form 9E(Alt.))

Form 5.9F Chapter 11, corporation/partnership case (Official Bankruptcy Form 9F)  
 Form 5.9F(Alt.) Chapter 11, corporation/partnership case (Official Bankruptcy Form 9F(Alt.))  
 Form 5.9G Chapter 12, individual/joint case (Official Bankruptcy Form 9G)  
 Form 5.9H Chapter 12, corporation/partnership case (Official Bankruptcy Form 9H)  
 Form 5.9I Chapter 13, individual joint case (Official Bankruptcy Form 9I)  
 Form 5.10 Proof of claim (Official Bankruptcy Form 10)  
 Form 5.11A General power of attorney (Official Bankruptcy Form 11A)  
 Form 5.11B Special power of attorney (Official Bankruptcy Form 11B)  
 Form 5.12 Order and notice for hearing on disclosure statement (Official Bankruptcy Form 12)  
 Form 5.13 Order approving disclosure statement and fixing time for filing acceptances or rejections of plan, combined with notice thereof (Official Bankruptcy Form 13)  
 Form 5.14 Ballot for accepting or rejecting plan (Official Bankruptcy Form 14)  
 Form 5.15 Order confirming plan (Official Bankruptcy Form 15)  
 Form 5.16A Caption (full) (Official Bankruptcy Form 16A)  
 Form 5.16B Caption (short title) (Official Bankruptcy Form 16B)  
 Form 5.16C Caption of complaint in adversary proceeding filed by a debtor (Official Bankruptcy Form 16C)  
 Form 5.16D Caption for use in adversary proceeding other than for a complaint filed by a debtor (Official Bankruptcy Form 16D)  
 Form 5.17 Notice of appeal under 28 U.S.C. § 158(a) or (b) from a judgment, order, or decree of a bankruptcy court (Official Bankruptcy Form 17)  
 Form 5.18 Discharge of debtor (Official Bankruptcy Form 18)  
 Form 5.19 Certification and signature of non-attorney bankruptcy petition preparer (see 11 U.S.C. § 110) (Official Bankruptcy Form 19)  
 Form 5.20A Notice of motion or objection (Official Bankruptcy Form 20A)  
 Form 5.20B Notice of objection to claim (Official Bankruptcy Form 20B)  
 Form 5.21 Statement of Social Security Number (Official Bankruptcy Form 21)  
 Form 5.22 Statement of related or companion cases information required by Local Rule 1015-2 and designation as consumer or business case information required by Local Rule 1002-1(e) (Form 1015-2)  
 Form 5.23 Interim application for allowance of compensation and reimbursement of expenses (Form 2016-1(a)(1)(A))  
 Form 5.24 Notice of interim or final application for allowance of compensation and reimbursement of expenses (Form 2016-1(a)(1)(E))  
 Form 5.25 Motion for entry of an administrative order pursuant to 11 U.S.C. §§ 105 and 331 establishing procedures for monthly compensation and reimbursement of expenses of professionals (Form 2016-1(a)(1)(F))  
 Form 5.26 Relief from stay/adequate protection exhibit and worksheet--real estate (Form 4001-1(a))  
 Form 5.27 Order granting motion for relief from automatic stay and/or codebtor stay (Form 4001-1(d))  
 Form 5.28 Cash collateral/postpetition financing provisions (Form 4001-2)  
 Form 5.29 Order sustaining objection to claim of exemption (Form 4003-1(c))  
 Form 5.30 Order approving agreement to extend time for filing complaint under 11 U.S.C. § 727(a) (Form 4004-2(b)(1))  
 Form 5.31 Order extending time for filing complaint under 11 U.S.C. § 727(a) (Form 4004-2(b)(2))  
 Form 5.32 Order approving agreement to extend time for filing complaint under 11 U.S.C. § 523(c) (Form 4007-1(b))  
 Form 5.33 Request for inclusion in the United States Bankruptcy Court for the Southern District of Ohio's official

register of mailing addresses for federal and state governmental units (Form 5003-1(a))  
 Form 5.34 Order granting motion to redeem tangible personal property (Form 6008-1(c))  
 Form 5.35 Order governing pretrial and trial procedures in adversary proceedings (Form 7016-1--Order)  
 Form 5.36 Order governing pretrial and trial procedures in adversary proceedings (Form 7016-1--PPS)

## **Chapter 6 COMPOSITION AGREEMENTS AND ASSIGNMENTS**

Form 6.1 Composition with creditors; short form  
 Form 6.2 Deed of assignment for benefit of creditors  
 Form 6.3 Bond of assignee  
 Form 6.4 Bond of trustee  
 Form 6.5 Notice of appointment of assignee  
 Form 6.6 Affidavit to claim of general creditor  
 Form 6.7 Affidavit for proof of priority claim of laborer, operative, etc.  
 Form 6.8 Affidavit of laborer for priority claim (employer's property in hands of assignee, receiver or trustee)

## **Chapter 7 SECURED TRANSACTIONS**

Form 7.1 Security agreement (equipment or consumer goods)  
 Form 7.2 Security agreement (motor vehicle)  
 Form 7.3 Retail installment security agreement  
 Form 7.4 Financing statement (UCC-1)  
 Form 7.5 Financing statement amendment (UCC-3)  
 Form 7.5.1 Correction statement [New]  
 Form 7.6 Termination statement  
 Form 7.7 Termination statement--separate form [obsolete]  
 Form 7.8 Request for information (UCC-11)  
 Form 7.9 Notice of repossession of consumer goods  
 Form 7.10 Notice of public sale of collateral [New]  
 Form 7.10.1 Notice of private sale of collateral [New]  
 Form 7.10.2 Consumer transaction sale notice [New]  
 Form 7.11 Notice of proposal to retain collateral in satisfaction of obligation  
 Form 7.12 Renunciation  
 Form 7.13 Request for statement of account and list of collateral  
 Form 7.14 Notice of purchase money security interest  
 Form 7.15 Specific Copy Request

## **8 SALE OF GOODS**

Form 8.1 Contract for sale of goods--skeleton form  
 Form 8.2 Contract for sale of stock in trade, fixtures, lease, and goodwill, with agreement not to compete with purchaser  
 Form 8.6 Terms and conditions, sale of goods to be imported  
 Form 8.7 Contract for the sale of goods, with alternative clauses  
 Form 8.8 Cost-plus contract; manufacturer's parts or materials  
 Form 8.9 Warranty clauses  
 Form 8.10 Clauses excluding warranties  
 Form 8.11 Notice of breach of warranty  
 Form 8.12 Clause providing that contract is entire agreement  
 Form 8.13 Clause restricting authority of agents  
 Form 8.14 Clause giving buyer exclusive territory for resale of goods  
 Form 8.15 Approval or satisfaction clauses  
 Form 8.16 Saving clauses  
 Form 8.17 Clauses authorizing suspension of deliveries or termination of contract for default on an installment  
 Form 8.18 Notice of termination for nonpayment  
 Form 8.19 Patent indemnity clause  
 Form 8.20 Liquidated damage clause; damages for nondelivery  
 Form 8.21 Contract for sale of standing timber  
 Form 8.22 Coal supply agreement  
 Form 8.23 Odometer mileage statement  
 Form 8.24 Manufacturer's distribution contract (wholesale)  
 Form 8.25 Contract between manufacturer's distributor and a dealer  
 Form 8.26 Clause designating governing law  
 Form 8.27 Clause making offer irrevocable  
 Form 8.28 Clause limiting acceptance to terms of offer

Form 8.29 Clause limiting modification or rescission of agreement  
 Form 8.30 Clause allocating risk of loss  
 Form 8.31 Clause governing inspection by buyer  
 Form 8.32 Clause requiring arbitration of dispute  
 Form 8.33 Clause providing for liquidated damages on breach  
 Form 8.34 Clause reducing period of limitation of action  
 Form 8.35 Clauses limiting liability for consequential damages  
 Form 8.36 Mandatory right-to-cancel statement in home solicitation sale contract  
 Form 8.37 Mandatory right-to-cancel statement in prepaid entertainment contract  
 Form 8.38 Mandatory right-to-cancel statement in business opportunity contract

## **Chapter 9 COMMERCIAL PAPER**

Form 9.1 Collateral note  
 Form 9.2 Cognovit note  
 Form 9.3 Cognovit note, secured, with waiver of presentment and acceleration clause  
 Form 9.4 Mortgage note  
 Form 9.5 Mortgage note with cognovit clause  
 Form 9.6 Special indorsement  
 Form 9.7 Indorsement without recourse  
 Form 9.8 Indorsement for collection (restrictive indorsement)  
 Form 9.9 Indorsement with cognovit clause waiving demand and protest  
 Form 9.10 Notice of dishonor  
 Form 9.11 Promissory note  
 Form 9.12 Promissory note by corporation  
 Form 9.13 Promissory note with waiver of protest  
 Form 9.14 Note under Ohio Small Loans Act  
 Form 9.15 Note under Ohio Second Mortgage Loans Act

## **10 COMMISSION MERCHANTS AND CONSIGNMENTS**

Form 10.1 Consignment contract (furniture)  
 Form 10.2 Consignment contract (shoes)  
 Form 10.3 Fidelity bond of consignee; surety company as surety  
 Form 10.4 Consignment of jewelry for selection and partial return  
 Form 10.5 Notice of termination  
 Form 10.6 Consignee not required to insure; clause in consignment contract  
 Form 10.7 Option to require consignee to purchase unsold goods at expiration of agency  
 Form 10.8 Report of sale  
 Form 10.9 Notice to consignee's creditors

## **Chapter 11 WAREHOUSE RECEIPTS**

Form 11.1 Negotiable warehouse receipt  
 Form 11.2 Nonnegotiable warehouse receipt and contract  
 Form 11.3 Delivery order

## **12 BILLS OF SALE/BILLS OF LADING**

Form 12.1 Bill of sale; general form  
 Form 12.2 Bill of sale by corporation of fixtures, lease, goodwill and stock; with agreement not to compete  
 Form 12.3 Bill of sale by trustee in bankruptcy  
 Form 12.4 Bill of sale of growing crop  
 Form 12.5 Negotiable bill of lading  
 Form 12.6 Nonnegotiable bill of lading  
 Form 12.7 Contract terms and conditions  
 Form 12.8 Delivery order

## **13 MECHANICS' LIENS**

Form 13.1 Affidavit for mechanics' lien  
 Form 13.2 Notice of commencement (private improvement)  
 Form 13.3 Notice of furnishing (private improvement)  
 Form 13.4 Notice to commence suit (private project)  
 Form 13.5 Notice of commencement (public improvement)  
 Form 13.6 Notice of furnishing (public improvement)  
 Form 13.7 Claim affidavit (public improvement)  
 Form 13.8 Notice of intention to dispute claim (public improvement)  
 Form 13.9 Owner's affidavit of full payment  
 Form 13.10 Application for discharge of mechanics' lien  
 Form 13.11 Bond to discharge mechanics' lien  
 Form 13.12 Order approving bond discharging lien

Form 13.13 Complaint to foreclose mechanics' lien, and for breach of contract and unjust enrichment  
 Form 13.14 Complaint against bond, under Prompt Payment Act, and for breach of contract and unjust enrichment

## **14 CONTRACTS**

Form 14.1 Skeleton form of contract  
 Form 14.2 Indemnity  
 Form 14.3 General agreement of indemnity to surety company against liability on bonds in judicial proceedings, etc.  
 Form 14.4 Agreement,  
 Form 14.5 Notice of cancellation,  
 Form 14.6 Disclosure document,  
 Form 14.7 Disclosure required by law,  
 Form 14.8 Potential income statement,  
 Form 14.9 Contract between publisher and author for publication of book, on royalty  
 Form 14.10 Subscription agreement--short form  
 Form 14.11 Subscription agreement--individual form  
 Form 14.12 Subscription agreement for endowment of a church  
 Form 14.13 General collateral loan agreement between bank and customer  
 Form 14.14 Term loan agreement for bank loan  
 Form 14.15 Party wall agreement  
 Form 14.16 Partition fence agreement  
 Form 14.17 Agreement between adjoining owners, fixing common corner or line  
 Form 14.18 Contract for stone sidewalk  
 Form 14.19 Novation agreement  
 Form 14.20 Newspaper advertising contract  
 Form 14.21 Termination clauses  
 Form 14.22 Notice of termination without cause  
 Form 14.23 Notice of termination for cause  
 Form 14.24 Force majeure clause  
 Form 14.25 Force majeure clause--another form  
 Form 14.26 Clause as to construction of contract  
 Form 14.27 Clause as to conversion of foreign currency into United States dollars  
 Form 14.28 Clause as to service of notice  
 Form 14.29 Definition of "net sales price"  
 Form 14.30 Liquidated damage clauses; consent to equitable remedies  
 Form 14.31 Clause binding personal representatives and assigns  
 Form 14.32 Clause stating time to be of the essence  
 Form 14.33 Clause prohibiting assignment of contract  
 Form 14.34 Resolution of directors of corporation authorizing contract, with certificate of secretary  
 Form 14.35 Covenant not to sue  
 Form 14.36 Clause as to confidentiality  
 Form 14.37 Clause as to severability of provisions  
 Form 14.38 Clause as to effect of waiver of performance

## **15 GUARANTIES**

Form 15.1 Guaranty for goods to be sold (single transaction)  
 Form 15.2 Guaranty for goods to be sold during specified time  
 Form 15.3 Continuing guaranty for goods to be sold, requiring notice of non-payment  
 Form 15.4 Continuing guaranty of payment for goods--long form  
 Form 15.5 Guaranty of present and future indebtedness for goods sold  
 Form 15.6 Guaranty to a bank  
 Form 15.7 General letter of guaranty  
 Form 15.8 Guaranty of existing debt, in consideration of extension of time  
 Form 15.9 Guaranty of existing debt in consideration of dismissal of action and extension of time  
 Form 15.10 Guaranty of existing debt and performance of a contract  
 Form 15.11 Guaranty of performance of contract, indorsed on contract  
 Form 15.12 Guaranty of performance, indorsed on contract--another form

Form 15.13 Guaranty on back of note  
 Form 15.14 Guaranty of payment, indorsed on instrument  
 Form 15.15 Guaranty of collectibility, indorsed on instrument  
 Form 15.16 Guaranty to commission merchants of advances for freight, etc.  
 Form 15.17 Guaranty, by several bankers, pro rata, for merchandise sold  
 Form 15.18 Clause fixing liability of several guarantors at stated amounts, as between themselves  
 Form 15.19 Clause, extension of time, etc., not to release guarantor  
 Form 15.20 Clause waiving demand and notice  
 Form 15.21 Notice of acceptance of guaranty  
 Form 15.22 Notice of revocation of guaranty  
 Form 15.23 Notice to guarantor, of non-payment

## **Chapter 16 ASSIGNMENTS**

Form 16.1 Short form of assignment, endorsed on instrument  
 Form 16.2 Assignment of claim with covenant as to amount due  
 Form 16.3 Assignment of non-negotiable bond, endorsed on bond  
 Form 16.4 Assignment of part of claim  
 Form 16.5 Assignment by corporation of accounts as security for loan  
 Form 16.6 Notice of assignment, given by assignee to debtor  
 Form 16.7 Notice of assignment, given by assignor to debtor  
 Form 16.8 Notice of partial assignment, given by assignee  
 Form 16.9 Assignment of claim for unliquidated damages  
 Form 16.10 Assignment of part of claim on which suit is pending  
 Form 16.11 Assignment of stock in corporation endorsed on certificate  
 Form 16.12 Separate assignment of stock in corporation; stock power  
 Form 16.13 Assignment of stock in corporation--another form  
 Form 16.14 Assignment of shares of stock in corporation subject to pledge  
 Form 16.15 Assignment of judgment  
 Form 16.16 Assignment of judgment--another form  
 Form 16.17 Assignment of a judgment, endorsed on transcript  
 Form 16.18 Assignment of various property listed in schedule  
 Form 16.19 Assignment of contract, endorsed on copy, to corporation  
 Form 16.20 Assignment of part of money due under contract  
 Form 16.21 Assignment of legacy  
 Form 16.22 Assignment of expectancy, by heir apparent or presumptive  
 Form 16.23 Assignment of annuity, payable under will, to residuary legatees  
 Form 16.24 Assignment of literary work before copyright  
 Form 16.25 Assignment of copyright  
 Form 16.26 Assignment of life insurance policy as security for loan  
 Form 16.27 Assignment of life insurance policy as security--another form  
 Form 16.28 Assignment of fire insurance policy, endorsed on policy  
 Form 16.29 Assignment by corporation  
 Form 16.30 Assignment of secret formula, with limited territory for sale of product and restriction upon price to be charged

## **Chapter 17 EMPLOYMENT CONTRACTS**

Form 17.1 Agreement between corporation and its president  
 Form 17.2 Agreement between corporation and its general manager  
 Form 17.3 Alternate provisions for deferred compensation  
 Form 17.4 Branch manager's agreement

Form 17.5 Contract between manufacturer and research engineer  
 Form 17.6 Agreement by employee to assign inventions  
 Form 17.7 Contract between clerk, salesman, or cashier and employer  
 Form 17.8 Contract between manufacturer and salesman, on commission, with advances for expenses, guaranty of earnings, and bonus  
 Form 17.9 Agreement to care for relative, partial compensation to be made by will  
 Form 17.10 Consulting agreement  
 Form 17.11 Collective bargaining agreement  
 Form 17.12 Miscellaneous clauses for collective bargaining agreements  
 Form 17.13 Letter of agreement between broadcasting corporation and announcer as to terms of employment  
 Form 17.14 Agreement by employee to repay training expenses  
 Form 17.15 Duration clauses  
 Form 17.16 Compensation clauses  
 Form 17.17 Liquidated damages clause, payment by employer  
 Form 17.18 Liquidated damages clause, payment by employee  
 Form 17.19 Discharge clause  
 Form 17.20 Satisfaction clause  
 Form 17.21 Deposit by salesman as security for return of samples  
 Form 17.22 Non-competition clause--simple form  
 Form 17.23 Non-competition clause  
 Form 17.24 Specific performance clause  
 Form 17.25 Trade secrets clause  
 Form 17.26 Notice by employer of termination of contract  
 Form 17.27 Notice of discharge

## **Chapter 18 TRADE SECRETS**

Form 18.1 Secrecy clause for employment contract--simple form  
 Form 18.2 Secrecy clause for employment contract  
 Form 18.3 Secrecy clause for agreement between owner of trade secret and manufacturer  
 Form 18.4 Notice of secrecy for contractor's proposal  
 Form 18.5 Notice of secrecy for technical drawings  
 Form 18.6 Secrecy agreement with prospective licensee of trade secret  
 Form 18.7 Trade secret license agreement

## **24 FAMILY LAW**

Form 24.1 Client information form  
 Form 24.2 Fee agreement letter  
 Form 24.3 Case designation sheet (Cuyahoga County)  
 Form 24.4 Family file questionnaire (Hamilton County)  
 Form 24.5 Pre-trial statement and affidavit of financial disclosure (Cuyahoga County)  
 Form 24.6 Affidavit of income, expenses and financial disclosure (Hamilton County)  
 Form 24.7 Affidavit of income, expenses, and financial disclosure (Montgomery County)  
 Form 24.8 Financial disclosure affidavit (Hamilton County)  
 Form 24.9 Waiver of financial disclosure affidavit no children or spousal support (Hamilton County)  
 Form 24.10 Affidavit in compliance with R.C. 3109.27 (Hamilton County)  
 Form 24.11 Affidavit in compliance with R.C. 3109.27 (Butler County)  
 Form 24.11.1 Affidavit in compliance with R.C. 3109.27 (Franklin County)  
 Form 24.12 Complaint for divorce  
 Form 24.12.1 Complaint for divorce (Cuyahoga County)  
 Form 24.12.2 COURT OF COMMON PLEAS DIVISION OF DOMESTIC RELATIONS MONTGOMERY COUNTY, OH  
 Form 24.13 Property statement (Hamilton County)  
 Form 24.14 Motion and affidavit for temporary order without oral hearing pursuant to Civil Rule 75(N) (Hamilton County)  
 Form 24.15 Notice of service for 75(N) filings (Hamilton County)  
 Form 24.16 Motion for temporary support with notice, affidavit, and answer (Cuyahoga County)

Form 24.17 Motion for temporary restraining order  
 Form 24.18 Affidavit in support of motion for temporary restraining order  
 Form 24.19 Temporary restraining order  
 Form 24.20 Answer and counterclaim  
 Form 24.20.1 Answer of defendant (Cuyahoga County)  
 Form 24.21 Reply to counterclaim  
 Form 24.22 Request for production of documents  
 Form 24.23 Notice of deposition (of party)  
 Form 24.24 Interrogatories  
 Form 24.25 Sole residential parent or shared parenting worksheet (Hamilton County)  
 Form 24.25.1 Child support computation for sole residential parent or shared parenting order (Cuyahoga County)  
 Form 24.26 Split parenting rights and responsibilities worksheet (Hamilton County)  
 Form 24.27  
 Form 24.28  
 Form 24.29 Deduction order (Franklin County)  
 Form 24.30 Addendum withholding notice to parties to support order (Clermont County)  
 Form 24.31 Order for cash bond (Franklin County)  
 Form 24.31.1 Judgment entry order to post bond (Cuyahoga County)  
 Form 24.32 Order to seek employment (Cuyahoga County)  
 Form 24.33 Order to seek employment (Franklin County)  
 Form 24.34  
 Form 24.35 Order terminating withholding (Cuyahoga County)  
 Form 24.36 Order terminating withholding (Franklin County)  
 Form 24.37 Entry terminating support deduction order (Hamilton County)  
 Form 24.37.1 Motion to correct arrearages (Cuyahoga County)  
 Form 24.37.2 Judgment entry for motion to correct arrearages (Cuyahoga County)  
 Form 24.38 ALLOCATION OF PARENTAL RIGHTS AND RESPONSIBILITIES PARENTING SCHEDULE FOR  
 Form 24.39 Motion for shared parenting  
 Form 24.40 Shared parenting plan (O.R.C. 3109.04(D)(1)(a)(ii or iii))  
 Form 24.41 Shared parenting plan and agreement (O.R.C. 3109.04(D)(1)(a)(i))  
 Form 24.41.1 Shared parenting plan (Hamilton County)  
 Form 24.42 Shared parenting decree (Hamilton County)  
 Form 24.43 Standard order of visitation (Montgomery County)  
 Form 24.44 Standard visitation guidelines (Cuyahoga County)  
 Form 24.44.1 Standard Guidelines for Parenting Time (Butler County)  
 Form 24.45 Model visitation schedule (Franklin County)  
 Form 24.45.1 Standard parenting order (Hamilton County)  
 Form 24.45.2 Affidavit of residential parent and legal custodian (Cuyahoga County)  
 Form 24.46 Health insurance investigation form (Cuyahoga County)  
 Form 24.47 Health insurance disclosure affidavit (Franklin County)  
 Form 24.48 Group health insurance affidavit (Hamilton County)  
 Form 24.48.1 Health care verification  
 Form 24.49 Shared liability for medical and health care needs (no insurance available) (Cuyahoga County)  
 Form 24.50 Order shared liability for medical and healthcare needs (No insurance available) (Hamilton County)  
 Form 24.51 Dependent health care order - shared liability - no insurance available (Clermont County)  
 Form 24.52 Order--health insurance coverage (Cuyahoga County)  
 Form 24.53 Dependent health care order (Hamilton County)  
 Form 24.54 Dependent health care order - father and mother (Clermont County)  
 Form 24.55 Dependent health care order - mother (Clermont County)  
 Form 24.56 Qualified medical child support order (Hamilton County)  
 Form 24.57 Judgment entry decree of divorce  
 Form 24.58  
 Form 24.59 Parenting proceeding information and application for Title IV-D services (Cuyahoga County)  
 Form 24.60 Petition for dissolution of marriage with waiver of service  
 Form 24.60.1 Petition for dissolution of marriage  
 Form 24.61 Decree of dissolution of marriage  
 Form 24.61.1 Judgment of divorce (Cuyahoga County)  
 Form 24.62 Separation agreement  
 Form 24.63 Complaint to enforce separation agreement  
 Form 24.64 Complaint to set aside separation agreement  
 Form 24.65 Notice of intent to relocate (Cuyahoga County)  
 Form 24.66 Notice of relocation (Hamilton County)  
 Form 24.66.1 Notice of intent to relocate (Summit County)  
 Form 24.67 Summons and order to appear (Franklin County)  
 Form 24.68 Affidavit for citation (Hamilton County)  
 Form 24.69 Summons--citation and notice (Hamilton County)  
 Form 24.70 Motion to modify support  
 Form 24.71 Agreed change of residential parent and legal custodian (Hamilton County)  
 Form 24.72 Motion to change allocation of parental rights and responsibilities  
 Form 24.73 Motion to terminate shared parenting plan and to be named residential parent  
 Form 24.74 Motion for rule of contempt  
 Form 24.74.1 Motion to Correct Arrearages  
 Form 24.74.2 Judgment Entry  
 Form 24.75 Prenuptial Agreement  
 Form 24.76 Petition for conciliation of marital controversy  
 Form 24.77 Qualified domestic relations order (dissolution)  
 Form 24.78 Qualified domestic relations order (divorce)  
 Form 24.79 Motion for continuance (Hamilton County)  
 Form 24.80 Request for merit setting (Hamilton County)  
 Form 24.81 Waiver of representation (Hamilton County)  
 Form 24.82 Waiver of service of summons (Hamilton County)  
 Form 10-A Protection order notice to NCIC  
 Form 10.01-A General Information About Domestic Violence Protection Orders  
 Form 10.01-B Procedures for Obtaining a Domestic Violence Civil Protection Order ("CPO")  
 Form 10.01-C Instructions for Completing the Petition for a Domestic Violence Civil Protection Order  
 Form 10.01-D Petition for Domestic Violence Civil Protection Order  
 Form 10.01-E Instructions for Completing the Information for Parenting Proceeding Affidavit  
 Form 10.01-F Information for Parenting Proceeding Affidavit  
 Form 10.01-G Warning Concerning the Attached Domestic Violence Protection Order  
 Form 10.01-H Domestic Violence Ex Parte Civil Protection Order  
 Form 10.01-I Domestic Violence Full Hearing Civil Protection Order  
 Form 10.01-J Consent Agreement and Domestic Violence Civil Protection Order  
 Form 10.02-A Criminal Temporary Protection Order  
 Form 10.03-A Criminal Stalking Protection Order  
 Form 10.03-B Motion for Criminal Stalking Protection Order  
 Form 10.03-D Petition for Criminal Stalking Protection Order  
 Form 10.03-E Civil Stalking Protection Order  
 Form 10.03-F Civil Stalking Protection Order  
 Form 10.03-G Instructions for completing the Petition for a Civil Stalking Protection Order

## 25 ADMINISTRATION OF DECEDENTS' ESTATES

Form SPF 1.0 Surviving Spouse, Next of Kin, Legatees and Devises

Form SPF 2.0 Application to Probate Will (Waiver of Notice of Probate of Will; Entry Admitting Will to Probate; Certificate of Waiver of Notice)  
 Form SPF 2.1 Waiver of Notice of Probate of Will  
 Form SPF 2.2 Notice of Probate of Will  
 Form SPF 2.3 Entry Admitting Will to Probate  
 Form SPF 2.4 Certificate of Service of Notice of Probate of Will  
 Form SPF 3.0 Appointment of Appraiser  
 Form SPF 4.0 Application for Authority to Administer Estate (Waiver of Right to Administer; Entry Setting Hearing and Ordering Notice)  
 Form SPF 4.1 Supplemental Application for Ancillary Administration  
 Form SPF 4.2 Fiduciary's Bond  
 Form SPF 4.3 Waiver of Right to Administer  
 Form SPF 4.4 Notice of Hearing on Appointment of Fiduciary  
 Form SPF 4.5 Entry Appointing Fiduciary; Letters of Authority (Certificate of Appointment and Incumbency)  
 Form SPF 4.8 Fiduciary's Acceptance (Executor/Administrator)  
 Form SPF 5.0 Application to Relieve Estate from Administration  
 Form SPF 5.1 Assets and Liabilities of Estate to be Relieved from Administration (Certification)  
 Form SPF 5.2 Waiver of Notice of Application to Relieve Estate from Administration  
 Form SPF 5.3 Notice of Application to Relieve Estate from Administration  
 Form SPF 5.4 Publication of Notice (Proof of Publication)  
 Form SPF 5.5 Publication of Notice (Proof of Publication)  
 Form SPF 5.6 Entry Relieving Estate from Administration  
 Form SPF 6.0 Inventory and Appraisal (Appraiser's Certificate; Waiver of Notice of Taking of Inventory; Waiver of Notice of Hearing on Inventory; Entry Setting Hearing)  
 Form SPF 5.11 Entry Granting Summary Release from Administration  
 Form SPF 6.1 Schedule of Assets  
 Form SPF 6.2 Waiver of Notice of Hearing on Inventory  
 Form SPF 6.3 Notice of Hearing on Inventory  
 Form SPF 6.4 Entry Setting Hearing on Inventory  
 Form SPF 6.5 Entry Approving Inventory  
 Form SPF 7.0 Notice to Administrator of Estate Recovery Program  
 Form SPF 7.1 Application for Family Allowance (Entry)  
 Form SPF 7.2 Application for Apportionment of Family Allowance (Entry Setting Hearing and Ordering Notice; Entry on Apportionment)  
 Form SPF 8.0 Citation to Surviving Spouse to Elect to Take Under or Against Will  
 Form SPF 8.02 Entry Dispensing with Citation to Surviving Spouse  
 Form SPF 8.1 Election of Surviving Spouse to Take Under Will  
 Form SPF 8.2 Election of Surviving Spouse to Take Against Will  
 Form SPF 8.3 SUMMARY OF GENERAL RIGHTS OF SURVIVING SPOUSE  
 Form SPF 8.4 CERTIFICATE OF SERVICE AND NOTICE OF CITATION TO SURVIVING SPOUSE TO EXERCISE ELECTIVE RIGHTS  
 Form SPF 8.5 RETURN FOR CERTIFICATE OF SERVICE OF CITATION TO SURVIVING SPOUSE TO EXERCISE ELECTIVE RIGHTS  
 Form SPF 9.0 Application to Sell Personal Property  
 Form SPF 9.1 Entry Authorizing Sale of Personal Property  
 Form SPF 9.2 Notice of Sale of Personal Property  
 Form SPF 9.4 Application for Sale/Transfer of Motor Vehicle  
 Form SPF 10.0 Application to Distribute in Kind  
 Form SPF 10.1 Entry Approving Distribution in Kind  
 Form SPF 10.2 Notice of Hearing on Application to Distribute in Kind  
 Form SPF 10.3 Entry Approving Distribution in Kind  
 Form SPF 10.4 Notice to Distribute  
 Form SPF 11.0 Consent to Power to Sell Real Estate  
 Form SPF 12.0 Application for Certificate of Transfer  
 Form SPF 12.1 Certificate of Transfer  
 Form SPF 13.0 Fiduciary's Account (Entry Setting Hearing)  
 Form SPF 13.1 Receipts and Disbursements  
 Form SPF 13.2 Assets Remaining in Fiduciary's Hands  
 Form SPF 13.3 Entry Approving and Settling Account  
 Form SPF 13.4 Waiver of Partial Account  
 Form SPF 13.5 Notice of Hearing on Account  
 Form SPF 13.6 Certificate of Termination (Entry)  
 Form SPF 13.7 Waiver of Notice of Hearing on Account  
 Form SPF 13.8 Application to Extend Administration  
 Form SPF 13.81 Application for Additional Extension to Administer Estate  
 Form SPF 13.9 Certification of Service of Account to Heirs or Beneficiaries  
 Form SPF 14.0 Application to Approve Settlement and Distribution of Wrongful Death and Survival Claims  
 Form SPF 14.1 Waiver and Consent--Wrongful Death and Survival Claims  
 Form SPF 14.2 Entry Approving Settlement and Distribution of Wrongful Death and Survival Claims  
 Form SPF 14.3 Report of Distribution of Wrongful Death and Survival Claims (Entry)  
 Form SPF 15.0 Next of Kin of Proposed Ward  
 Form SPF 15.01 Judgment Entry Setting Hearing on Application for Appointment of Guardian  
 Form SPF 15.1 Waiver of Notice and Consent  
 Form SPF 15.11 Authorization to release confidential information  
 Form SPF 15.2 Fiduciary's Acceptance--Guardian  
 Form SPF 15.3 Guardian's Bond  
 Form SPF 15.4 Letters of Guardianship  
 Form SPF 15.5 Guardian's Inventory  
 Form SPF 15.6 Application to Release Funds to Guardian  
 Form SPF 15.7 Application for Authority to Expend Funds  
 Form SPF 15.8 Guardian's Account (Entry Setting Hearing)  
 Form SPF 15.81 Bank Certificates  
 Form SPF 15.9 Oath of Guardian  
 Form SPF 16.0 Application for Appointment of Guardian of Minor  
 Form SPF 16.1 Affidavit  
 Form SPF 16.2 Selection of Guardian by Minor over Fourteen Years of Age  
 Form SPF 16.3 Notice of Hearing for Appointment of Guardian of Minor (to Minor over Age 14)  
 Form SPF 16.4 Notice of Hearing on Application for Appointment--Guardian of Minor--to Parent, Known Next of Kin and Person Having Custody  
 Form SPF 16.5 Judgment Entry--Appointment of Guardian of Minor  
 Form SPF 17.0 Application for Appointment of Guardian of Alleged Incompetent  
 Form SPF 17.03 Application for Appointment of Emergency Guardian  
 Form SPF 17.04 Judgment Entry Appointing Emergency Guardian  
 Form SPF 17.05 Judgment Entry Continuing Appointment of Emergency Guardian  
 Form SPF 17.1 Statement of Expert Evaluation  
 Form 17.3 NOTICE TO PROSPECTIVE WARD OF APPLICATION AND HEARING  
 Form SPF 17.4 Notice of Hearing for Appointment of Guardian of Alleged Incompetent Person  
 Form SPF 17.5 Judgment Entry--Appointment of Guardian for Incompetent Person  
 Form SPF 17.7 Guardian's Report  
 Form SPF 17.8 Investigator's Report  
 Form SPF 18.0 Petition for Adoption of Minor  
 Form SPF 18.1 Judgment Entry Setting Hearing and Ordering Notice  
 Form SPF 18.2 Notice of Hearing on Petition for Adoption  
 Form SPF 18.3 Consent to Adoption  
 Form 18.4 JUDGMENT ENTRY FINDING CONSENT NOT REQUIRED  
 Form SPF 18.5 Interlocutory Order of Adoption  
 Form SPF 18.6 Final Decree of Adoption (After Interlocutory Order)

Form SPF 18.7 Final Decree of Adoption (Without Interlocutory Order)  
 Form SPF 18.8 Adoption Certificate for Parents  
 Form SPF 18.9 Petitioner's Account  
 Form SPF 19.0 Petition for Adoption of Adult  
 Form SPF 19.1 Final Order for Adoption of Adult  
 Form SPF 20.0 Application for Appointment of Conservator  
 Form SPF 20.1 Judgment Entry--Appointment of Conservator  
 Form SPF 20.2 Letters of Conservatorship  
 Form SPF 21.0 Application for Change of Name of Adult  
 Form SPF 21.1 Judgment Entry - Change of Name of Adult  
 Form SPF 21.2 Application for Change of Name of Minor  
 Form SPF 21.3 Judgment Entry - Change of Name of Minor  
 Form SPF 21.4 Consent to Change of Name  
 Form SPF 21.5 Notice of Hearing on Change of Name  
 Form SPF 22.0 Application to Settle a Minor's Claim  
 Form SPF 22.1 Waiver and Consent to Settle Minor's Claim  
 Form SPF 22.2 Entry Approving Settlement of a Minor's Claim  
 Form SPF 22.3 Verification of Receipt and Deposit  
 Form SPF 22.4 Report of Distribution and Entry Minor's Claim  
 Form 1-B Resident decedent's nontaxable estimate of property for a gross estate which does not exceed \$5,000, \$10,000 or \$25,000 (Estate Tax Form 1-B, Rev. 2-89) (O.R.C. 5731.21)  
 Form 2 Resident estate tax return--Applicable to date of death on or after 1-1-02 (Estate Tax Form 2, Rev. 4-04)  
 Form 2b Resident estate tax return--Applicable to date of death after 7-1-93 (Estate Tax Form 2, Rev. 3-00)  
 Form 2X Amended resident estate tax return (Estate Tax Form 2X, Rev. 7-03)  
 Form 3  
 Form 3-G  
 Form 3-N  
 Form 4  
 Form 5 Ohio estate tax and additional tax return filing notice (Estate Tax Form 5, Rev. 3-99) (O.R.C. 5731.21)  
 Form 7 Adjustment and administrative conference notice--Applicable to date of death after 6-30-83 (Estate Tax Form 7, Rev. 11-88) (O.R.C. 5731.26)\*  
 Form 7-X Adjustment and hearing notice (Estate Tax Form 7-X) (O.R.C. 5731.26)\*  
 Form 7-C Adjustment and administrative conference notice (Estate Tax Form 7-C) (O.R.C. 5731.26)\*  
 Form 7-P Penalty notice pursuant to Sec. 5731.22 O.R.C.- - Applicable to date of death after 6-30-83 (Estate Tax Form 7-P) (O.R.C. 5731.22)\*  
 Form 8 Certificate of determination of Ohio estate or additional tax (Estate Tax Form 8) (O.R.C. 5731.27)\*  
 Form 8-A Report of issuance of refund for overpayment of Ohio estate tax (Estate Tax Form 8-A) (O.R.C. 5731.27)\*  
 Form 8-C Certificate of determination of disallowance of refund (Estate Tax Form 8-C) (O.R.C. 5731.28)\*  
 Form 8-D Certificate of determination of Ohio estate tax by tax commissioner under O.R.C. Section 5731.21(B) (Estate Tax Form 8-D) (O.R.C. 5731.21)\*  
 Form 9 Federal agreement (Estate Tax Form 9) (O.R.C. 5731.26)\*  
 Form 9-A Federal agreement--Unlisted assets or debts (Estate Tax Form 9-A) (O.R.C. 5731.26)\*  
 Form 10 Certificate of determination of final Ohio estate tax liability for a taxable estate (Estate Tax Form 10, Rev. 1-93) (O.R.C. 5731.27)\*  
 Form 12 Application for consent to transfer property or other interest of a resident decedent (Estate Tax Form 12, Rev. 3-99) (O.R.C. 5731.39)  
 Form 12-A Application for consent to transfer property or other interest of non-resident decedent (Estate Tax Form 12-A, Rev. 2-99) (O.R.C. 5731.40)  
 Form 12-14 Application for consent to transfer property or other interest of a resident decedent (Estate Tax Form 12-14, Rev. 5-95) (O.R.C. 5731.39)

Form 13 Application for consent to transfer the proceeds of insurance contracts, employer death benefits and retirement plans for resident and non-resident decedents (O.R.C. 5731.39)  
 Form 14 Consent to transfer (Estate Tax Form 14, Rev. 2-99) (O.R.C. 5731.39)  
 Form 14-A Non-resident tax release, Instructions for ETF 12-A (Estate Tax Form 14-A, Rev. 2-99)  
 Form 15 Inventory of safe deposit box (Estate Tax Form 15, Rev. 4-98) (O.R.C. 5731.39)  
 Form 17 Ohio estate and additional tax estimated payment notice (Estate Tax Form 17, Rev. 3-99) (O.R.C. 5731.23)  
 Form 17-A Ohio estate and additional tax estimated payment notice--Payment under protest (Estate Tax Form 17-A, Rev. 4-87) (O.R.C. 5731.23)  
 Form 18 Close corporation form (Estate Tax Form 18, Rev. 6-88) (O.R.C. 5731.01)  
 Form 19 Certificate of payment of Ohio estate taxes (Estate Tax Form 19) (O.R.C. 5731.33)\*  
 Form 20 Affidavit substantiating decedent's state of domicile at death (Estate Tax Form 20, Rev. 5-96) (O.R.C. 5731.31)  
 Form 21  
 Form 22  
 Form 24  
 Form 25  
 Form 30 Exceptions to Ohio estate tax resident decedent's nontaxable estimate of property (Estate Tax Form 30) (O.R.C. 5731.20)\*  
 Form 34  
 Form 34-A Instructions for completing qualified farm property valuation election notifications on E.T. Forms 2 and 34 (Estate Tax Form 34-A, Rev. 3-84) (O.R.C. 5731.011)  
 Form 35  
 Form 36  
 Form 36-A Certificate of subordination of Ohio estate tax lien (Estate Tax Form 36-A, Rev. 12-83) (O.R.C. 5731.37)  
 Form 40-A Annual report for closely held business interests qualifying for installment payments pursuant to O.R.C. 5731.231 (Estate Tax Form 40-A, Rev. 8-85)  
 Form 41

## 26 WILLS AND TRUSTS

Form 26.1 Basic simple will form  
 Form 26.2 Taxes apportioned against non-probate property  
 Form 26.3 Contribution towards taxes from QTIP trust  
 Form 26.4 General disposition of tangible personal property  
 Form 26.5 Separate letter relating to disposition of tangible personal property  
 Form 26.6 Bequests of specific items of tangible personal property  
 Form 26.7 Residential property to surviving spouse  
 Form 26.8 Residential property to named multiple beneficiaries  
 Form 26.9 Residential property to a class of multiple beneficiaries  
 Form 26.10 Legacies of specific sum--Various contingencies  
 Form 26.10.1 Addition to trust agreement--Short form  
 Form 26.11 Legacy of specific sum by last to die of husband and wife  
 Form 26.12 Designation of specific custodian  
 Form 26.13 Authorization to designate custodian  
 Form 26.14 Designation of successor custodian  
 Form 26.15 Appointment clause applicable to co-executors  
 Form 26.16 Decisions of co-executors  
 Form 26.17 Liability of co-executors  
 Form 26.18 QTIP election  
 Form 26.19 Pour over will to inter vivos trust agreement  
 Form 26.20 Spouse for whom marital deduction trust is created--Spouse does not have his/her own trust agreement  
 Form 26.21 Spouse for whom marital deduction trust is created--Spouse has his/her own trust agreement  
 Form 26.22 Basic marital trust  
 Form 26.23 Basic trust agreement

Form 26.24 Basic testamentary trust

Form 26.25 Authorizing distributions to spouse, children and issue

Form 26.26 Authorizing distribution of principal for the purchase of a home and the establishment of a business in addition to general standard

Form 26.27 Fractional marital deduction formula providing for equalization of spouses' estates in the event of proximate deaths

Form 26.28 Pecuniary credit shelter formula providing for equalization of spouses' estates in the event of proximate deaths

Form 26.29 Pecuniary marital deduction formula

Form 26.30 Pecuniary marital deduction-Fifty percent (50%) of adjusted gross estate reduced by aggregate value of items passing to spouse

Form 26.31 Administration and distribution of trust estate-Introductory Paragraph

Form 26.32 Basic power of appointment marital trust

Form 26.33 Alternative clause granting spouse a noncumulative power to withdraw a specified sum annually

Form 26.34 Qualified terminable interest property (QTIP) marital trust

Form 26.35 Distributions of principal during spouse's life for the purchase of a home and the establishment of a business (unequal distributions during spouse's life to be equalized upon spouse's death)

Form 26.36 All net income and discretionary principal to spouse during life

Form 26.37 Discretionary income and principal to spouse during life

Form 26.38 Spouse to occupy residence held in trust

Form 26.39 Spouse's lifetime five/five power over family trust

Form 26.40 The family trust--Outright distribution to children upon spouse's death or settlor's death if spouse does not survive--Hold in trust for issue until age twenty-one (21)

Form 26.41 The family trust--Outright distribution to children upon spouse's death or settlor's death if spouse does not survive--Hold in trust for issue under age thirty (30)--Discretionary income and principal until age twenty-one (21), net income and discretionary principal after age twenty-one (21)

Form 26.42 The family trust--Mandatory distributions of principal to issue at ages twenty-five (25) and thirty (30)

Form 26.43 Equalization clause to account for distributions to children from life insurance proceeds

Form 26.44 Discretionary net income and principal to beneficiary during life (no age restriction)

Form 26.45 Entire net income and discretionary principal to beneficiary during life (no age restriction)

Form 26.46 Discretionary income and principal before age twenty-one (21), entire net income and discretionary principal after age twenty-one (21)--Distributions for the purchase of a home and the establishment of a business

Form 26.47 Distribution of beneficiary's entire share at age thirty (30)

Form 26.48 Distribution of share to beneficiary in thirds at ages twenty-five (25), thirty (30) and thirty-five (35)

Form 26.49 Distribution of share to beneficiaries in fourths at ages twenty-five (25), thirty (30), thirty-five (35) and forty (40)

Form 26.50 Annual distribution to beneficiary of fixed sum of principal, balance of share at age forty (40)

Form 26.51 Special testamentary power of appointment to settlor's child

Form 26.52 Distribution to issue of a deceased child under age thirty (30), discretionary income and principal until age twenty-one (21), net income and discretionary principal after age twenty-one (21), balance age thirty (30)

Form 26.53 Distribution to issue of a deceased child under age thirty (30), discretionary income and principal under age twenty-one (21), net income and discretionary principal after age twenty-one (21), one-half balance at age twenty-five (25), one-half balance at age thirty (30)

Form 26.54 Distribution to issue under age twenty-one (21)--To be used with Form 26.51

Form 26.55 Merger of separate shares or portions held for one beneficiary--To be used with Form 26.51

Form 26.56 Contingent beneficiaries--Portions to individuals or their children and issue then living, or if none, to settlor's and spouse's heirs at law

Form 26.57 Spouse deemed not to survive if dies within one hundred eighty (180) days of settlor's death

Form 26.58 Spouse deemed to survive if simultaneous deaths or survives for any period

Form 26.59 Exclusion of settlor's child's spouse upon child's divorce or spouse's remarriage after child's death

Form 26.60 Exclusion of children and issue of settlor's child as beneficiaries under the trust

Form 26.61 Exclusion of adopted child and such adopted child's children and issue as beneficiaries under the trust

Form 26.62 Inclusion of settlor's spouse's child as a beneficiary under the trust

Form 26.63 Exclusion of any beneficiary under the trust who contests validity of the trust agreement

Form 26.64 Duty to pay insurance premiums only if trustee holds assets of more than nominal value

Form 26.65 Allocation, division and distribution under pecuniary marital deduction formula

Form 26.66 Power to organize a corporation

Form 26.67 Power to continue and operate a private business

Form 26.68 Trustee's power to deal with executors and other trustees, beneficiaries, trust advisors and others

Form 26.69 Trustee required to consider beneficiary's other resources

Form 26.70 Trustee's compensation--Corporate trustee--No fee for assets received by trustee as a result of settlor's death

Form 26.71 Trustee's compensation--Corporate trustee--No fee for distributions made free of trust to settlor's children if spouse predeceases settlor

Form 26.72 Trustee's compensation--Individual trustee and corporate trustee

Form 26.73 Trustee's power to appoint and remove special trustee

Form 26.74 Liberal distributions to children and issue for education, camp and travel

Form 26.75 Liberal distributions to children and issue for education

Form 26.76 Trustee to consult with settlor's attorney regarding legal matters

Form 26.77 Appointment of successor trustee

Form 26.78 Appointment of successor trustee--Partner in law firm

Form 26.79 Co-trustee--Decisions when two (2) trustees are serving

Form 26.80 Co-trustee's responsibility for own acts

Form 26.81 Children as trust advisors if age eighteen (18)

Form 26.82 Trustee to consult with trust advisor except for short or intermediate term investment of cash

Form 26.83 Trustee shall request instruction from trust advisor regarding powers under subparagraph 6 of Paragraph B of Article X

Form 26.84 Trust advisor given authority to instruct trustee regarding investments--Trustee obligated to follow instructions

Form 26.85 Trust advisor given authority to employ investment counsel

Form 26.86 Trustee to consult with trust advisor regarding distributions to settlor's children and issue

Form 26.87 No distribution fee for transfer of assets to a successor trustee within five (5) years of substantial funding after settlor's death

Form 26.88 Restrictions on trustee when trust advisor is inaccessible

Form 26.89 No trustee liability for actions refrained from or taken pursuant to trust advisor's instructions

Form 26.90 Trust advisor's powers exercisable only in fiduciary capacity

Form 26.91 Life insurance trust with letter for election to withdraw share of contribution  
 Form 26.92 Codicil to will  
 Form 26.93 Second codicil to will  
 Form 26.94 Amendment to trust agreement  
 Form 26.95 Second amendment to trust agreement  
 Form 26.96 Fourth amendment to and restatement of trust agreement  
 Form 26.97 Appointment of successor trustee  
 Form 26.98 Termination of trust agreement  
 Form 26.99 Termination of amended trust agreement  
 Form 26.100 Addition to trust agreement--Letter format  
 Form 26.101 Addition to trust agreement--Short form  
 Form 26.102 Living will--witnessed  
 Form 26.103 Living will--acknowledged  
 Form 26.104 Living will (OSBA/OSMA)  
 Form 26.105 Basic trust--annuity  
 Form 26.106 Basic trust--unitrust

## **Chapter 27 AFFIDAVITS**

Form 27.1 Common form  
 Form 27.2 Skeleton form for use in a legal proceeding  
 Form 27.3 Affidavit as to sufficiency of proposed surety on bond  
 Form 27.4 Affidavit to copies of writings  
 Form 27.5 Affidavit in aid of defective record title to land  
 Form 27.6 Affidavit of credibility by disinterested person  
 Form 27.7 Affidavit of publication of notice

## **28 ARBITRATION**

Form 28.1 American arbitration association commercial arbitration rules  
 Form 28.2 Clause in contract, future controversies to be arbitrated  
 Form 28.3 Clause in contract, future controversies to be arbitrated; another form  
 Form 28.4 JAMS/ENDISPUTE comprehensive arbitration rules and procedures  
 Form 28.5 JAMS/ENDISPUTE standard commercial contract ADR clauses  
 Form 28.6 JAMS/ENDISPUTE employment ADR clauses  
 Form 28.7 Clause, in fire insurance policy, requiring appraisal before suit  
 Form 28.8 Clause, for appraisal of damage, on cancellation of contract  
 Form 28.9 Agreement to arbitrate a dispute  
 Form 28.10 Agreement to resolve future malpractice claim by binding arbitration  
 Form 28.11 Clause in contract, general labor  
 Form 28.12 Clause in contract, restricted labor  
 Form 28.13 Clause in contract, arbitration of future commercial disputes  
 Form 28.14 Submission of existing disputes--commercial  
 Form 28.15 Subcontracts--government--arbitrator clause  
 Form 28.16 Uninsured motorist insurance clause  
 Form 28.17 Demand for arbitration  
 Form 28.18 Application for appointment of arbitrator  
 Form 28.19 Submission to arbitration  
 Form 28.20 Subpoena in arbitration action  
 Form 28.21 Arbitration award  
 Form 28.22 Complaint: Enforcement of arbitration agreement  
 Form 28.23 Application: Reducing arbitration award to judgment  
 Form 28.24 Motion to vacate, modify, or correct an arbitration award  
 Form 28.25 Judgment entry enforcing arbitration  
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## **29 COURT CERTIFICATES**

Form 29.1 Certificate of county recorder to copy of record  
 Form 29.2 Certificate to copy of record of court of common pleas, for use in another state  
 Form 29.3 Certificate to copy of record of court of common pleas, for use in Ohio  
 Form 29.4 Certificate of judgment  
 Form 29.5 Request for filing certificate of judgment lien  
 Form 29.6 Clerk's certificate of judgment  
 Form 29.7 Certificate of judgment for lien in municipal court

## **30 RELEASES**

Form 30.1 Receipt in full  
 Form 30.2 Receipt for payment on promissory note  
 Form 30.3 Receipt on account  
 Form 30.4 Receipt on account, indicating total of payments made and balance due  
 Form 30.5 Receipt for part payment, indorsed on promissory note  
 Form 30.6 Receipt for payment of interest on note  
 Form 30.7 Receipt for rent  
 Form 30.8 Receipt for personal property  
 Form 30.9 Receipt for a legacy  
 Form 30.10 Release of all claims and demands  
 Form 30.11 Release of claim for unliquidated damages  
 Form 30.12 Release of claim for unliquidated damages (another form)  
 Form 30.13 Release of claim for unliquidated damages (another form)  
 Form 30.14 Mutual release of all claims and demands  
 Form 30.15 Release to one joint tortfeasor, reserving right of action against others  
 Form 30.16 Application for authority to settle claim of minor for personal injury or property damage without intervention of a guardian  
 Form 30.17 Application for finding that minor is emancipated and for authority to settle claim without appointment of guardian  
 Form 30.18 Release by parents of their claims for personal injuries to infant  
 Form 30.19 Release to one partner or joint debtor  
 Form 30.20 Release of liability for causing death  
 Form 30.21 Covenant not to sue  
 Form 30.22 Release by property owner to railway company of damages for occupation of street  
 Form 30.23 Release of damages to land from overflow of water  
 Form 30.24 Release of land from lien of judgment  
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Form 39.36 Mortgage note--multistate

Form 39.36 Mortgage note--multistate

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Form 39.40 FHA open-end mortgage

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Form 39.44 Planned unit development rider

Form 39.45 Condominium Rider to Mortgage

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Form 39.50 Initial Interest Note

#### **Chapter 40 OPTIONS**

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Form 40.2 Option contract for purchase of land

Form 40.3 Notice of exercise of option to purchase real estate

Form 40.4 Real estate option, long form, with provision for escrow

Form 40.5 Option to lease premises

Form 40.6 Option by corporation on manufacturing plant

Form 40.7 Assignment of option

#### **Chapter 41 POWER OF ATTORNEY**

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Form 41.2 Power of attorney by corporation

Form 41.3 Appointment, by attorney in fact, of substitute

Form 41.4 To collect and satisfy mortgage

Form 41.5 To transact all business of mortgagee in county relating to mortgages

Form 41.6 To sell and convey all real estate, price and terms discretionary

Form 41.7 To sell and convey real estate, price and terms specified

Form 41.8 To release dower

Form 41.9 To release dower and sell, mortgage or lease all real estate in county; terms and price discretionary with husband [or wife] of principal

Form 41.10 To sell and convey all real estate, and release dower, price and terms discretionary

Form 41.11 To mortgage real property, debt and property specified

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Form 41.13 To lease all real estate in county, rent and terms discretionary

Form 41.14 To execute lease, rent specified

Form 41.15 To lease and manage real estate

Form 41.16 To collect rents, all property in county

Form 41.17 By debtor, authorizing creditor to collect rents and apply on claim

Form 41.18 To collect debts, make and indorse checks, notes and other contracts, collect rents, prosecute and defend actions, insure property, borrow money on mortgage or collateral security, and to collect dividends and interest (general power)

Form 41.19 To sign documents at real estate closing

Form 41.20 Durable power of attorney

Form 41.21 Nomination of potential guardian

Form 41.22 Durable general power of attorney

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Form 41.24 Durable power of attorney for health care--acknowledged

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Form 42.2 Exclusive agency

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Form 42.4 Clause giving broker permission to become the purchaser

Form 42.5 Clause in land contract, vendor to pay commissions

Form 42.6 Clause in escrow agreement, instructing depository to pay commissions

Form 42.7 Option to real estate broker

Form 42.8 Contract between agent and owner for management of property

Form 42.9 Contract by broker to procure new location and additional capital for manufacturer

Form 42.10 Residential property disclosure form

Form 42.11 Dual agency disclosure statement

Form 42.12 Disclosure of agency relationship

Form 42.13 Lead-based paint disclosure

Form 42.14 Lead-based paint inspections

Form 42.15 FIRPTA affidavit

Form 42.16 Nonresident alien land registration\*

### **Anderson's Legal Forms**

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Form 9007 Chapter 7 Debtors Packet

Form 9011 Chapter 11 Debtors Packet

Form 9013 Chapter 13 Debtors Packet

Form 9014 Proof of Claim and Power of Attorney

Form 9017 Notice of Appeal

Form 9018 Notice of Motion or Objection

Form 9019 Notice of Objection to Claim

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Form 11 Building Contract

#### **Contracts**

Form 3111 Agreement, General Form

#### **Corporations**

Form 100 Ohio Corporation Record Book-For Profit

Form 100A Ohio Corporation Record Book-Not For Profit

Form 103 Ohio Stock Certificate-punched

Form 105 Ohio Stock Certificate-with stub

Form 106B Corporation Record Book Sheet-printed Heading

Form 80 Stock, Assignment Separate from Shares

Form 201 Kentucky Corporation Record Book

Form 202 Kentucky Stock Certificate

Form 301 Delaware Corporation Record Book

Form 302 Delaware Stock Certificate

#### **Depositions**

Form 3411 Notice to Take Deposition

#### **Garnishments**

Form 419 Notice of Court Proceeding to Collect Debt

Form 420 Affidavit and Order in Support of Garnishment of Personal Earnings

Form 421 Notice to the Judgment Debtor of Garnishment of Wages

Form 422 Request for Hearing Form

Form 422A Affidavit of Balance Due; Notice; Request for Hearing

Form 423 Interim Report and Answer of Garnishee

Form 424 Final Report and Answer of Garnishee

Form 425 Motion of Judgment Creditor for Order of Garnishment of Property Other than Personal Earnings

Form 426 Affidavit in Support of Motion for Order of Garnishment of Property Other than Personal Earnings

Form 427 Order and Notice of Garnishment of Property Other Than Personal Earnings and Answer of Garnishee

Form 428 Notice to the Judgment Debtor of Garnishment of Property Other than Personal Earnings

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Form 36 Lease (Commercial Only)-Double Sheet

Form 36A Residential Lease-Double Sheet	Form 29 Deed by Administrator, Executor, Guardian-Public Sale
Form 37 Lease (Commercial Only)-Single Sheet	Form 30 Deed by Administrator, Executor, Guardian-Private Sale
Form 37A Residential Lease-Single Sheet	Form 30A Administrator's or Executor's Deed-General Power of Sale
<b>Limited Liability Companies</b>	Form 31 Administrator's or Executor's Deed under Will
Form 600 Limited Liability: Articles of Organization	Form 31S Fiduciary Deed-Statutory
<b>Marriage Dissolution</b>	Form 32A General Warranty Deed by a Corporation
Form 500 Marriage Dissolution Packet	Form 33S Transfer on Death Deed-Statutory
<b>Mechanic's Liens</b>	Form 6711 Complaint, Forcible Entry & Detainer
Form 44 Affidavit of Original or Sub-contractor	Form 6811 Notice to Leave the Premises-Commercial
Form 45 Certificate of Materialmen	Form 6811A Notice to Leave the Premises-Residential
Form 4611 Affidavit for Mechanic's Lien	Form 7011 Option Contract for the Purchase of Land
Form 4711 Notice of Commencement	
Form 48 Waiver of Lien	
Form 4811 Notice of Furnishing	
Form 4911 Affidavit of Original Contractor to Lending Institution	<b>Sales</b>
Form 5011 Mechanic's Lien Release-Private Project	Form 7 Bill of Sale
Form 5011A Mechanic's Lien Release-Public Project	<b>State Tax</b>
Form 7511 Affidavit in Proof of Claim	Form 4311 Blanket Certificate of Exemption
Form JCC-1 Prime Contractor Application for Payment and Affidavit	Form 4411 Construction Contract Exemption Certificate
Form JCC-2 Subcontractor Affidavit and Waiver of Liens	<b>UCC</b>
Form JCC-3 Subcontractor Final Affidavit and Waiver of Lien	Form UCC-1 Financing Statement
Form JCC-4 Material Supplier Certificate and Waiver of Lien	Form UCC-1ad Financing Statement-Addendum
	Form UCC-1ap Financing Statement-Amendment Additional Party
<b>Mortgages</b>	Form UCC-3 Financing Statement-Amendment
Form 32 Deed or Mortgage by a Corporation	Form UCC-3ad Financing Statement-Amendment Addendum
Form 51 Mortgage with Dower Clause-Double Sheet	Form UCC-3ap Financing Statement-Amendment Additional Party
Form 52 Mortgage with Dower Clause-Single Sheet	Form UCC-4 Security Agreement-Equipment or Consumer Goods as Collateral
Form 52S Mortgage (Statutory)	Form UCC-5 Correction Statement
Form 53 Mortgage without Dower	Form UCC-11 Information Request
Form 57 Mortgage Note	
Form 5811 Mortgage Release of Satisfaction	<b>Wills</b>
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Form 12 Time or Demand Note (Consumer Loans or Transactions)	Form 8111 Will-Double Letter Sheet
Form 13 Installment Note (Consumer Loans or Transactions)	Form 82 Will-Single Legal Sheet
Form 15 Cognovit Note	Form 8211 Will-Single Letter Sheet
Form 15A Cognovit Note, Installment Payments	Form 83 Will, Heading Only-Double Legal Sheet
Form 64 Promissory Note	Form 8311 Will, Heading Only-Double Letter Sheet
	Form 84 Will, Heading Only-Single Legal Sheet
<b>Powers of Attorney</b>	Form 8411 Will, Heading Only-Single Letter Sheet
Form 73 Power of Attorney with Acknowledgment	Form 8411A Will, Codicil
Form 7311A Ohio Power of Attorney with Acknowledgment	Form 8411C Will, Continuation Sheet
Form 7911 Ohio Durable Power of Attorney for Health Care-Acknowledged	Form 9611 Living Will Declaration, Acknowledged
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<b>Probate</b>	
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Form 16A Land Installment Contract	
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Form 22 Warranty Deed with Dower Clause-Single Sheet	
Form 22S Warranty Deed General-Statutory	
Form 23 Warranty Deed without Dower Clause-Double Sheet	
Form 23S Survivorship Deed with Dower Clause-Single Sheet	
Form 24 Warranty Deed without Dower Clause-Single Sheet	
Form 25 Limited Warranty Deed with Dower Clause	
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Form 26 Quitclaim Deed with Dower Clause-Double Sheet	
Form 27 Quitclaim Deed with Dower Clause-Single Sheet	
Form 27S Quitclaim Deed-Statutory	