

## State Net® Tracking File

The sophisticated, secure and personalized information management solution available only from State Net.



Sophisticated software tools, state-of-the-art database technology and completely customizable service elements: State Net® delivers legislative and regulatory reporting you can rely on.

### Government Affairs & Compliance Challenge:

Monitoring legislative and regulatory activity is no easy task. The diversity of information from the states is staggering, the speed of developments is dizzying, and the stakes for potential missteps are high.

### State Net® Solution:

#### Private Tracking File

Managing hundreds of critical measures as they move through the process is often more difficult than identifying those that may affect you. Our exclusive Private Tracking File is a powerful management tool that enables you to store, analyze, segment, track and report on just the legislation and regulations you care about.

#### How you benefit

- Efficiently manage information
- Create reports based on when and how you want to see, segment or use information
- Organize data by multiple criteria such as disposition, status or location and generate reports based on those factors
- Store and cross-reference commentary, analysis or other organization-specific information in a single database
- Run preset reports or create new strategies as you need them for staff or stakeholders
- Export reports to your spreadsheet or word-processing applications

#### Proactively protect your interests and prevent information gaps

- Create reminders and proactive alerts
- Know when bills or regulations move or check the status of priority measures
- Receive advance notice of hearings for measures you are tracking

#### Effectively manage resources

- Evaluate risk or opportunity by state, region or sponsor
- Assign tasks or bill coverage to staff or lobbyists
- Monitor schedules and assignments
- Assess staff or lobbyist performance

# State Net® Private Tracking File

PRIVATE AND CONFIDENTIAL

## Rely on State Net to:

- Significantly expand your information resources
- Deliver meaningful and relevant information to your stakeholders
- Maximize your productivity with powerful software tools
- Free your time from redundant tasks
- Dramatically improve your efficiency in monitoring and managing pending bills and regulations

## Key Features:

### Private Tracking File

- Enables customized, proactive tracking of bills and regulations
- Streamlines organization of legislative and regulatory information
- Stores your program-specific information
- Produces custom reports

## How Your Private Tracking File Works:

Like an electronic file cabinet, your Private Tracking File enables you or your service specialist to manage critical measures along with supporting details and documents

## Building your Private Tracking File:

1. Identify bills or regulations you wish to track
2. Click to put these measures in your file
3. Add notes or comments and searchable tags identifying the subject, position, priority, compliance due dates or any other information your program requires
4. Attach letters, messages, position papers and other related documents: "My Attachments"
5. Sort your file on any criteria
6. Create customized reports in your choice of formats including Microsoft® Word, Excel® and plain text