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LexisNexis® Company Dossier: Compare Companies
This function is helpful when you would like to compare up to five companies’ assets and liabilities side by side.

After clicking on the Companies tab:

1. On the left navigation bar, click Dossier Compare Companies.
   You will be redirected to the Compare Companies search form.
2. Enter the names of the companies you would like to compare.
3. Press the Compare button.
LexisNexis® Company Dossier: Make a Company List
This function is helpful when you would like to make a list of companies that have something in common. For the example below, a list of all public companies that make over $1 billion and are located in Washington, D.C., is used.

After clicking on the Companies tab:
1. On the left navigation bar, click Dossier Create a Company List
2. Set the Company Type to All Public—you have other choices to include all companies or private companies.
3. Choose $1,000,000,000 from the above pull-down menu.
4. Choose the United States in the Regions/Countries pull-down menu.
5. Choose District of Columbia in the States pull-down menu.
6. Press Create.
News Search: Find an Editorial or Opinion Piece
This function is helpful when you would like to look up an editorial article.

The easiest way to look up an editorial is on the All News form.

After clicking the News tab:

1. Click the All News link to get to the All News search form.
2. Enter a subject that you’d like to search for editorials on, like oil spill.
3. Specify Date.
4. Select Source.
5. Check the Editorials & Opinions box.
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News Search: Find Entertainment Reviews
This function is helpful when you would like to look up a book, movie or some other type of critical review given in a major newspaper.

After clicking the News tab:
1. Click the All News link to go to the All News search form.
2. Enter the name of the book, movie, etc., in the search box.
3. Choose Headline & Lead to narrow your search.
4. Specify Date.
5. Select Source.
6. Select the type of review you would like to search.

LexisNexis Library Express also provides aggregated sources of all critical reviews. Click the Sources tab and enter any kind of review (Book Review, Music Review, etc.) into the search box. You will see the aggregated sources with that name.
Legal Search: Get a Case
This function is helpful when you would like to look up a U.S. Federal or State case by citation, party name or topic.

After clicking the Legal tab:

1. Click the **Federal & State Cases** link on the left side of the screen.
2. If you would like to get a case by case name, enter a name (or both names) in the box. Although the formal name of the case is *Roe v. Wade*, entering *Wade v. Roe* will return the same results. If you would like to get a case by citation number, enter the citation inside the Citation Number box.
3. Select **Party Names** or **Citation** from the pull-down menu depending on which field you would like to search under.
4. Specify Date and Jurisdiction.
News Search: Find Foreign Language News
This function is helpful when you would like to find news in Dutch, French, German, Italian, Portuguese or Spanish.

The easiest way to look up foreign language news is on the Foreign Language News form.

After clicking the News tab:

1. Click the Foreign Language link to go to the Foreign Language News search form.
2. Enter a search term. You may also want to search within a section like Headline. Use the pull-down menu next to the search box to do so.
3. Choose a language from the pull-down menu.
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News Search: Get a Document
This function is helpful when you’re looking for a very specific document.

The easiest way to get a document is to use the All News search form.

1. Click the News tab and then All News link to get to the All News search form. (This search can be done the same way on the Power Search form.)
2. Enter your search terms. In the above example, the search is Online Gambling.
3. Select where, in the article, you would like to search. If you know a specific headline or part of a headline, like in the above example, enter it into this box and choose Headline and Lead from the pull-down menu.
4. Specify a Date. You can give an exact date, like in the above example. Or, you can select a general date like Previous 3 months from the pull-down menu.
5. Select a source. You can enter your own (like The New York Times above) or select a group file from the pull-down menu.
News Search: Find News by State
This function is helpful when you would like to find news about a particular state, country or world region.

The easiest way to look up news by state is on the All News form.

After clicking the News tab:

1. Click the **All News** link to go to the All News search form.
2. Enter a search term. You may also want to select a section to search within from the pull-down menu.
3. Select a region. If you pick US State, a pull-down menu will appear below. Choose a State.
News Search: Find an Obituary
This function is helpful when you would like to find an obituary in a newspaper.

After clicking the News tab:
1. Click the All News link to get to the All News search form.
2. Enter a name.
3. Choose Headline & Lead to narrow results.
4. Select Source.
5. Select Deaths & Obituaries from the Article Type.
**News Search: Read a Show Transcript**
This function is helpful when you would like to find a print transcript of a TV or radio broadcast.

1. Click the **News** tab and then the **TV & Radio Transcripts** link to go to the Transcripts search form.
2. Enter the subject you’re searching for. It could be a show name, a guest name or a topic.
3. Choose a selection from the pull-down menu.
4. Select a source or group of sources to search within.

**Tip:** Use Boolean search terms to narrow by show, host or guest. For example, type `GUEST(Sarah Palin)` in the search box and keep **Everything** selected in the pull-down menu. (Sometimes the Host string is replaced by Byline.)