USING SHEPARD’S ALERT® ON LEXIS ADVANCE®

Is it still good law? Let the changes come to you.

You know new legal opinions can impact the cases you want to cite. If a case has hundreds or even thousands of citing references, you can spend many hours comparing documents to find subsequent decisions, additional citing references or adjustments to editorial treatments that could impact whether you want to cite a case.

Or, with the Shepard's Alert® feature on Lexis Advance®, you can have those changes delivered to you. This helps you save valuable time, be more productive and proceed with the confidence that comes with using the industry-leading Shepard's® Citations Service.

Create your Shepard's Alert

Using a simple online form, you can set up your Shepard’s Alert to:
- Stay current on the most recent citations to your case
- Monitor citations for the type of change you want to know about
- Set an update schedule that suits your schedule

A. Click the Alert symbol (bell) to open the Create Shepard’s Alert form.

You can find this symbol:
- At the top of your search results list
- At the top of a displayed Shepard’s report
B. Indicate your monitoring selection.

Select the type of change you would like to track. If you would like to be alerted for only certain types of activity, scroll through the various options on the Monitor tab to Custom Settings. You can choose to track only the changes that are of interest to you.
C. Indicate duration and frequency.

Choose delivery options to meet your needs.

D. Enter sharing information, if desired, and click Create Alert.

Enter sharing information to set up your Shepard's Alert for email delivery.
E. View and change existing *Shepard's* Alert searches.

When you view alerts and notifications on your home page, a blue dot means that item has new information. You can click **View all alerts** to review and change your ongoing *Shepard's* Alert searches.

After you click **View all alerts**, you will see options for each alert.

For example, you can:

- **A** Sort your results
- **B** Edit *Shepard's* Alert search settings
- **C** Pause any or all of your *Shepard's* Alert searches, then resume updates when you want to receive them again.
New information is added to Shepard’s Citations Service every 15 minutes as part of our in-depth editorial process emphasizing quality.

For more information or visit LEXISNEXIS.COM/SHEPARDS

Contact your LexisNexis® representative or call 888.253.3901.