

I-907, Request for Premium Processing Service

NOTE: You may file Form I-907 electronically. Go to our internet website at www.uscis.gov and follow the detailed instructions on e-filing.

Instructions

Please read these instructions carefully to properly complete this form. If you need more space to complete an answer, use a separate sheet(s) of paper. Write your name and Alien Registration Number (A #), if you have one, at the top of the each sheet and indicate the number of the item to which the answer refers. **NOTE:** The U.S. Citizenship and Immigration Services (USCIS) is comprised of offices of the former Immigration and Naturalization Service (INS).

Use Form I-907 to request Premium Processing on certain petitions or applications designated as eligible for this service.

You will need to give us:

- **Completed and signed petition or application with original signature or a USCIS receipt as evidence of such filing.**
- **Completed and signed Form I-907.**
- **Filing fee that is separate from the check or money order used to pay for the relating petition or application. This check or money order must be attached to the Form I-907.**

To file this request see Step 2 for specific instructions.

When Should I Use Form I-907?

You should use Form I-907 to request Premium Processing Service for certain petitions or applications designated as eligible for Premium Processing Service. Visit our web site at www.uscis.gov for details about which petitions or application are eligible for this service.

You may file your request for Premium Processing Service with the eligible petition or application. You may also file the request for Premium Processing Service after you file the eligible petition or application, as long as the eligible petition or application is still pending.

Only the petitioner or applicant who originally filed the petition or application, or the attorney or accredited representative of the petitioner or applicant, may request Premium Processing Service on the petition or application. If the attorney or accredited representative makes the request, a properly completed Notice of Appearance (Form G-28) must accompany the request, even if the attorney or accredited representative has already filed a Form G-28 in the case. The **beneficiary** of a visa petition may not request Premium Processing services on the petition.

Premium Processing Service guarantees 15-calendar day processing of certain employment-based petitions or applications. The U.S. Citizenship and Immigration Services (USCIS) guarantees that within 15-calendar days of the date the Form I-907 is properly filed, an approval notice, notice of intent to deny, request for evidence, or referral for investigation of suspected fraud or misrepresentation on the related petition or application will be issued.

If an intent to deny or request for evidence is issued within 15-calendar days of receipt or if the case is referred for investigation of suspected fraud or misrepresentation, the processing time has been met. Once a response is received to the notice of intent to deny or request for evidence, USCIS will guarantee 15-calendar day processing from the date the response was received. If we are unable to issue a notice or request additional evidence within 15-calendar days, the fee paid for premium processing will be fully refunded.

How Do I File Form I-907?

You must fill out a separate Form I-907 for each petition or application submitted. Follow the steps below to complete your request process:

Step 1 - Fill Out the Form I-907

Step 2 - Submit Your Request

Notice

USCIS wants to make sure that you receive the requested immigration benefit. To do this, we may ask for more evidence, interview you, and/or conduct an investigation. If you submit false documents, misrepresent facts, or otherwise engage in fraud, USCIS will take appropriate action. This means we will not only deny your request, but you may lose current and future immigration benefits. You may also face penalties including criminal and/or civil prosecution leading to fines and/or imprisonment.

Step 1. Fill Out the Form I-907.

Use Black Ink Only. Type or print clearly using **CAPITAL** letters. If an item does not apply to you, write "N/A." If the answer is none, write "NONE."

This form is divided into **Parts 1** through **4**. The following information should help you fill out the form.

Part 1 - Information about you

- **Company or Business Name** - Give the full name of the company or business.

Part 2 - Information about request

- Give the requested information about the related petition or application for which you are requesting Premium Processing Service.

Part 3 - Original signature

- The petitioner, attorney or accredited representative must sign and date the request. If the Form I-907 does not contain an original signature (stamped signatures or photocopies are not acceptable) the request for Premium Processing Service (along with the \$1,000 premium processing fee) will be returned to the requester.

NOTE: The beneficiary of the relating petition cannot sign the Form I-907 to seek Premium Process Service on the related petition.

Part 4 - Original signature of attorney or accredited representative who submitted the G-28

- If a Form G-28, Notice of Entry of Appearance As Attorney or Representative, is attached to this request, the attorney or accredited representative listed on the Form G-28 must sign, date and give his or her address and daytime phone number.
- If the preparer is a business or organization, its name must be included on the form.

Step 2. Submit Your Request.

You must include the following items with your request.

- **Your signed and completed Form I-907.**
- **Your signed and completed petition or application** - unless the petition or application was previously filed and is still pending. If this is the case, you must submit evidence that the related petition or application was filed.

- **Filing fee.** The filing fee for a Form I-907 is **\$1,000**.

The petitioner, attorney or beneficiary may pay the \$1,000 fee but the beneficiary cannot sign the Form I-907. You must pay for Premium Processing Service with a separate check or money order. (Example: One check or money order attached to the relating petition or application, and one check or money order attached to the I-907.)

Use the following guidelines when you prepare your check or money order:

- The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency. **Do not mail cash.**
- Make the check or money order payable to the **Department of Homeland Security**. Please spell out U.S. Department of Homeland Security. Do not use the initials "USDHS" or "DHS."

Your check or money order must be honored by the bank or financial institution. If it is not, we will charge you a fee for a returned/bounced check and your request for Premium Processing Services will be terminated.

Submit the request. The Form I-907 may be filed at the same time as the relating petition or application, or it may be filed at a later date. If you plan to file Form I-907 electronically, refer to the USCIS website at www.uscis.gov and click on "Immigration Forms" in the right column.

If the Form I-907 is filed at the same time as the relating petition or application, submit both forms to the USCIS Service Center having jurisdiction over that case at the unique address as listed.

If the Form I-907 is filed at a later date, the 15-day adjudication period does not begin until the Form I-907 has been properly filed. Submit the Form I-907 to the same USCIS office where the relating petition or application was filed. If possible, include a copy of the Form I-797, Notice of Action, showing receipt of the relating petition or application.

- If the relating petition or application will be or was filed at the Vermont Service Center and has not been transferred elsewhere, mail this form and the related petition or application (if submitted concurrently with Form I-907) to the following address:

Mailing and express mail address:

Premium Processing
USCIS Vermont Service Center
30 Houghton Street
St. Albans, VT 05478-2399

E-Mail Address: VSC-Premium.Processing@dhs.gov

- If the relating petition or application will be or was filed at the Texas Service Center and has not been transferred elsewhere, mail this form and the related petition or application (if submitted concurrently with Form I-907) to either of the following addresses:

Mailing address:

Premium Processing
USCIS Texas Service Center
P.O. Box 279030
Dallas, TX 75227

Express mail address:

Premium Processing
USCIS Texas Service Center
4141 North St. Augustine Road
Dallas, TX 75227

E-Mail Address: TSC-Premium.Processing@dhs.gov

- If the relating petition or application will be or was filed at the California Service Center and has not been transferred elsewhere, mail this form and the related petition or application (if submitted concurrently with Form I-907) to either of the following addresses:

Mailing address:

Premium Processing
USCIS California Service Center
P.O. Box 10825
Laguna Niguel, CA 92677

Express mail address:

Premium Processing
USCIS California Service Center
24000 Avila Road, 2nd Floor, Room 2302
Laguna Niguel, CA 92677

E-Mail Addresses: CSC-Premium.Processing@dhs.gov

- If the relating petition or application will be or was filed at the Nebraska Service Center and has not been transferred elsewhere, mail this form and the related petition or application (if submitted concurrently with Form I-907) to either of the following addresses:

Mailing address:

Premium Processing
USCIS Nebraska Service Center
P.O. Box 87103
Lincoln, NE 68501-7103

Express mail address:

Premium Processing
USCIS Nebraska Service Center
850 S Street
Lincoln, NE 68508

E-Mail Address: NSC-Premium.Processing@dhs.gov

To request USCIS forms, call our toll-free forms line at **1-800-870-3676**. You may also get USCIS forms and information about immigration laws and regulations by calling our National Customer Service Center at **1-800-375-5283** or visiting the USCIS internet website at **www.uscis.gov**.

Privacy Act Notice. USCIS will use the information on Form I-907 to determine your eligibility for the requested immigration benefit. We may provide information from your request to other government agencies.

Paperwork Reduction Act Notice. An agency may not conduct or sponsor an information collection and you are not required to respond to this information collection unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood and that impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex. The estimated average time to complete and file this request is as follows: (1) 10 minutes to learn about the law and form; (2) 5 minutes to complete the form; (3) 15 minutes to assemble and file the request; for a total estimated average of 30 minutes per request. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you may write to: U.S. Citizenship and Immigration Services, Regulatory Management Division, 111 Massachusetts Avenue N.W., Washington, DC 20529; OMB No. 1615-0048. **Do not mail your completed request to this address.**

Service Processing Information.

Our goal at USCIS is to process all petitions and applications fairly. The processing time will vary, depending on the specific circumstances of each case. We may reject an incomplete request. We may deny your request if you do not give us the requested information or do not go to a scheduled interview.

If you change your address, you must complete Form AR-11, Alien's Change of Address Card, according to the instructions on the form.

Form I-907 Check List

- ☐ Did you completely fill out and sign the form?
- ☐ Did you attach a check or money order for \$1,000 plus a check for the relating petition or application if applicable? (See **Step 2** of these instructions for fee information.)

NOTE: If you wish to have the notice mailed to you rather than wait for the batch-printed notice, submit a pre-paid express mail label and envelope for mailing.

For your records, you should keep copies of your request packet.

I-907, Request for Premium Processing Service

START HERE - Please type or print in black ink.

FOR USCIS USE ONLY

Part 1. Information about you. *(Person or business filing this request.)*

Individual Named in the Related Case:

Family Name (Last Name) Given Name (First Name) Full Middle Name

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If filed on behalf of a company: Company or Business Named in the Related Case

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Mailing Address: Street Number and Name / P.O. Box Number

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Company Contact Information:

Name of Company Contact Title/Position

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City State/Province Zip/Postal Code

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IRS Tax # (if any)

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You (the person submitting this request):

- ☐ Are the petitioner who is filing or has filed a petition eligible for Premium Processing.
- ☐ Are the attorney/accredited representative for the petitioner who is filing or has filed a petition eligible for Premium Processing. *(Complete and submit Form G-28.)*
- ☐ Are the applicant who is filing or has filed an application eligible for Premium Processing.
- ☐ Are the attorney/accredited representative for the applicant who is filing or has filed an application eligible for Premium Processing. *(Complete and submit Form G-28.)*

Phone Number (Area/Country Code)

Fax Number (Area/Country Code)

e:Mail Address

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Part 2. Information about request.

1. Form number of related petition/application.

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2. Receipt number of related petition/application.

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3. Classification type being requested.

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4. Petitioner/Applicant in the relating case

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5. Beneficiary in the relating case

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Part 3. Original signature. *(This is the same person authorized to sign petition or application.)*

It is understood that if the U.S. Citizenship and Immigration Services (USCIS) does not issue an approval notice, request for evidence, notice of intent to deny or refer for investigation of suspected fraud or misrepresentation within 15-calendar days after this request has been physically received in the appropriate USCIS office, a refund of the Premium Processing fee will be given to the addressee shown in **Part 1** of this request.

I certify, under penalty of perjury under the laws of the United States of America, that the information provided with this request is all true and correct. I authorize the release of any information from my records that USCIS needs to determine eligibility for the benefit being sought.

Signature

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Title *(if applicable)*

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Print Your Name

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Date (mm/dd/yyyy)

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Part 4. Original signature of attorney or accredited representative. *(Note if attorney is signing above in Part 3.)*

I declare that I prepared this application at the request of the above person and it is based on all information of which I have knowledge.

- ☐ Same individual as signing above in **Part 3**. *(If this box is checked, provide all the requested information below and a submit a Form G-28.)*

Signature

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Print Your Name

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Date (mm/dd/yyyy)

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Firm Name and Address

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Daytime Phone Number *(Area Code and Number)*

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