

# CourtLink®

## Document Retrieval Service



LexisNexis® CourtLink® offers nationwide document retrieval services, both online and from the court.

At CourtLink® Document Retrieval Service, we strive to provide market-leading customer support so that we may be your indispensable nationwide document retrieval partner. Our service is unique because we take the time to understand your specific needs, ensuring faster delivery and accurate results.

- **Order** dockets and documents from all federal and state courts.
- **Receive** order confirmation and communication throughout the process.
- **Check** the status of your online document retrieval orders anytime at the Dockets & Documents tab.
- **Experience** high-quality customer support from our court research analysts.

In addition to retrieving documents from all federal and state courts, our experienced staff will work with you to meet your research needs as well. Our court-specific knowledge and geographic expertise allow us to locate newly filed or hard-to-find cases, even if you don't have much information to begin with.

*"I'm your biggest fan! I'm never going back to the competition. You have absolutely positively won me over. Superb work. I only gave vague party names and was iffy about it being in Northern District of California. It's not even on PACER. Good job and kudos all around."*

—Jennifer C. Groh,  
Library Manager, Morgan & Finnegan LLC

## To place a CourtLink Document Retrieval Service order:

- 1 Log on to [courtlink.lexisnexis.com](http://courtlink.lexisnexis.com)
- 2 Click **Order Documents** from the CourtLink® top navigation menu
- 3 Enter your order details and delivery method
- 4 Click **Next** to confirm your order details
- 5 Click **Send Order**

Now you can check the status of your online document retrieval orders anytime!

Case Name / Party Name	Order ID	Item	Requested	Order Activity
:2:05cv20490	27132		2/25/2005 12:23:53 PM	Your order has been receive
:6:04cv399	27130		2/25/2005 12:22:07 PM	Your order has been receive

**Place your order online** at [courtlink.lexisnexis.com](http://courtlink.lexisnexis.com)  
by email at [DRorders@lexisnexis.com](mailto:DRorders@lexisnexis.com) or call  
us at **866.540.8818** 9 A.M. – 8:30 P.M. Eastern Time



*"I appreciate CourtLink's customer service, pricing and the constant communication as to the status of my order. As a legal assistant for a busy group of attorneys, my job is made easier when I have a vendor I know I can count on to get the job done right the first time."*

—Shannon Savage,  
Legal Assistant, Kane, Russell, Coleman & Logan, P.C.

LexisNexis and the Knowledge Burst logo are registered trademarks of Reed Elsevier Properties Inc., used under license. CourtLink is a registered trademark of LexisNexis CourtLink, Inc. Other products or services may be trademarks or registered trademarks of their respective companies.  
© 2007 LexisNexis CourtLink, Inc. All rights reserved. LPM00028-0 0207